

## SAFETY SPECIALIST

DESCRIPTION: This is professional work inspecting facilities, identifying safety hazards and conducting safety training. Incumbents recommend remedial action or training depending on research of accident and injury reports.

EXAMPLES OF WORK: (A position may not be assigned all the duties listed, nor do the listed examples include all the duties that may be assigned.)

Conducts safety inspections of facilities to identify hazardous conditions and prepares inspection reports.

Reviews accident and injury reports; investigates accidents and prepares recommendations to correct unsafe conditions.

Advises management, supervisors and employees of safety hazards and problems and recommends corrective action.

Conducts safety training and meetings to promote safety.

Assists in the preparation of training materials and training programs.

Interprets safety laws, rules and regulations; prepares related reports.

Performs related work as required.

FULL PERFORMANCE KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED: (These may be acquired on the job and are needed to perform the work assigned.)

ENTRY KNOWLEDGES, ABILITIES, AND SKILLS REQUIRED: (Applicants will be screened for possession of these through written, oral, performance, and/or other evaluations.)

Knowledge of: principles and techniques of accident prevention; the application of industrial safety devices; federal, state and local safety laws, rules and regulations; basic safety courses; fire codes and fire prevention methods, mechanical, electrical and chemical safety; inspection procedures.

Ability to: analyze data and recommend corrective action; instruct classes and present information; communicate orally and in writing; interpret laws, rules and regulations.

JOB PREPARATION GUIDELINES: (Entry knowledge, abilities, and/or skills may be acquired through, BUT ARE NOT LIMITED TO, the following coursework/training and/or experience.)

Any combination of training and/or experience that will enable the incumbent to possess the required knowledge, skills and abilities. A general qualification guideline for positions in this class is a Bachelor's degree industrial engineering and experience in safety investigation or equivalent education and experience. Certification in various safety courses may be required.