

Document Flows for Stock Purchases**\$0 - \$10,000**

ZR Requisition

↓

ZQ Quote

↓

ZP Purchase Order

=> \$10,000

ZD Requisition

↓

ZF Quote

↓

ZP Purchase Order

Contracts

OJ Requisition (Agency)

↓

OQ Quote (Bureau)

↓

OC Contract

↓

ZC Stock Contract

↓

ZG Stock Purchase Order

Order Types**Requisition**

ZR Agency (< \$10,000)

ZD Agency to Bureau (=> \$10,000)

Purchase Order

ZP > \$10,000 routes to SPB

ZG From Contract - Stays within Agency

Quotation Request

ZQ Agency (< \$10,000)

ZF Agency to Bureau (=> \$10,000)

Contract

ZC Stock Contract

OC Contract