

Cash Status Report (R5509465)

Overview

The Cash Status report (R5509465) provides the following information:

- **Cash O/B** (Cash Open Balance) - Current cash balance
- **Posted Open A/P** - Current balance for the 211700 (Received Not Vouchered) and 211900 (Accounts Payable - Due to Vendor) accounts
- **Open Payroll** - Sum of all unposted payroll documents with a G/L Date in the current or a future period (T1, T2, and T3 document types)
- **Unposted Accounts Payable** - Sum of all unposted accounts payable documents (document type begins with 'P') with a G/L Date in the current or a future period
- **Open Purchase Order Receipts** - Sum of all unposted purchase order receipt documents with a G/L date in the current or a future period (OV document types)
- **Open JE/Other** - Sum of all unposted journal entry documents (document type begins with 'J') with a G/L Date in the current or a future period
- **Total Cash Required** - Sum of Posted Open A/P, Open Payroll, Unposted Accounts Payable, Open Purchase Order Receipts, and Open JE/Other columns
- **Total Cash Available** - Cash O/B minus Total Cash Required

NIS Policies

The tasks in this documentation provide end users with the tools to enter data and collect data in NIS. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website:

<http://www.das.state.ne.us/>

Navigation

Click Roles, Accounting or Budget.

(Citrix users – right click on the menu, choose Apply Roles, choose Accounting or Budget.)

Accounting - Agencies > Inquiries & Reports > Accounting Reports > Cash Reports > Cash Status Report with A/R

OR

Budget - Agencies > Inquiries & Reports > Accounting Reports > Cash Reports > Cash Status Report with A/R

Steps

Start this instruction from the Version Prompting window.

1. Choose **Data Selection**.
2. Click **Submit**. The Data Selection window appears.

| Operator | Left Operand | Comparison | Right Operand |
|-------------------------------------|---|-------------|------------------------|
| <input type="checkbox"/> | Where Object Account (F0902) (OBJ) (BC) | is equal to | "111100,211700,211900" |
| <input type="checkbox"/> | And Ledger Types (F0902) (LT) (BC) | is equal to | "AA" |
| <input checked="" type="checkbox"/> | And Fund (F0902) (CO) (BC) | is equal to | Zero |
| <input type="checkbox"/> | And | | |

3. In the third row (Fund), click **Right Operand, Literal**. The Select Literal Value window appears.

4. Enter the **Fund Number(s)** that you want to print in the Literal Value field. (To enter multiple funds, click on the List of Values tab)
5. Click **OK** to return to the Data Selection window.
6. Click **OK**. The Printer Selection window appears.

| | |
|------------------|-------------------|
| Printer Name | GGPL/ONNEWORLD_A |
| Printer Location | HERE |
| Printer Model | LASER |
| Number of Copies | 1 Range: 1 - 9999 |

7. Click **OK** to return to the Main Menu.
-  View the Report via Submit Job or View Job Status. For step-by-step instructions, please refer to the [Working with Submitted Reports](#) work

instructions. Choose the Job Details to view (R5509465_...) once the Description is "Done".

| R5509465 NIS0001 | | STATE OF NEBRASKA Cash Status | | | | | | | | | | 11/21/2008 8:49:49 | Page - 1 |
|---------------------|---------------|----------------------------------|--------------|-----------------|--------------|---------------------------|------------------------------|---------------|---------------------|----------------------|--|--------------------|----------|
| Fund | Agency Number | Fund Name | Cash Balance | Posted Open A/P | Open Payroll | Unposted Accounts Payable | Open Purchase Order Receipts | Open JE/Other | Total Cash Required | Total Cash Available | | | |
| 58650 | 085 | ACCOUNTING DIV REVOLVING | 2,178,432.00 | 6,787.00- | 86,000.91- | | | 4,178.12- | 76,864.03- | 2,099,467.97 | | | |
| | | Agency Total : | 2,178,432.00 | 6,787.00- | 86,000.91- | | | 4,178.12- | 76,864.03- | 2,099,467.97 | | | |
| | | Grand Total : | 2,178,432.00 | 6,787.00- | 86,000.91- | | | 4,178.12- | 76,864.03- | 2,099,467.97 | | | |