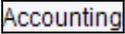
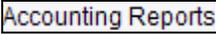
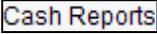
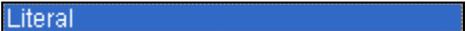


## Cash Status Report with A/R Lesson

Step	Action
1.	Click the <b>State of Nebraska</b> link. 
2.	Click the <b>Accounting</b> link. 
3.	Click the <b>Inquiries &amp; Reports</b> link. 
4.	Click the <b>Accounting Reports</b> link. 
5.	Click the <b>Cash Reports</b> link. 
6.	Click the <b>Cash Status Report</b> link. 
7.	Click the <b>Data Selection</b> option. 
8.	Click the <b>Submit</b> button. 
9.	Click the <b>drop down</b> list in the Right Operand column of the third row. 
10.	Click <b>Literal</b> . 
11.	Enter the fund into the <b>Literal Value</b> field.
12.	Click the <b>OK</b> button. 
13.	Click the <b>OK</b> button. 
14.	Click the <b>OK</b> button. 
15.	To view the report you will need to go to <b>View Job Status</b> . For more information go to the Reports Lesson under the System Basics ( <a href="http://www.das.state.ne.us/nis/training_manuals/sys_bscs/index.html">http://www.das.state.ne.us/nis/training_manuals/sys_bscs/index.html</a> ) Training Guides.  You have successfully completed this lesson. <b>End of Procedure.</b>

