

**Introduction To EnterpriseOne 9.0**  
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## SYSTEM POLICIES

The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

## Table of Contents

**Introduction To EnterpriseOne 9.0..... 1**

# Introduction To EnterpriseOne 9.0

## Overview

JD Edwards EnterpriseOne 9.0 is a tool to further improve state government administrative business processes. The system eliminates the need to enter information more than once. Everyone works with the same information, which is available as soon as it is entered. When users enter this information accurately and at the time a transaction occurs, everyone will have the financial and operational data needed to run the state's business more effectively by making better, faster decisions.

The system also offers many Self Service options for for Nebraska state employees. Through Self Service state employees can view their pay stub information, submit and review leave requests, enter their time cards, as well as enter their Open Enrollment elections.

## Structure

EnterpriseOne 9.0 is composed of five modules:

- Financials/Purchasing
- Human Resources/Payroll
- Capital Projects/Grants/Fixed Assets
- Budget
- Inventory

## Look and Feel

EnterpriseOne 9.0 presents information in a straightforward, intuitive format that lets you use a mouse to perform transactions with point-and-click ease. Though you may not work in every module in the system, once you learn the basics you will have a better understanding of how all EnterpriseOne 9.0 software systems work.

This course is designed to be a tool which teaches the concepts of the system. If you are a new user it is highly recommended that you go through each lesson in this course. The NVISION online courses will allow you to practice the exercises as many times as you like. Even if you are familiar with the system, specific lessons may provide you with an enlightening refresher.