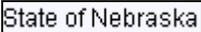
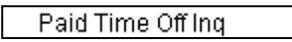


Review Leave Balances Lesson

Step	Action
1.	Click the State of Nebraska link. 
2.	Click the Self Service link. 
3.	Click the Manager Self Service link. 
4.	Click the Manager's Workbench link. 
5.	Click the Form button. 
6.	Click the My Self Service Ap menu. 
7.	Click the Paid Time Off Inq menu. 
8.	Review your paid time off information.
9.	When you are finished click the Close button. 
10.	Click the Close button. 
11.	You have successfully completed this lesson. End of Procedure.