

**DESCRIPTION:** Under immediate supervision, performs non-professional work involved in the delivery of therapy services to residents, members, or patients at a 24-hour state facility. Incumbents develop skill in the delivery of one or more therapy services such as music, recreational, industrial, occupational, motivational, or vocational; performs related work as assigned.

**DISTINGUISHING CHARACTERISTICS:** (A position is assigned to this class based on the scope and level of work performed as outlined below.)

This class is the first level in the series of five (Aide, Assistant, Specialist, Supervisor, and Manager). This class is entry level and primary used for training purposes **OR** used for positions which perform only the most basic tasks assisting others who are responsible to provide facility activities.

**EXAMPLES OF WORK:** (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Assists in conducting planned activities in one or more of the therapy services.

Provides assistance to residents, members, or patients in learning how to participate in planned activities.

Observes patient behavior during therapy activities and documents behavior/progress for various resident, member, or patient reports.

Compiles progress reports, and maintains necessary records.

Escorts and monitors residents, members, or patients in activities off of the campus grounds.

May attend meetings to discuss resident, member, or patient progress and therapy programs.

Oversees the use and care of equipment and supplies used for therapy activities; may perform minor maintenance on equipment.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:** (These are needed to perform the work assigned.)

Knowledge of: the general nature of mental illness or other developmental disabilities and/or gerontology; effective methods of working with people; various games, sports, and/or various therapeutic or leisure activities.

Skill in: working cooperatively with others.

Ability to: work with residents, members, or patients with diverse emotional, physical, mental or intellectual functioning levels; learn the basic principles and methods of therapeutic activities as applied to the treatment of individuals with intellectual or other developmental disabilities and/or elder persons keep records; use equipment to carry out therapeutic activities, utilize therapy methods and techniques in carrying out therapeutic activities.

**MINIMUM QUALIFICATIONS:** (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process should request this in advance.)

Training or experience in therapy or activity services and working with people; or participating in music, games, sports or other activities.

**SPECIAL NOTE:**

State agencies must evaluate each of their positions to determine their individual overtime eligibility status. FLSA regulations state positions cannot be exempted based on job title; rather the duties and responsibilities of each position must be evaluated by application of FLSA exemption criteria.