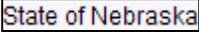
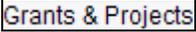
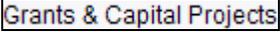
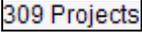
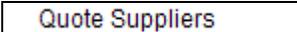


Enter Quote Suppliers on a Quote for a Project

| Step | Action |
|------|---|
| 1. | Click the State of Nebraska link.  |
| 2. | Click the Grants & Projects link.  |
| 3. | Click the Grants & Capital Projects link.  |
| 4. | Click the 309 Projects link.  |
| 5. | Click the Enter/Revise Special Req (X1) link.  |
| 6. | Enter the order number into the Order Number field. |
| 7. | Click the Find button.  |
| 8. | Click the Select button.  |
| 9. | Click the Form button.  |
| 10. | Click the Quote Suppliers menu.  |
| 11. | Enter the current date into the Required By field. |
| 12. | Click in the Supplier field.  |
| 13. | Enter the supplier's address book number into the Supplier field. |
| 14. | Press the Down Arrow on your keyboard to add more suppliers as needed. |
| 15. | When finished click the OK button.  |
| 16. | Click the Cancel button.  |
| 17. | Click the Close button.  |
| 18. | You have successfully completed this lesson. End of Procedure. |

