To be considered, your responses to this questionnaire and your current application form must be on file, received, or postmarked by **February 25, 2008**.

Agriculture Inspection Specialist
Plant Protection, #18-06403-3, Western Nebraska Area
Training and Experience Supplemental Questionnaire
Evaluation Criteria

Name: _____

Social Security Number:_____

You will be evaluated for this position, on the basis of your experience and training. The evaluation is based on your response to the items below. Your responses will be scored on the information you include, so please make them as complete and accurate as possible.

No item on this form is intended to have you provide information that would indicate your race, color, ethnic group, national origin, religion, sex, age, marital status, political persuasion, or any physical or mental disability. The words "ability" and "experience" in this questionnaire refer in all cases to ability and experience with or without reasonable accommodation for disabilities recognized under the Americans with Disabilities Act (ADA) of 1990. Applicants who need accommodation in the selection process should request this in advance.

PROVIDE YOUR RESPONSES AS FOLLOWS: On a separate sheet of paper, respond to each of the following questions individually and completely. Number your responses to correspond with the questions. Explain or describe any experience (Paid or unpaid) and/or training related to each item. Describe each job, occurrence, or course and the amount of time or credit involved. Submit these responses with your application. Please call (402) 471-4463 if you have any questions on how to complete this questionnaire. Keep a copy of your responses for possible use during the interview. **Please put your name and Social Security number on each page of the responses you submit.** Your application will not be complete until the responses to these items are received by:

Nebraska State Personnel
wrk4neb.dasper@nebraska.gov
301 Centennial Mall South
P.O. Box 94905
Lincoln, NE 68509-4905

1. List any regulatory nursery experience you may have with a government regulatory agency:

2. List all nursery related/horticulture work experience and/or course work:

3. List your experience and/or course work in plant identification (herbaceous perennials, woody plants, and so on):

4. List your experience and/or course work in entomology or insect identification:

5. List your experience and/or course work in plant disease identification:

6. This position covers 52 Western Nebraska counties and involves overnight travel. It often requires spending days in the field to perform plant pest surveys, collect data, or conduct inspections. This position will also involve travel to regional and national meetings and training sessions, involving overnight travel. Would you be willing to travel, including making overnight stays? If not, how do you propose to meet this requirement of the job? Provide examples of other jobs you may have had that required overnight travel, including the frequency and duration of travel.

7. The person in this position must be able to share information and instruct or persuade others to adopt or apply acceptable practices and regulatory requirements. In addition to working one on one with individuals, the person in this position will be required to do presentations and provide training at various local, state, and regional meetings, to small and large audiences. Describe the experience and training you have had in interacting or meeting with others. Include any experience in public speaking, providing instruction or training, or making presentations to groups. Be sure to emphasize any experience working with the public or addressing business people or community leaders.

8. This position requires extensive use of a personal computer, personal digital assistant (PDA) and GPS devices. Describe the experience and training you have had in using computer technology. Be sure to list the equipment and software you have used.

9. The person in this position must be able to compose and prepare written communications. This may include completing detailed reports, business letters, technical bulletins, newsletter articles, and pest information sheets, conducting audits, compiling and managing data, and so on. Describe the experience and training you have had in business English or technical writing, preparing and drafting reports, or composing materials for distribution or publication. Include any experience and training in formatting reports or preparing correspondence. Be sure to emphasize any experience completing investigative reports/evaluations, or publications, or any training or coursework in how to prepare them.

10. The person in this position must be willing to climb ladders, work at noticeable heights off the floor or ground, tolerate dust and dirt as well as dampness and mustiness, crawl into enclosed spaces in order to inspect or survey plant nurseries and grain storage facilities. Please answer each of the following questions specifically: Would you be willing and able to climb steps or ladders and work at heights? Would you be willing and able to crawl in enclosed spaces? Would you be willing and able to work in the presence of dust, dirt, dampness, mud, mustiness, and possible plant pests? Are you willing and able to handle live insects? If your answer to any of the above questions is negative, how do you propose to meet that particular requirement?

11. Are you willing to relocate to or within the Western Nebraska area, as defined by this agency? If not, how do you propose to meet this requirement of the job?

12. The person in this position must be self-motivated, setting a schedule and working independently under limited supervision. Give specific examples of work experience where you have had to work independently and set your own schedule.