

STATE OF NEBRASKA CLASS SPECIFICATION  
**DEVELOPMENTAL DISABILITIES PROGRAM REVIEWER**

EST: 10/76 – REV: 02/10  
CLASS CODE: C76950

DESCRIPTION: Under general supervision, implements and provides technical advice/training on State and federal care programs, policies, procedures and standards to representatives and/or service providers of care facilities for persons with intellectual or other developmental disabilities; performs related work as required.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Evaluates the delivery of direct developmental disability services by facilities in conjunction with other agency medical and social service staff to determine the effectiveness and adequacy of client related services.

Develops and implements State and agency policies, procedures, and standards pertinent to intellectual or other developmental disability care programs, delivering services to clients to provide direction in the delivery of program assistance and services.

Identifies habilitative training needs for clients in nursing and other care facilities to assist medical review team members in evaluating habilitative programs.

Develops and implements in-service training for agency staff engaged in nursing home review and consultant work to facilitate the instructing of staff in their role and responsibilities within the agency's programs.

Confers with program specialist/managers of other State agencies who provide developmental disability program guidance to coordinate the provision of technical assistance to service providers and to develop plans and recommendations for intellectual or other developmental disability care programming.

Explains the objectives and services of developmental disability care programs to State and local agency staff, health service providers and the general public to disseminate information on available program resources/services.

Consults with representatives of skilled, intermediate and other care facilities for persons with intellectual or other developmental disabilities to provide technical assistance and to foster the development and implementation of comprehensive, habilitative training program services.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (These may be acquired on the job and are needed to perform the work assigned.)

Knowledge of: the program resources/services available in Nebraska for persons with intellectual or other developmental disabilities; the professional organizational structure and functional role of staff in facilities for individuals with intellectual or other developmental disabilities; the objectives and functions of the agency's developmental disabilities programs; techniques of program planning and evaluations.

Ability to: develop developmental disability program policies, procedures and standards; interpret and apply agency and program rules, policies, and procedures; organize and evaluate program/operational data.

**C76950 – DEVELOPMENTAL DISABILITIES PROGRAM REVIEWER (continued)**

ENTRY KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: (Applicants will be screened for possession of these through written, oral, performance, and/or other evaluations.)

Knowledge of: the principles of individual and group behavior; the techniques of behavior modification; the theories and strategies of treating individuals with intellectual or other developmental disabilities including the theory of normalization.

Ability to: communicate orally and in writing to exchange information and provide client assessments; develop working relationships with review team members/agency representatives and individuals or groups interested in intellectual or other developmental disabilities; analyze behavioral data and formulate treatment plans; plan and organize habilitative training programs for clients with intellectual or other developmental disabilities.

JOB PREPARATION GUIDELINES: (Entry knowledge, skills and/or abilities may be acquired through, BUT ARE NOT LIMITED TO, the following coursework/training and/or experience.)

Post high school coursework/training in: education, psychology, social work, speech pathology/audiology, physical/occupational therapy, rehabilitation counseling, recreational therapy, or licensure as a physician or registered nurse and experience in treating or providing direct services to clients with intellectual or other developmental disabilities.

SPECIAL NOTES

Substantial travel may be required for certain positions allocated to this job class.

State agencies must evaluate each of their positions to determine their individual overtime eligibility status. FLSA regulations state positions cannot be exempted based on job title; rather the duties and responsibilities of each position must be evaluated by application of FLSA exemption criteria.