

STATE OF NEBRASKA CLASS SPECIFICATION  
**AGRICULTURE MILK SANITATION RATING OFFICER**

EST: 02/74 – REV: 06/09  
CLASS CODE: X62380

DESCRIPTION: Under administrative direction, performs evaluative work in the administration of State and federal laws governing the production, processing and shipment of Grade A milk products; surveys and compiles data on sanitary practices and facilities of dairy farms, milk plants and transfer and receiving stations; applies interstate milk shippers certification and milk shed (milk collection area) ratings/regulations; and administers inspections of other environmental health programs; performs related work as assigned.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Inspects dairy farms, milk processing plants, wash stations, milk power plants and transfer and receiving stations to determine their compliance with state and federal Grade A milk sanitation laws and regulations.

Revokes Grade A certification if producers or processors are in constant violation of these laws and regulations to comply with statutory requirement.

Consults with and evaluates work performed by State and local milk regulatory agencies relating to inspections, laboratory results, program policy, procedures and practices to ensure a statewide uniform milk program.

Surveys bulk milk haulers throughout Nebraska including the evaluation of sampling procedures, equipment and subsequent care of the samples to comply with the Interstate Milk Shippers program.

Reviews and evaluates all data from inspections, bacteria records, abnormal milk records and other pertinent information to evaluate the enforcement agencies' overall milk program.

Submits names of shippers and processing plants who receive a Grade A certification to the U.S. Food and Drug Administration for publication in the "Interstate Milk Shippers" quarterly listing to comply with the Interstate Milk Shippers program.

Develops and implements bulk milk hauler seminars/workshops throughout Nebraska to assist milk haulers/samplers in improving and standardizing their work performance.

Surveys all fabricating plants that manufacture single use items for utilization in the milk program, annually, to comply with the Interstate Milk Shippers program.

Consults with and informs representatives of marketing associations, dairy equipment installers and dairy processing plants of changes in administrative procedures and policies to ensure uniform compliance with the Interstate Milk Shippers program.

Escorts federal authorities on milk shed ratings as registered by the National Conference of Interstate Milk Shipments to comply with the Interstate Milk Shippers program.

X62380 - AGRICULTURE MILK SANITATION RATING OFFICER (continued)

Organizes, coordinates, schedules and/or speaks at local, state and federal meetings, seminars or conferences as needed or required for State participation in the Interstate Milk Shippers program to ensure uniform compliance with the Interstate Milk Shippers program.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These may be acquired on the job and are needed to perform the work assigned.)

Knowledge of: the principles and procedures of inspection/rating systems within the Interstate Milk Shippers program.

Ability to: plan, develop and coordinate a statewide milk sanitation and education program; interpret pertinent laws, regulations, policies and procedures relating to environmental health programs to local government officials and the public; prepare and present testimony in court.

ENTRY KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (Applicants will be screened for possession of these through written, oral and/or performance examinations, or other means of evaluations.)

Knowledge of: the techniques and processes utilized in the production, processing, hauling and storing of Grade A milk and milk products; the construction and operation of dairies and pasteurization plants, including sterilization of equipment in conformance with Federal and State regulations; the methods of protection against diseases transmittable to humans through dairy products; the process of pasteurization, its chemical, physical and bacteriological effects on milk and standard tests used in the dairy industry; the laws, regulations and standards pertaining to the surveying and regulation of Grade A milk production and processing and to environmental health programs; the methods of corrective action used to control or correct various environmental health and sanitation problems; the causes and control of disease produced by unsanitary conditions.

Ability to: inspect operations of dairy farms and dairy product processors and to detect deviations from applicable laws and regulations; interpret state and federal regulations for representatives of industry, state and local agencies; read and interpret engineering drawings and blueprints relative to the installation of milk processing and/or production equipment; compile, analyze and organize data needed for writing reports and retain records; interact with members of the dairy industry, dairy inspectors and the public to establish and maintain working relationships; read and interpret standard laboratory apparatus and testing equipment utilized by the dairy industry; communicate orally and in writing to inform others of the milk sanitation and other environmental health programs; compile and interpret data relative to environmental health and sanitation conditions; determine the cause and effect of public health hazards.

JOB PREPARATION GUIDELINES: (Entry knowledge, skills and/or abilities may be acquired through, but are not limited to, the following coursework/training and/or experience.)

Federal certification as a Milk Sanitation Rating Officer and federal certification as a Milk Sampling Surveillance Officer in order to comply with requirements established by the Nebraska Pasteurized Milk Law, Section 2-3975, Procedures Governing the Cooperative State-Public Health Service/Food and Drug Administration Program for Certification of Interstate Milk Shippers, 1979 Revision, Sections III C and III D, and by Section 41-104, Revised Statutes of Nebraska, 1943 Revision.

SPECIAL NOTES:

Stamina sufficient to work outdoors in inclement weather and in environments exposed to physical hazards, infectious diseases and toxic/hazardous substances.

Overnight and/or regular day travel outside the city of residence is required of incumbents of this class.

State agencies must evaluate each of their positions to determine their individual overtime eligibility status. State agencies have designated the majority of positions assigned to this class as being non-exempt. FLSA regulations state positions cannot be exempted based on job title; rather the duties and responsibilities of each position must be evaluated by application of FLSA exemption criteria.

For purposes of the Americans with Disabilities Act, the essential functions of specific positions are identified in the position description questionnaires and related job information.