

## **Fund Summary by Fund**

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## SYSTEM POLICIES

The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

## Table of Contents

<b>Fund Summary by Fund .....</b>	<b>1</b>
<b>Fund Summary by Fund Overview .....</b>	<b>1</b>
<b>Fund Summary by Fund Lesson.....</b>	<b>1</b>

## Fund Summary by Fund

### Fund Summary by Fund Overview

Run this report to view a summary of activity for a specific fund or range of funds. Assets, liabilities, revenues, and expenditures with totals for each fund will appear on report.

### Fund Summary by Fund Lesson

#### Procedure

In this lesson you will learn how to run the Fund Summary by Fund Report.

#### Navigation:

We have listed four ways to navigate to the Fund Summary by Fund Report process. This lesson will be using the Accounting - Accounting Reports navigational steps.

Accounting > Inquiries & Reports > Accounting Reports > Balance Reports > Fund Summary by Fund

or

Accounting > Inquiries & Reports > Budget Reports > Budget Reports > Fund Summary by Fund

or

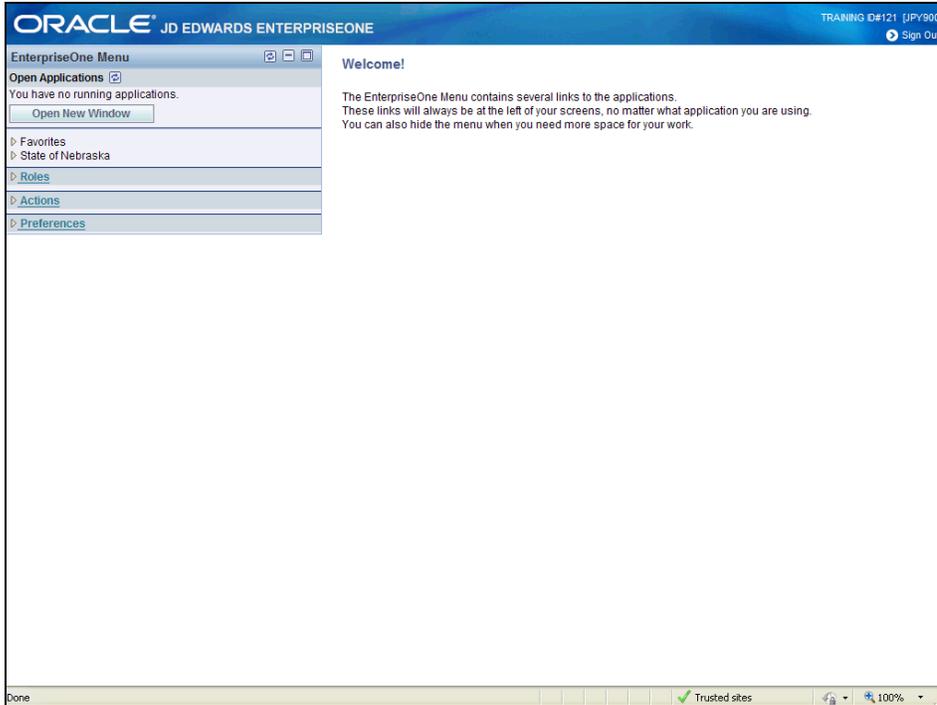
Budget > Inquiries & Reports > Budget Reports > Budget Reports > Fund Summary by Fund

or

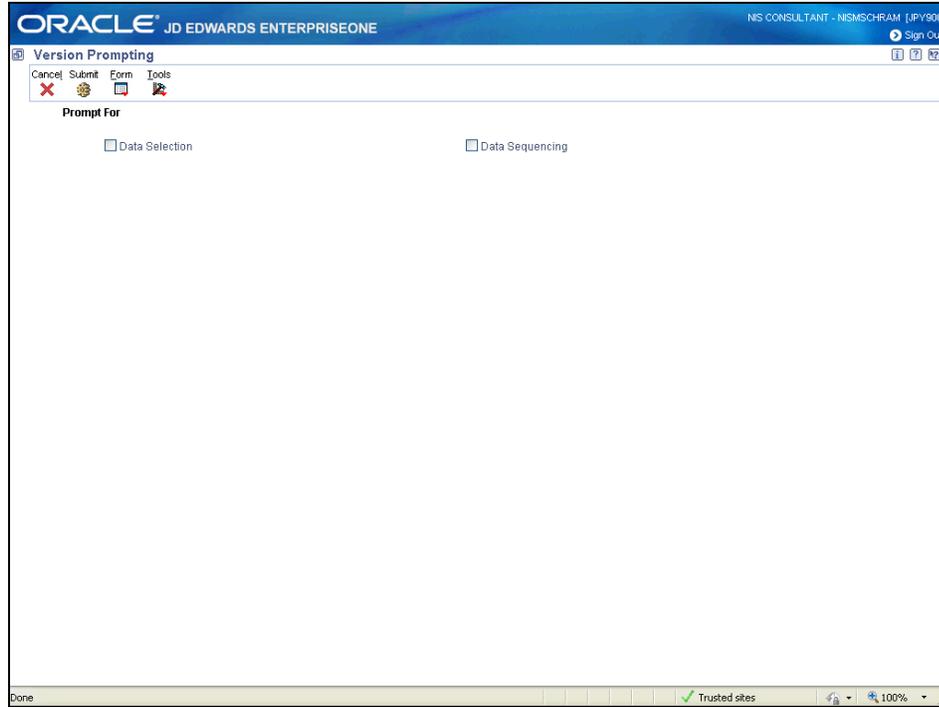
Budget - Agencies > Inquiries & Reports > Accounting Reports > Balance Reports > Fund Summary by Fund

# Training Guide

## Fund Summary by Fund



Step	Action
1.	Click the <b>State of Nebraska</b> link. <a href="#">State of Nebraska</a>
2.	Click the <b>Accounting</b> link. <a href="#">Accounting</a>
3.	Click the <b>Inquiries &amp; Reports</b> link. <a href="#">Inquiries &amp; Reports</a>
4.	Click the <b>Accounting Reports</b> link. <a href="#">Accounting Reports</a>
5.	Click the <b>Balance Reports</b> link. <a href="#">Balance Reports</a>
6.	Click the <b>Fund Summary by Fund</b> link. <a href="#">Fund Summary by Fund</a>



Step	Action
7.	Click the <b>Data Selection</b> option. <input type="checkbox"/>
8.	Click the <b>Submit</b> button. 

# Training Guide

## Fund Summary by Fund



ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	*AA*
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	Blank
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	*100000-999999*
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	mnFiscalYear1 [PC]
<input type="checkbox"/>	And		

Add Row

Advanced

Done Trusted sites 100%

Step	Action
9.	To narrow the report by Fund click the <b>drop down</b> list of the Right Operand column for the Fund row.

Blank

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

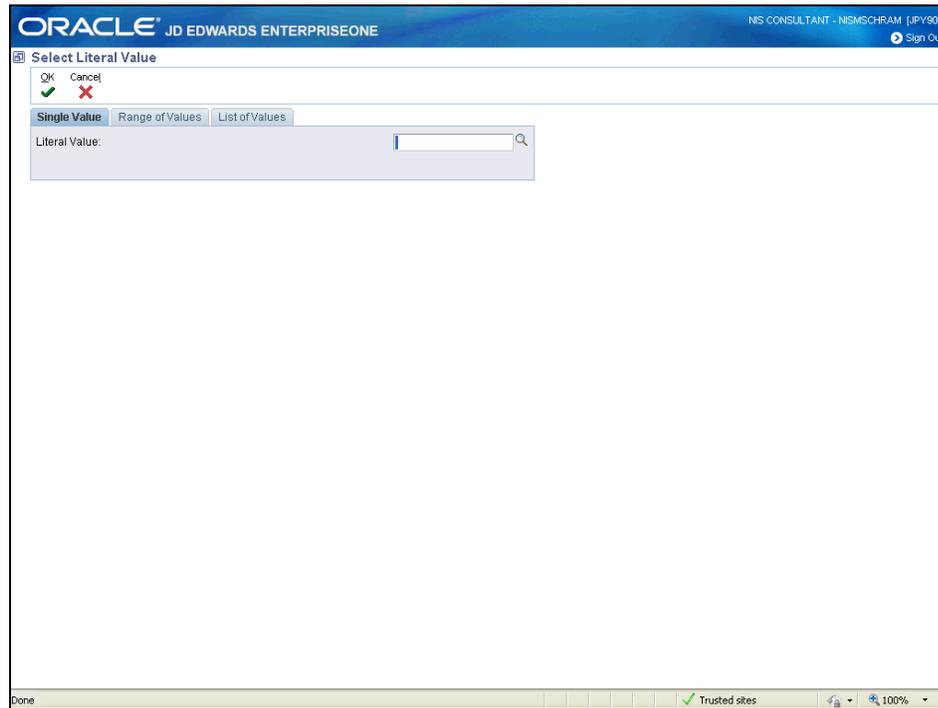
Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	*AA*
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	Blank
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	Zero
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	Null
<input type="checkbox"/>	And		Literal

Add Row

Advanced

Done Trusted sites 100%

Step	Action
10.	Click the <b>Literal</b> list item. <div style="border: 1px solid black; padding: 2px; width: fit-content;">Literal</div>



Step	Action
11.	Enter the desired information into the <b>Literal Value</b> field.
12.	Click the <b>OK</b> button. <div style="border: 1px solid black; padding: 2px; display: inline-block;">✔</div>
13.	To narrow the report by Agency click the <b>drop down</b> list of the Left Operand column for the first blank row.

# Training Guide

## Fund Summary by Fund



ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	"AA"
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	"10000"
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	"100000-999999"
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	mmFiscalYear1 [PO]
<input type="checkbox"/>	And		

Add Row

Advanced

- Account ID (F0901) (AID) [BC]
- Account ID (F0902) (AID) [BC]
- Agency Division (F0006) (RP10) [BC]
- Agency Number (F0006) (RP01) [BC]
- Amount - Beginning Balance/PYE Forward (F0902) (APY)
- Amount - Memo Budget Changes (F0902) (POJ) [BC]
- Amount - Memo Commitment Changes (F0902) (TKER) [BC]
- Amount - Net Posting 01 (F0902) (AN01) [BC]
- Amount - Net Posting 02 (F0902) (AN02) [BC]
- Amount - Net Posting 03 (F0902) (AN03) [BC]
- Amount - Net Posting 04 (F0902) (AN04) [BC]
- Amount - Net Posting 05 (F0902) (AN05) [BC]
- Amount - Net Posting 06 (F0902) (AN06) [BC]
- Amount - Net Posting 07 (F0902) (AN07) [BC]
- Amount - Net Posting 08 (F0902) (AN08) [BC]
- Amount - Net Posting 09 (F0902) (AN09) [BC]
- Amount - Net Posting 10 (F0902) (AN10) [BC]
- Amount - Net Posting 11 (F0902) (AN11) [BC]
- Amount - Net Posting 12 (F0902) (AN12) [BC]
- Amount - Net Posting 13 (F0902) (AN13) [BC]
- Amount - Net Posting 14 (F0902) (AN14) [BC]
- Amount - Original/Beginning Budget (F0902) (BORO) [BC]
- Amount - Prior Year Net Postings (F0902) (APYN) [BC]
- Amount - Week-to-Date (F0902) (AWTD) [BC]
- Budget - Approved (F0902) (BAPR) [BC]
- Budget - Requested (F0902) (BREO) [BC]
- Business Unit (F0006) (MCU) [BC]
- Business Unit (F0902) (MCU) [BC]
- Century (F0902) (CTRY) [BC]
- Currency Code - Denominated In (F0902) (CRCX) [BC]

Done Trusted sites 100%

Step	Action
14.	Click the <b>Agency Number</b> Field

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

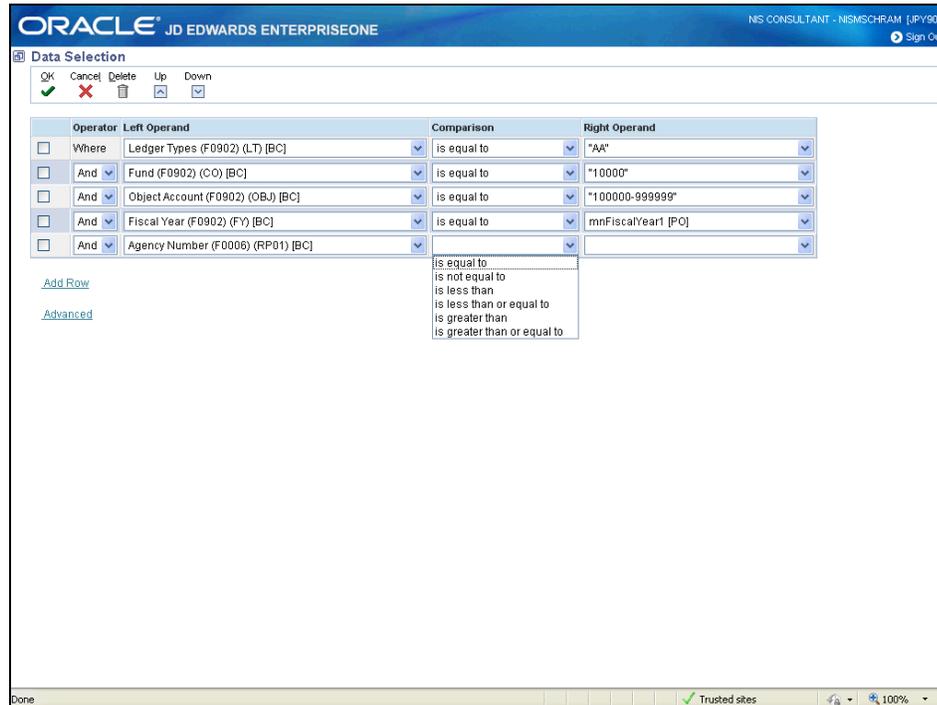
Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	"AA"
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	"10000"
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	"100000-999999"
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	mmFiscalYear1 [PO]
<input type="checkbox"/>	And Agency Number (F0006) (RP01) [BC]		

Add Row

Advanced

Done Trusted sites 100%

Step	Action
15.	Click the <b>drop down</b> list of the Comparison column. 



Step	Action
16.	Click the <b>is equal to</b> list item. 

# Training Guide

## Fund Summary by Fund



ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	"AA"
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	"10000"
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	"100000-999999"
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	mnFiscalYear1 [PO]
<input type="checkbox"/>	And Agency Number (F0006) (RP01) [BC]	is equal to	

Add Row

Advanced

Done Trusted sites 100%

Step	Action
17.	Click the <b>drop down</b> list of the Right Operand column.

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Ledger Types (F0902) (LT) [BC]	is equal to	"AA"
<input type="checkbox"/>	And Fund (F0902) (CO) [BC]	is equal to	"10000"
<input type="checkbox"/>	And Object Account (F0902) (OBJ) [BC]	is equal to	"100000-999999"
<input type="checkbox"/>	And Fiscal Year (F0902) (FY) [BC]	is equal to	mnFiscalYear1 [PO]
<input type="checkbox"/>	And Agency Number (F0006) (RP01) [BC]	is equal to	

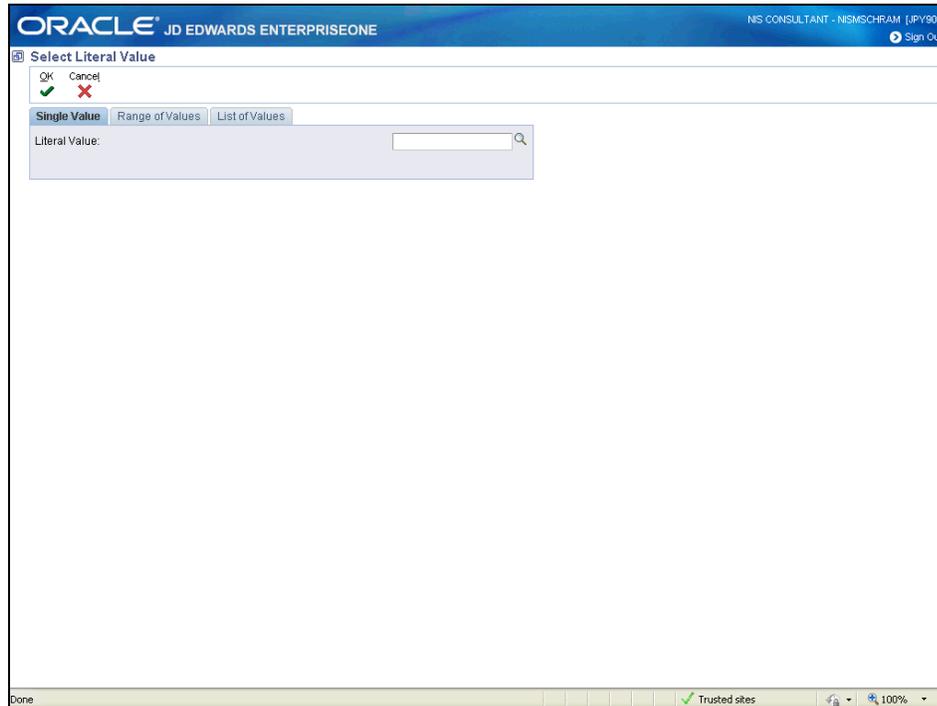
Add Row

Advanced

Blank  
Zero  
Null  
Literal  
Account ID (F0901) (AID) [BC]  
Account ID (F0902) (AID) [BC]  
Agency Division (F0006) (RP10) [BC]  
Agency Number (F0006) (RP01) [BC]  
Break Name [RV]  
Business Unit (F0006) (MCU) [BC]  
Business Unit (F0902) (MCU) [BC]  
Currency Code - Denominated In (F0902) (CF)  
Currency Code - From (F0902) (CRCOD) [BC]  
Description (F0901) (DL01) [BC]  
Fiscal Quarter (Obsolete) (F0902) (FQ) [BC]  
Fund (F0902) (CO) [BC]  
Fund [RV]  
Ledger Types (F0902) (LT) [BC]  
Object Account (F0902) (OBJ) [BC]  
Object Account\_OBIO [RV]  
Program ID (F0902) (PID) [BC]  
Subledger - GL (F0902) (SBL) [BC]  
Subsidiary (F0902) (SUB) [BC]  
User ID (F0902) (USER) [BC]  
Work Station ID (F0902) (JOBN) [BC]

Done Trusted sites 100%

Step	Action
18.	Click the <b>Literal</b> list item. <div style="border: 1px solid black; padding: 2px; width: 300px;">                     Literal                 </div>



Step	Action
19.	Enter the desired information into the <b>Literal Value</b> field.
20.	Click the <b>OK</b> button. 
21.	Click the <b>OK</b> button. 
22.	Complete the following fields:  <b>Period Number</b> - enter the period number (Ex. Enter 1 for July, 2 for August)  <b>Fiscal Year</b> - enter the 2-digit fiscal year (Ex. Enter 06 for FY beginning July 1, 2006)

# Training Guide

## Fund Summary by Fund

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Processing Options

OK Cancel

**Report Period**

Period Number - General Ledger: 12

Fiscal Year: 8

Date Override:

Blank = Use Processing Options Above  
C = Use Current Period  
P = Use Prior Period

Trusted sites 100%

Step	Action
23.	Click the <b>OK</b> button. 

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Printer Selection

OK Cancel Form Tools

Printer Selection Print Property Document Setup Advanced



Printer Name: QGPLONEWORLD

Printer Location: NIS

Printer Model: LASER

Number of Copies: 1 Range: 1 - 9999

Done Trusted sites 100%

Step	Action
24.	Click the <b>OK</b> button. 
25.	To view the report you will need to go to <b>View Job Status</b> . For more information go to the Reports Lesson under the System Basics ( <a href="http://www.das.state.ne.us/nis/training_manuals/sys_bscs/index.html">http://www.das.state.ne.us/nis/training_manuals/sys_bscs/index.html</a> ) Training Guides.  You have successfully completed this lesson. <b>End of Procedure.</b>