

Reviewing the Transaction Record - Transfers

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SYSTEM POLICIES

The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

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Reviewing the Transaction Record - Transfers

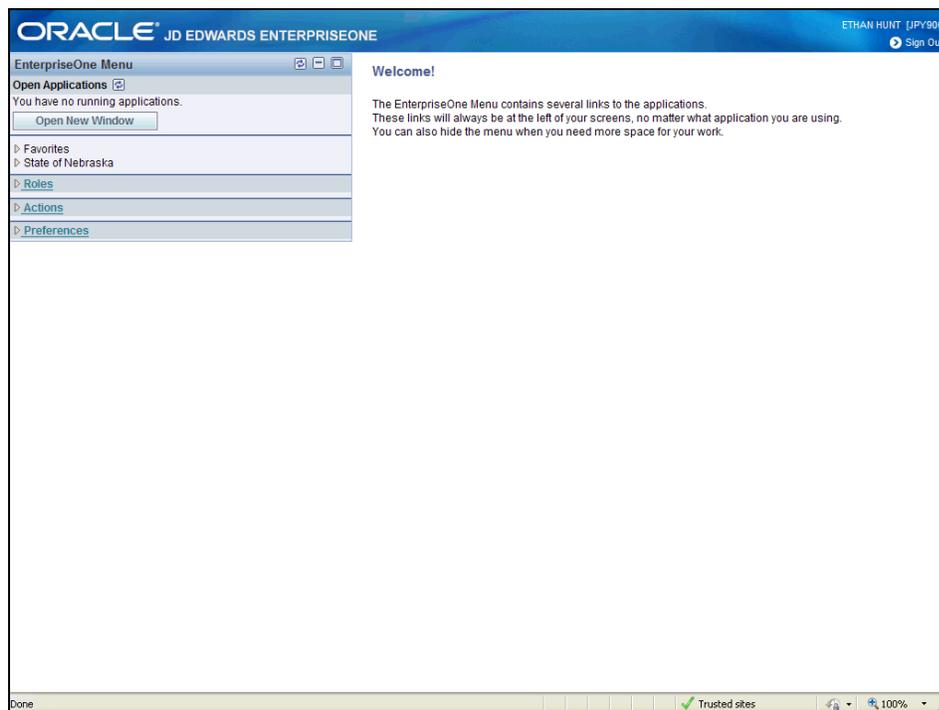
Reviewing the Transaction Record - Transfers Overview

You can review the transaction record to ensure the previous task created a corresponding record in the Transfers program and to review the transaction information.

Reviewing the Transaction Record - Transfers Lesson

Procedure

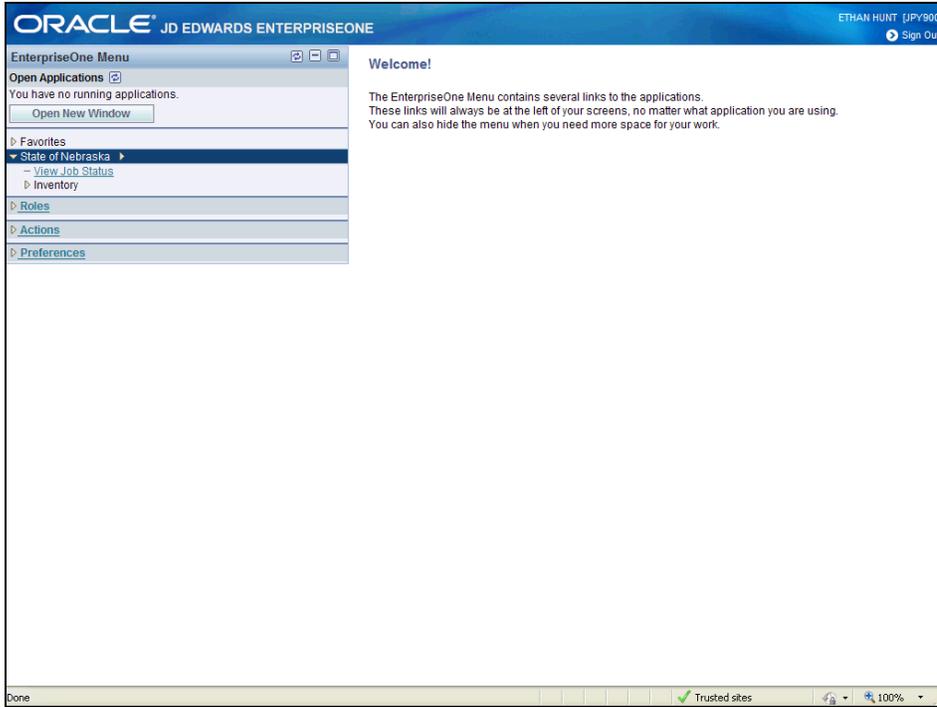
In this lesson you will learn how to review the transaction record of transfers.



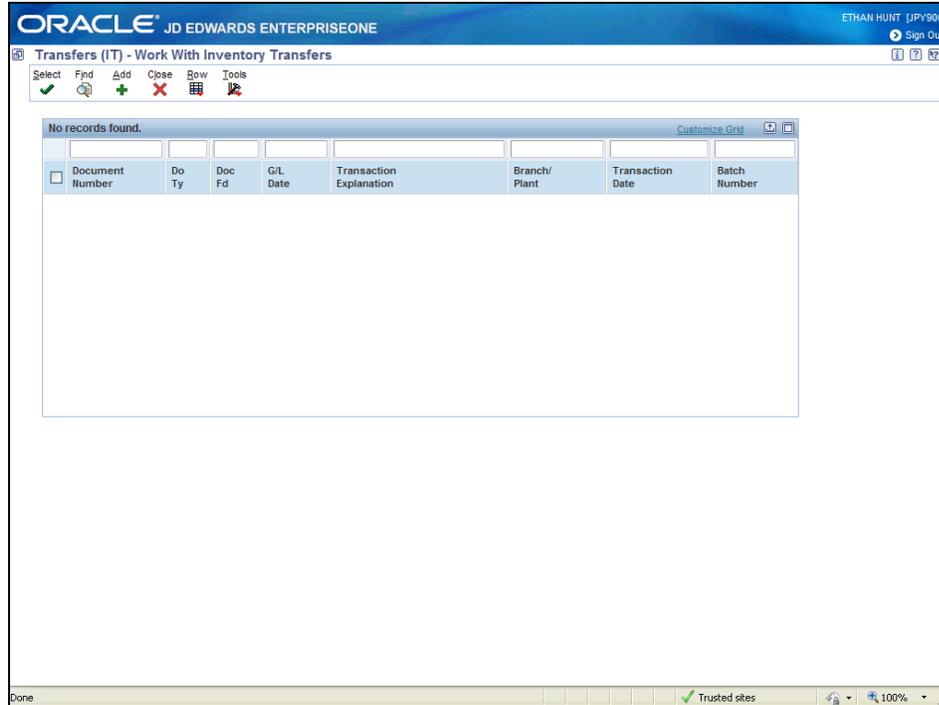
Step	Action
1.	Click the State of Nebraska link. <input data-bbox="443 1499 654 1533" type="text" value="State of Nebraska"/>

Training Guide

Reviewing the Transaction Record - Transfers



Step	Action
2.	Click the Inventory link. Inventory
3.	Click the Inventory - Agencies link. Inventory - Agencies
4.	Click the Warehouse Item Transactions link. Warehouse Item Transactions
5.	Click the Transfers (IT) link. Transfers (IT)



Step	Action
6.	Click in the Document Number field. <input type="text"/>
7.	Enter the document number into the Document Number field.
8.	Click the Find button. 
9.	Choose the document displayed by clicking the check box next to it. <input type="checkbox"/>
10.	Click the Select button. 
11.	Review the record displayed.

Training Guide

Reviewing the Transaction Record - Transfers

ORACLE JD EDWARDS ENTERPRISEONE ETHAN HUNT [JPY900] Sign Out

Transfers (IT) - Inventory Transfers

OK Cancel Form Row Tools

Document Number: 2565
 Document Type: IT INVENTORY TRANSFERS
 Transaction Date: 05/24/2010
 G/L Date: 05/24/2010
 Explanation: Training Example
 Batch Number: 2087899
 From Branch/Plant: 2505002W
 To Branch/Plant: 2505002W

Records 1 - 2 Customize Grid

Item Number	Item Description	Quantity	UM	From Location	From Lot/Serial	To Location
20019-141157	APRONS, DISPOSABLE	1.0000	BX	KN.125		KN.125

Done Trusted sites 100%

Step	Action
12.	Click the Cancel button. 

ORACLE JD EDWARDS ENTERPRISEONE ETHAN HUNT [JPY900] Sign Out

Transfers (IT) - Work With Inventory Transfers

Select Find Add Close Row Tools

Records 1 - 1 Customize Grid

Document Number	Do Ty	Doc Fd	G/L Date	Transaction Explanation	Branch/Plant	Transaction Date	Batch Number
2565	IT	10000	05/24/2010	Training Example	2505002W	05/24/2010	2087899

Done Trusted sites 100%

Step	Action
13.	Click the Close button. 
14.	You have successfully completed this lesson. End of Procedure.