

**DESCRIPTION:** Under limited supervision, provides advanced professional counseling and treatment for chemically dependent residents of a state owned/operated facility. Incumbents of this class perform independently receiving minimal supervision/direction through conferences/staff meetings with the supervisor. Incumbents may be responsible for coordination of the activities of other chemical dependency counselors. Performs related work as assigned.

**DISTINGUISHING CHARACTERISTICS:** (A position is assigned to this class based on the scope and level of work performed as outlined below.)

This is the second level in the series of three (Treatment Specialist, Counselor & Counselor Supervisor). This is a full-performing, licensed counselor who can provide services independently and is supervised by a Chemical Dependency Counselor Supervisor or licensed Psychologist. Individuals in this class can provide clinical supervision to provisionally licensed Chemical Dependency Treatment Specialists.

**EXAMPLES OF WORK:** (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Performs individual and group counseling for clients in assigned caseload.

Prepares materials and treatment work for counseling through research.

Develops and revises treatment plan for each client in caseload.

Attends seminars, programs, workshops, and other training dealing with chemical dependency.

Maintains necessary files, reports and written documentation as required.

Participates in staff meetings to provide input concerning client progress and team processes.

Provides chemical dependency education to clients.

Administers, scores and interprets chemical dependency assessments to evaluate individuals for appropriate treatment modalities.

Conduct evaluation and personal history review of clients.

Completes special projects as required.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:** (These are needed to perform the work assigned.)

Knowledge of: signs and symptoms of alcohol and drug abuse, dependence or disorders; principles, methods and techniques of counseling; communication techniques; federal, state, and institution policies, procedures, rules and regulations; physical and mental problems of clients with alcohol and drug abuse, dependence or disorders; treatment plan format and development; methods and resources available for educating clients in chemical dependency; personality tests.

C72792 – CHEMICAL DEPENDENCY COUNSELOR (continued)

Skill in: individual and group counseling; communicating effectively; screening, assessment and diagnosis; managing conflict; diffusing anger and maintaining a controlled environment.

Ability to: present information in an organized fashion; keep accurate and organized records; conduct research; score, evaluate, and interpret personality tests.

**MINIMUM QUALIFICATIONS:** (Applicants will be screened for possession of these qualifications. Applicants who need assistance in the selection process should request such in advance.)

Nebraska license as an Alcohol and Drug Counselor.

For Department of Correctional Services - No felony or domestic abuse related convictions.

**SPECIAL NOTES:**

At the Department of Correctional Services, successful applicants will undergo a thorough background check, medical exam and drug test. Upon hire, will be required to successfully complete a six-week training program.

Employees in this class at Department of Correctional Services are subject to random drug testing.

State agencies are responsible to evaluate each of their positions in order to determine overtime eligibility status as required by the Fair Labor Standards Act (FLSA).