

To be considered, your current application and this completed questionnaire must be on file or received in **Nebraska State Personnel**, wrk4neb@notes.state.ne.us, **301 Centennial Mall South, P.O. Box 94905, Lincoln, NE, 68509-4905**, or postmarked by **July 17, 2007**.

**Supplemental Questionnaire**  
**Research Analyst I**  
#23-16002-4  
**DEPARTMENT OF LABOR**

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Please include your responses to the following questions along with your application. Your name and Social Security number should be on each page. The responses may be used to rank applicants for consideration.

1. **What are the traits that you feel are most important to a Research Analyst at the Nebraska Department of Labor? How have you demonstrated these traits in your work?**
2. **Describe a situation where you had to gather information, analyze facts, and decide the steps to take to resolve an issue. What process do you usually use when troubleshooting a problem?**
3. **Please provide a list of software that you are familiar with. Indicate your level of proficiency and give some examples that illustrate how you have used each software.**