

AGRICULTURE INVESTIGATION OFFICER

DESCRIPTION: This is professional work in the planning and organization of statewide investigations relative to the laws and regulations governing activities within the Department of Agriculture. Employees in this class conduct surveillance when needed; performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Plans, organizes and supervises selective law enforcement on all Nebraska borders, in regards to the movement of livestock into and leaving the State of Nebraska.

Assists the Agriculture Investigations Supervisor in determining investigative personnel requirements, policies and procedures in performance of investigation.

May assist in determining training needs of newly appointed investigators.

Makes arrests and obtains warrants for violators of animal health statutes.

Instructs law enforcement groups in matters pertaining to enforcement of animal health statutes.

Assists in investigations being conducted by other law enforcement agencies.

Advises other officers and law enforcement agencies on the proper procedures and techniques for conducting investigations in regards to animal health and import violations.

Counsels inspectors of all divisions in the securing and preservation of evidence.

Prepares reports on investigations for presentation to county attorneys through the state for prosecution.

Submits required reports of investigations to the Agriculture Investigations Supervisor and to division heads.

FULL PERFORMANCE KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED: (These may be acquired on the job and are needed to perform the work assigned.)

Knowledge of: livestock import/export and shipping regulations; administrative hearings; rules of evidence.

Ability to: interact with the public and regulatory officials, law enforcement officials, livestock owners, and other veterinarians; judge the character of people and deal with all individuals in a fair and consistent manner; investigate; collect, organize, and present testimony effectively at hearings; review the rules and recommend needed changes.

AGRICULTURE INVESTIGATION OFFICER (continued)

ENTRY KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED: (Applicants will be screened for possession of these through written, oral, performance, and/or other evaluations.)

JOB PREPARATION GUIDELINES: (Entry knowledge, abilities, and/or skills may be acquired through, BUT ARE NOT LIMITED TO, the following coursework/training and/or experience.)

Any combination of training and/or experience that will enable the incumbent to possess the required knowledge, skills and abilities. A general qualification guideline for positions in this class is post high school coursework in social science or criminal justice plus at least three years experience in the law enforcement field. Should be a graduate of Nebraska Law Enforcement Academy.