

## PY Variance Report (R5509763A & R5509763B)

### Overview

Run this report to view the change in expenditures or revenues for a fund from last fiscal year to the current fiscal year.

PY Variance Report - Ag/Fund will sequence report by Agency, then Fund.

PY Variance Report - Ag/Fund/Prog will sequence report by Agency, Fund, then Program.

### NIS Policies

The tasks in this documentation provide end users with the tools to enter data and collect data in NIS. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website:

<http://www.das.state.ne.us/>

### Navigation

Click Roles, Accounting or Budget.

(Citrix users – right click on the menu, choose Apply Roles, choose Accounting or Budget.)

Accounting - Agencies > Inquiries & Reports > Accounting Reports > Variance Reports > PY Variance - Ag/Fund

OR

Budget - Agencies > Inquiries & Reports > Accounting Reports > Variance Reports > PY Variance - Ag/Fund

OR

Accounting - Agencies > Accounting Reports > Variance Reports > PY Variance - Ag/Fund/Prog

OR

Budget - Agencies > Inquiries & Reports > Accounting Reports > Variance Reports > PY Variance - Ag/Fund/Prog

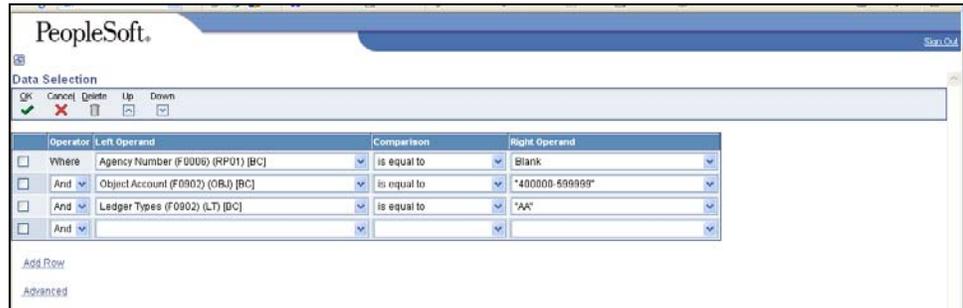
## Steps

### Run the PY Variance Report

Start this instruction from the Version Prompting window.



1. Choose **Data Selection**, click **Submit**. The Data Selection window appears.

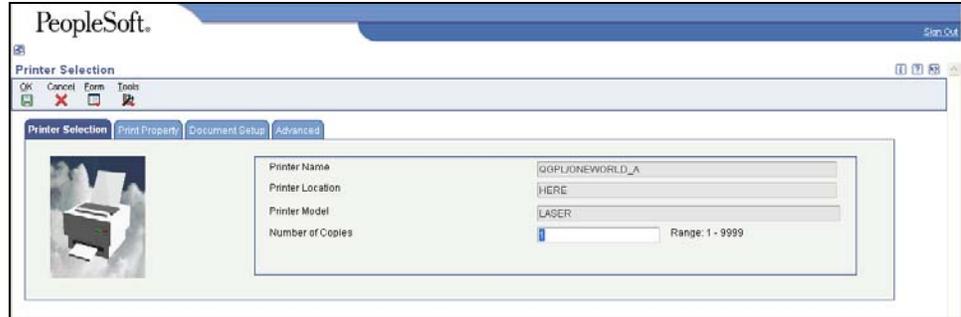


2. In the first row (Agency Number), complete the following field:
  - Right Operand – enter the agency number

 To change the information in the Right Operand field, click the drop-down arrow in the corresponding row and choose Literal. Enter the appropriate information, and click **OK** to return to the Data Selection window.
3. In the second row (Object Account), complete the following information:
  - Right Operand – enter an object account or range of accounts
  -  Enter a range of 111100 - 999999 to see all accounts
4. Click **OK**. The Processing Options window appears.



5. Complete the following fields:
  - Fiscal Year – ex. Enter 6 for fiscal year beginning July 1, 2006
  - Period Number - ex. Enter 1 for July, 2 for August, etc.
6. Click **OK**. The Printer Selection window appears.



-  To run this report in CSV format (Microsoft Excel), click the Document Setup tab and checkmark CSV.
- 7. Click **OK** to return to the Work with Batch Versions - Available Versions window.
-  View the Report via Submit Job or View Job Status. For step-by-step instructions, please refer to the [Working with Submitted Reports](#) work instructions. Choose the Job Details to view (R5509763B or R5509763A) once the Description is "Done".
-  For more information on viewing reports in CSV, refer to the [Running/Viewing Reports in CSV](#) work instructions in the System Basics manual.

R5509763B		STATE OF NEBRASKA				Prior Year Variance Report - Agency/Fund		Standard Report	
NIS0001						As of June 30, 2007			
JDV810									
Agency Number	Fund	Object Acct	2006 - 2007 Amount	2005 - 2006 Amount	\$ Change	% Change			
065	10000					0.00			
065	40000	461100	206,686,161.46	1,722,474,725.80	1,515,808,564.34	-88.00%			
065	40000		206,686,161.46	1,722,474,725.80	1,515,808,564.34	-88.00%			
065	56520	491302		2,852.00	2,852.00	-100.00%			
065	56520			2,852.00	2,852.00	-100.00%			
065	56530	491302		3,361.78	3,361.78	-100.00%			
065	56530			3,361.78	3,361.78	-100.00%			
065	56650	471100	2,035,173.00	3,628,224.55	1,593,051.55	-43.91%			
065	56650	484500	12,739,241.84	134,885.86	122,146.82	-90.56%			
065	56650	484500	1,845.08	22,159.98	20,314.89	-91.67%			
065	56650	486500		9,915.67	9,915.67	-100.00%			
065	56650	491300		305.93	305.93	-100.00%			
065	56650	493100		95,000.00	95,000.00	-100.00%			
065	56650	511100	183,402.88	1,131,193.99	947,791.11	-83.79%			
065	56650	511200		5,045.17	5,045.17	-100.00%			
065	56650	511300		7,493.63	7,493.63	-100.00%			
065	56650	511800		71.76	71.76	-100.00%			
065	56650	512100	19,884.69	104,509.38	84,624.69	-80.97%			
065	56650	512200	7,001.78	53,782.46	46,780.68	-86.98%			
065	56650	512300	5,562.39	62,191.05	56,628.66	-91.06%			
065	56650	512400	329.97	1,319.84	989.87	-75.00%			
065	56650	512500	170.34	5,054.34	4,884.00	-96.63%			
065	56650	515100	15,066.32	92,154.94	77,088.62	-83.65%			
065	56650	515200	15,375.03	98,595.54	83,220.51	-84.41%			
065	56650	515400	80.64	463.73	373.09	-82.23%			
065	56650	515500	32,540.72	171,873.54	139,332.82	-81.07%			
065	56650	516200	706.89	640.91	65.98	10.29%			
065	56650	516300	159.50	513.00	353.50	-68.91%			
065	56650	516500		9,601.96	9,601.96	-100.00%			
065	56650	521100	1,020.66	5,226.45	4,205.79	-80.47%			
065	56650	521200	2,039.77	18,397.67	16,357.90	-89.26%			
065	56650	521300		28.44	28.44	-100.00%			
065	56650	521400	14,490.56	487,954.09	473,463.53	-97.03%			
065	56650	521401	19,467.36	244,948.66	225,481.30	-92.05%			
065	56650	521402		129,746.08	129,746.08	-100.00%			
065	56650	521403	397.00	365.00	32.00	8.77%			
065	56650	521500	2,941.14	84,821.05	81,879.91	-96.53%			
065	56650	521900		263.10	263.10	-100.00%			
065	56650	522100	1,600.00	12,837.25	11,037.25	-86.98%			