

DHHS NURSE CONSULTANT

DESCRIPTION: Under administrative direction of the Section Administrator for Nursing and Nursing Support in the Credentialing Unit, provides consultation and serves as the primary resource for a particular area of nursing or nursing support on behalf of the Public Health Division of the Dept. of Health and Human Services to individuals and groups seeking information related to the regulation of one of the following: Nursing Education, Nursing Practice, Medication Aides or Nurse Aides.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Administers all aspects related to the regulations of his/her designated area(s) of nursing or nursing support.

Develops, reviews, revises and implements legislation to ensure adequate regulation of nursing or nursing support in the interest of public health and safety.

Develops, reviews, revises and implements department rules, regulations, policies and procedures as they related to his/her designated area(s) of nursing or nursing support.

Provides advice and consultation within and outside of the department on his/her area(s) of nursing or nursing support.

Represents the department and participates in local, state, regional and national meetings on issues related to nursing or nursing support.

Prepares, develops, and presents educational material for public groups, media, and other interested persons.

Coordinates or participates in specific committees, advisory councils and task forces as identified, requested or directed.

Serves as the departmental resource person and consultant on the identified area of nursing and responds to telephone and correspondence inquiries regarding his/her designated area(s) of nursing or nursing support and interprets related statutes, rules, regulations, position statements, advisory opinions and policies.

Prepares and disseminates statistical data pertinent to assigned areas of responsibility.

Keeps abreast of state and national trends with potential impact on nursing or nursing support and communicates pertinent information concerning the regulatory impact of identified trends.

Develops strategies and takes advantage of opportunities to inform the public regarding expectations as recipients of nursing or nursing support services.

Prepares written documents for a variety of audiences, which enhance understanding of nursing and nursing support regulatory issues and assist in public protection.

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Directs work activities directly related to assigned areas of responsibility that are performed by support personnel.

Provides testimony at regulatory hearings as requested.

Assists with monitoring of budget related to assigned areas of responsibility to ensure fiscal objectives/responsibilities are met.

Interprets and applies state and federal laws and standards applicable to assigned areas of responsibility.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These may be acquired on the job and are needed to perform the work assigned.)

Knowledge of: statutes and administrative rules governing nursing and nursing support in Nebraska; legal and professional issues related to nursing and nursing support; public policy issues related to health care and regulation of health care providers; and the organizational structure; policies and standards of the agency.

Skills and Ability to: communicate effectively with individuals and groups representing divergent backgrounds regarding nursing related questions and problems; facilitate and utilize advanced negotiation skills; plan, implement, administer and evaluate a complex system for maintaining nursing and nursing support standards in the state; interpret and apply statutes governing nursing and nursing support; develop and carry out research proposals to answer nursing regulatory questions; develop and implement surveys to add to database on nursing regulation; produce written materials related to nursing and nursing support; advocate for safe nursing and nursing support practices for protection of the public.

ENTRY KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (Applicants will be screened for possession of these through written, oral, performance and/or other evaluations.)

Knowledge of: the practice of nursing and nursing support; group process; negotiation.

Skills and Ability to: communicate orally and in writing with persons representing divergent backgrounds, interests and viewpoints; maintain confidentiality; collect, compile and evaluate data and make sound recommendations based on that data; observe and record facts clearly.

JOB PREPARATION GUIDELINES: (Entry knowledge, skills and/or abilities may be acquired through, BUT ARE NOT LIMITED TO, the following coursework/training and/or experience.)

Licensure in Nebraska as a registered nurse and experience in nursing in a variety of roles; a Bachelor's degree in nursing or a related field is required for the Health Nurse Consultants for the nurse aide and medication aide programs; a Master's degree in nursing is required for Health Nurse Consultants for Education and Practice; experience in health regulation is desirable as is dedication to high standards for nursing practice.

### SPECIAL NOTE

Some traveling is required.