

Review DBA Detail

Step	Action
1.	Click the State of Nebraska link. 
2.	Click the Payroll link. 
3.	Click the Payroll Inquiries link. 
4.	Click the PDBA History link. 
5.	Complete one or more of the fields: Employee Identification PDBA Code (Deduction, Benefit, or Accrual) Company Year
6.	Click the Find button. 
7.	Choose the employee and PDBA you wish to review by clicking the check box next to it. 
8.	Click the Row button. 
9.	Click the DBA Detail menu. 
10.	Review the DBA history information.
11.	Click the Cancel button. 
12.	Click the Close button. 
13.	You have successfully completed this lesson. End of Procedure.