

STATE OF NEBRASKA CLASS SPECIFICATION
AVIATION SPECIALIST

EST: 05/74 - REV: 08/12
CLASS CODE: E59211

DESCRIPTION: Pilots state aircraft; also, under limited supervision, performs functions relating to aviation education, regulations and procedures. Performs related work as assigned.

DISTINGUISHING CHARACTERISTICS: (A position is assigned to this class based on the scope and level of work performed as outlined below.)

This is the first of two levels in the Aviation Specialist series. This is a full-performing, licensed pilot responsible for education and licensing activities. This class is distinguished from the Specialist/Senior level by the lack of supervisory duties which are found at the Senior level.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Edits and prepares, when required, information for departmental publications, including a bi-monthly newspaper, aeronautical charts, airport directory and annual reports.

Assists in scheduling state aircraft pooling activities.

Manages the department's youth programs.

Makes public appearances before aviation and civic groups to promote aviation.

Answers correspondence and telephone inquiries concerning aviation matters.

Pilots department aircraft on flights taken on behalf of the state.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These are needed to perform the work assigned.)

Knowledge of: transportation regulations; aircraft operations and controlling equipment/systems.

Ability to: plan, formulate and execute programs; communicate effectively with persons at all levels; analyze and interpret aviation and other data.

MINIMUM QUALIFICATIONS: (Applicants will be screened for possession of these qualifications. Applicants who need accommodation in the selection process must request this in advance.)

2500 hours total time, 1,000 hours multi-engine, Commercial Pilot Certificate, FAA Class II Medical Certificate, and an instrument rating.

SPECIAL NOTE:

State agencies are responsible to evaluate each of their positions to determine the individual overtime eligibility status as required by the Fair Labor Standards Act (FLSA).