Print a Purchase Order

Step	Action
1.	Click the **State of Nebraska** link. State of Nebraska
2.	Click the **Grants & Projects** link. Grants & Projects
3.	Click the **Grants & Capital Projects** link. Grants & Capital Projects
4.	Click the **309 Projects** link. 309 Projects
5.	Click the **Print Special Order Release** link. Print Special Order Release
6.	Click the **Data Selection** option.
7.	Click the **Submit** button.
8.	Click the **Right Operand** list of the third row. Null
9.	Click the **Literal** list item. Literal
10.	Enter the purhase order number into the **Literal Value:** field.
11.	Click the **OK** button.
12.	Click the **OK** button.
13.	Click the **OK** button.
14.	Click the **OK** button.
15.	You have successfully completed this lesson. **End of Procedure.**