

DESCRIPTION: This is responsible supervisory and highly skilled technical work in the enforcement of State laws, regulations and codes governing electrical systems and installations. Employees in this class are primarily concerned with training, supervision and coordinating the work of a staff of subordinate inspectors. Work is performed independently, but is reviewed by an administrative or technical superior for program effectiveness and conformance with established policies; performs related work as required.

DISTINGUISHING CHARACTERISTICS:

This is the second and final level of the series. This class is distinguished from the Electrical Inspector class by its supervisory responsibilities over the Electrical Inspectors.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Supervises and reviews work of State electrical inspectors; provides technical assistance to State electrical inspectors; acts as arbitrator in disputes between State electrical inspectors and electrical contractors.

Assists in administration of the State Electrical Division.

Assists the Executive Director in the composition and administration of electrical examinations.

Conducts pre-exam training and examinations across the state.

Grade, record and review electrical examinations.

Is responsible for monitoring of municipal inspection programs; advises municipal inspection programs of necessary administrative changes to remain commensurate with the State Electrical Act.

Assists in the conduct of in-house training of State electrical inspectors; organization of staff meetings; completes performance reports.

Performs all duties and functions of the Executive Director in the absence of the Executive Director.

Must be capable of performing all duties of a State Electrical Inspector.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: the National Electrical Code, State Electrical Act, and State Electrical Board Rules and Regulations; advanced understanding of electrical theory; familiarity with electrical testing equipment; understanding of engineering design practices; building construction, electrical equipment, and electrical construction of premises wiring systems.

Ability to: establish and maintain effective work relationships with the other staff members, building owners, contractors and the general public.

V62212 – ELECTRICAL INSPECTOR CHIEF (continued)

Skill in: supervision and administration; typing, computer and electronic equipment, drafting, blueprint reading, public speaking, and report and letter writing.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need assistance in the selection process must request this in advance.)

High school education plus ten years experience as electrical inspector, electrical contractor, consulting engineer, or construction electrician. Must be a Certified State Electrical Inspector, or certified within six months of hire date per Rule 19 of the Nebraska State Electrical Act and Board Rules. Must possess Class A electrical contractor, Class A master, or Class A journeyman electrical license.

SPECIAL NOTE:

Requires extensive travel throughout the state.

State agencies are responsible to evaluate each of their positions to determine the individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).