

DESCRIPTION: Under limited supervision from the Nursing Director or Hospital Administrator, and within the scope of RN licensure, performs supervisory nursing work responsible for the 24-hour supervision of nursing services for the adult Correctional hospitals and clinics (Lincoln base), or is responsible for a major program, patient service unit, or department within a facility; assists Nursing Leadership as requested; supervise professional and paraprofessional staff in the planning, implementing, delivery, and evaluation of nursing services; performs related work as assigned.

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

This class is responsible for a nursing services area program or unit which includes supervising subordinate staff and policy/procedure development for assigned area OR has responsible for nursing services on an entire shift.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Directly supervises professional and paraprofessional nursing staff in providing quality patient care.

Completes performance evaluations on subordinate nursing service employees.

Schedules nursing service staff to assigned shift and work area.

Supervises and trains subordinates in providing nursing care of mentally ill, mentally retarded, geriatric, chemically dependent patients or inmates at a Correctional facility. May assist as needed in required nursing in-service training programs.

Consults with psychiatrists, physicians, psychologists and other clinical staff in coordinating individual patient care treatment plans.

Resolves conflicts between patients and employees as well as personnel related problems.

Assures high standards of infection control.

Assists in the administration of the quality assurance program as well as utilization review or the Corrections accreditation program.

Interviews and hires nursing service employees for designated shift, program or clinic.

Assures that adequate standards of medical record keeping are maintained.

Completes various nursing service reports.

Responsible for inventory control of all narcotics, syringes, drugs and supplies.

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Performs nursing tasks in emergency situations.

May attend department head and treatment team meetings.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: registered nursing theory and practice; accepted standards of care; policies and procedures governing nursing care; sanitation and infection control standards; planning, providing and evaluating quality nursing care; Nebraska regulations pertaining to nursing practice, including scope of practice parameters; psychology or another behavioral science; supervision or management techniques, principles, or practices; personnel management and resource allocation principles.

Skill in: coordinating and providing nursing care; directing nursing service program activities.

Ability to: supervise a shift or program for nursing care; oversee the maintenance of medical records; write administrative reports as required; communicate effectively electronically, telephonically, on paper, or in person; use a computer.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

A current license to practice as a Registered Nurse in Nebraska or authority based on the Nurse Licensure Compact to practice as a registered nurse in Nebraska and one year of experience assigning, reviewing, leading, or supervising the work of others.

SPECIAL NOTES:

Continuing Education is a requirement to maintain licensure as a Licensed Registered Nurse.

Incumbents classified to this class must demonstrate clinical competency on an annual basis. (need to verify with DHHS and Corrections)

State agencies are responsible to evaluate each of their positions to determine their individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).