

**DESCRIPTION:** Under general supervision performs para-professional work consisting of assisting with planning, coordinating, and implementing therapeutic activities; monitoring and documenting progress at a 24 hour state facility. Assists in setting goals, participates in treatment team meetings as necessary; and may conducts activities within clearly established procedures; performs related work as assigned.

**DISTINGUISHING CHARACTERISTICS:** (A position is assigned to this class based on the scope and level of work performed as outlined below.)

This class is the second level in the series of five (Aide, Assistant, Specialist, Supervisor, and Manager). This level assists others to provide the full scope of therapy services.

**EXAMPLES OF WORK:** (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Assists with planning, organizing, and conducting planned activities in one or more of the therapy services.

Monitors and provides guided leadership to residents, members, or patients in learning how to participate in the planned activities.

Observes patient behavior during therapy activities and documents behavior/progress for various resident, member, or patient reports.

Compiles progress reports and maintains necessary records.

Conducts resident, member, or patient assessments.

Attends and actively participates in treatment team meetings to discuss resident, member or patient progress and therapy programs.

Responsible for or assists in the swimming pool management and maintenance.

Escorts and monitors residents, members, or patients in activities off the campus grounds.

Oversees the use and care of equipment and supplies used for therapy activities; may perform minor maintenance on equipment.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:** (These are needed to perform the work assigned.)

Knowledge of: methods for planning and conducting therapeutic activities; the fundamentals and rules of various games, sports, and related leisure activities; swimming pool operations; the general nature of intellectual or other developmental disabilities and gerontology.

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Skill in: delivery of one or more therapy services; working cooperatively with facility personnel; utilizing therapy methods and techniques in carrying out therapeutic activities; communicating with residents, members, or patients and understanding their problems and needs; deterring deviant resident, member or patient behavior.

Ability to: form effective therapeutic relationships with residents, members, or patients; obtain and maintain resident, member, or patient interest and participation in activities; instruct residents, members, or patients how to perform an activity; observe and document resident, member, or patient behavior; learn the principles and methods of therapeutic activities; keep records and compile reports.

**MINIMUM QUALIFICATIONS:** (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Coursework/Training in recreation management, music, recreation therapy, occupational therapy, vocational rehabilitation or related field, OR experience leading or conducting games, sports, or musical or other activities or assisting with providing therapy or related services.

**SPECIAL NOTE:**

Some positions classified to this class may be required to possess a Water Safety Instructor certificate and/or a Swimming Pool Operator's license.

State agencies must evaluate each of their positions to determine their individual overtime eligibility status. FLSA regulations state positions cannot be exempted based on job title; rather the duties and responsibilities of each position must be evaluated by application of FLSA exemption criteria.