

Budget Status Summary (R5509301)

Overview

View this report to manage spending budgeted dollars. Report includes totals and subtotals by account type and fund type.

NIS Policies

The tasks in this documentation provide end users with the tools to enter data and collect data in NIS. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website:

<http://www.das.state.ne.us/>

Navigation

Click Roles, Accounting or Budget.
(Citrix users – right click on the menu, choose Apply Roles, choose Accounting or Budget.)

Accounting - Agencies > Inquiries & Reports > Budget Reports > Budget Status Reports > Budget Status Summary

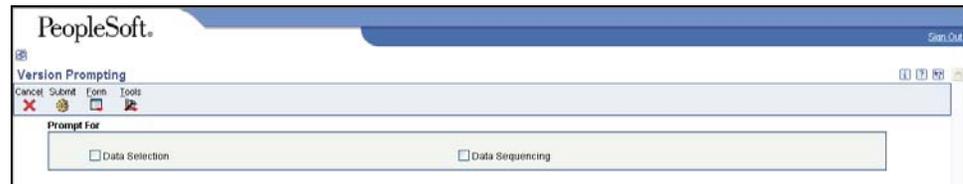
OR

Budget - Agencies > Inquiries & Reports > Budget Reports > Budget Status Reports > Budget Status Summary

Steps

Run the Budget Status Summary Report

Start this instruction from the Version Prompting window.



1. Choose Data Selection, click **Submit**. The Data Selection window appears.

Operator	Left Operand	Comparison	Right Operand
Where	Agency Number (F0006) (RP01) [BC]	is equal to	Zero
And	Agency Division (F0006) (RP10) [BC]	is equal to	Zero
And	Object Account (F0901) (OBJ) [BC]	is equal to	*400000-599999*
And	Fund Type (F0006) (RP11) [BC]	is not equal to	Blank

2. In the first row (Agency Number), complete the following information:

- Right Operand - enter the 3-digit agency number

To change the information in the Right Operand field, click the drop-down arrow in the corresponding row and choose Literal. Enter the appropriate information, and click **OK** to return to the Data Selection window.

3. In the second row (Agency Division), complete the following information:

- Right Operand - enter the 3-digit division number

To narrow the report by a specific **fund type**, change the following information on the fourth row (Fund Type):

- Comparison - is equal to
- Right Operand - enter the code for fund type, use visual assist if needed

To narrow the report by **fund**, complete the following information on the next blank row:

- Left Operand - Fund (F0901)(CO)[BC]
- Comparison - is equal to
- Right Operand - enter the fund number

To narrow the report by **business unit**, complete the following information on the next blank row:

- Left Operand - Business Unit (F0006)(MCU)[BC]
- Comparison - is equal to
- Right Operand - enter the business unit

4. Click **OK**. The Processing Options window appears.

Processing Options

Period: 12

Fiscal Year: 04

Century: 20

5. Complete the following information:

- Period Number - enter the period for which to run report (ex. 12 for June, 11 for May, etc.)
 - Fiscal Year - enter the fiscal year for which to run report (ex. enter 06 for FY beginning July 1, 2006)
6. Click **OK**. The Printer Selection window appears.



7. Click **OK** to return to the main menu.

-  View the Report via Submit Job or View Job Status. For step-by-step instructions, please refer to the [Working with Submitted Reports](#) work instructions. Choose the Job Details to view (R5509301_...) once the Description is "Done".

R5509301 NIS0001		STATE OF NEBRASKA Department of Administrative Services Accounting Division Budget Status Summary As of 06/30/08				06/21/08 10:56:37 Page - 1 - Indicates Credit Percent of Time Elapsed = 100.00
ACCOUNT CODE DESCRIPTION	BUDGETED AMOUNT	CURRENT MONTH ACTIVITY	YEAR-TO-DATE ACTUALS	PERCENT OF BUDGET	ENCUMBRANCES	VARIANCE
BUDGETED FUND TYPES - EXPENDITURES						
520000 OPERATING EXPENSES						
521400 DATA PROCESSING EXPENSE			2,144.00			2,144.00-
539200 DEBT SERVICE EXPENSE		162,824.00	4,375,023.00			4,375,023.00-
543300 IT CONSULTING-OTHER			750.00			750.00-
555100 DATA PROC SOFTW LIC FEE		382,964.00	382,964.00			382,964.00-
555200 SOFTWARE - NEW PURCHASES			10,000.00			10,000.00-
Major Account 520000 Total	0.00	545,788.00	4,770,881.00	0.00	0.00	4,770,881.00-
580000 CAPITAL OUTLAY						
583300 COMPUTER HARDWARE EQUIPMENT			2,385.62			2,385.62-
Major Account 580000 Total	0.00	0.00	2,385.62	0.00	0.00	2,385.62-
BUDGETED EXPENDITURES TOTAL	0.00	545,788.00	4,773,266.62	0.00	0.00	4,773,266.62-
UNBUDGETED EXPENDITURES TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
STATE EXPENDITURES TOTAL	0.00	545,788.00	4,773,266.62	0.00	0.00	4,773,266.62-
SUMMARY BY FUND TYPE - EXPENDITURES						
1 GENERAL FUND			484,430.00			484,430.00-
2 CASH FUNDS		545,788.00	4,288,836.62			4,288,836.62-
BUDGETED EXPENDITURES TOTAL	0.00	545,788.00	4,773,266.62	0.00	0.00	4,773,266.62-
UNBUDGETED EXPENDITURES TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
STATE EXPENDITURES TOTAL	0.00	545,788.00	4,773,266.62	0.00	0.00	4,773,266.62-
BUDGETED FUND TYPES - REVENUES						
450000 REVENUE - TAXES						
454200 TOBACCO PRODUCTS TAX		162,824.00-	1,953,888.00-			1,953,888.00