Reviewing Cross References
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SYSTEM POLICIES
The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

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Reviewing Cross References

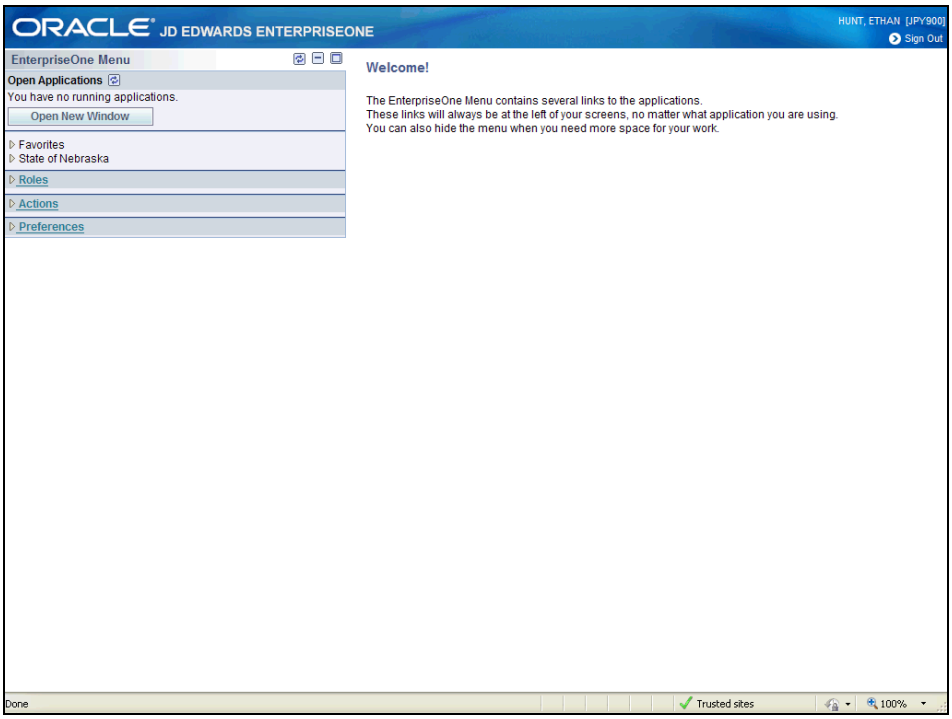
Reviewing Cross References Overview

You can review the cross references created in the system.

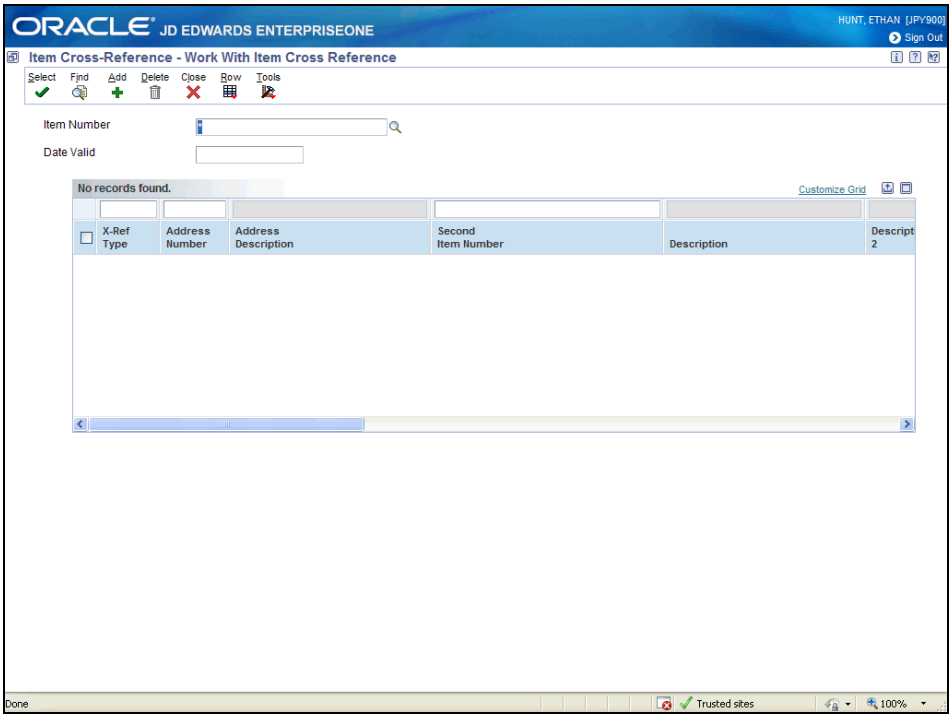
Reviewing Cross References Lesson

Procedure

In this lesson you will learn how to review the cross references.



Step	Action
1.	Click the **State of Nebraska** link. State of Nebraska
2.	Click the **Inventory** link. Inventory
3.	Click the **Inquiries & Reports** link. Inquiries & Reports
4.	Click the **Inventory Inquiries** link. Inventory Inquiries
5.	Click the **Item Cross-Reference** link. Item Cross-Reference



Step	Action
6.	Enter the item number into the **Item Number** field.
7.	Click the **Find** button.
8.	Review the fields displayed.
9.	Click the **Close** button.
10.	You have successfully completed this lesson. **End of Procedure.**