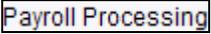
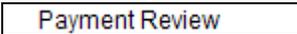
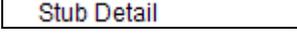


Review Pay Calculations Online Lesson

Step	Action
1.	Click the State of Nebraska link. 
2.	Click the Payroll link. 
3.	Click the Payroll Processing link. 
4.	Click the Pay Cycle Workbench link. 
5.	Choose the Payroll ID on the grid you wish to review by clicking the radio button next to it.
6.	Click the Row button. 
7.	Click the Payment Review menu. 
8.	Choose the Employee on the grid you wish to review by clicking the check box next to it. 
9.	Click the Row button. 
10.	Note: Depending on what you want to see on an employee, you can review different information (Distribution Review, Time Card Detail, DBA Review and Tax Detail, etc). This Training Guide shows how to review pay stub detail.
11.	Click the Stub Detail menu. 
12.	Review the pay stub information.
13.	When finished click the Close button. 
14.	Click the Close button. 
15.	Click the Close button. 
16.	You have successfully completed this lesson. End of Procedure.

