

Duplicating Items in Multiple Branch/Plants

Overview

In NIS, you might have items that apply to multiple branch/plants. Item information can be entered for one branch/plant and then duplicated for as many as 10 other branch/plants.

This process will be done post go-live by DAS - Accounting. Agencies will need to contact DAS Accounting and provide the following information:

- Item Number(s) to be duplicated
- Branch/plant in which to duplicate them