

**Inquiring on Nebraska Master Accounts**  
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## **Inquiring on Nebraska Master Accounts**

### **Inquiring on Nebraska Master Accounts Overview**

Each business unit must have the appropriate object accounts attached to it for use. Object accounts can be added to a business unit on an individual basis or copied from another business unit for a range. If an object account with a level of detail 3, 4, or 5 (see Account Structure Manual – Significance of Level of Detail section for more information) is individually added to a business unit, the account description, level of detail (LD), posting edit code (PE), NITC, and Service Contract fields must contain the same information as the Nebraska Master object account.

### **Inquiring on Nebraska Master Accounts Lesson**

#### **Procedure**

In this lesson you will learn how to inquire on Nebraska Master Accounts.

#### **Navigation:**

There are multiple menu paths for this application which are listed below. This lesson will use the Grants and Projects menu path.

Accounting > Organizational Structure > Chart of Accounts > Nebraska Master Accounts

Or

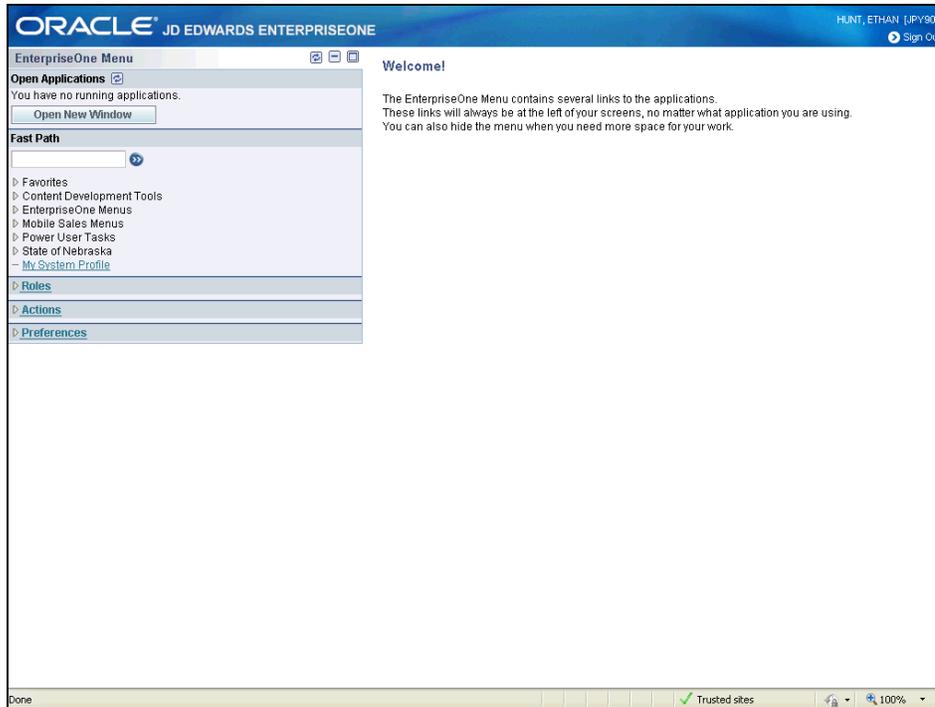
Budget > Organizational Structure > Chart of Accounts > Nebraska Master Accounts

Or

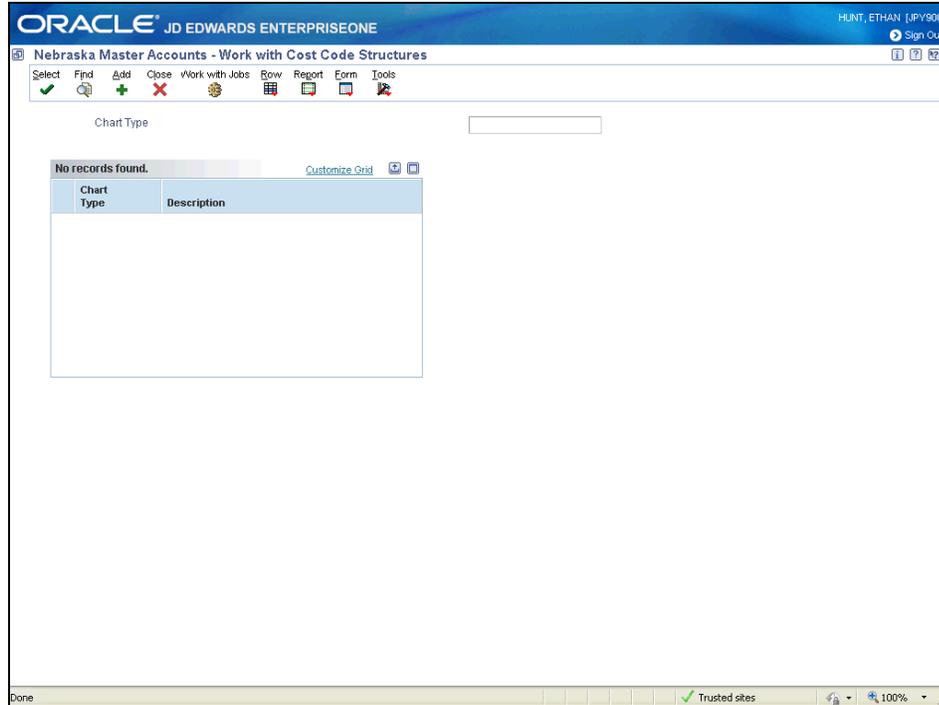
Grants & Projects > Organizational Structure > Chart of Accounts > Nebraska Master Accounts

# Training Guide

## Inquiring on Nebraska Master Accounts



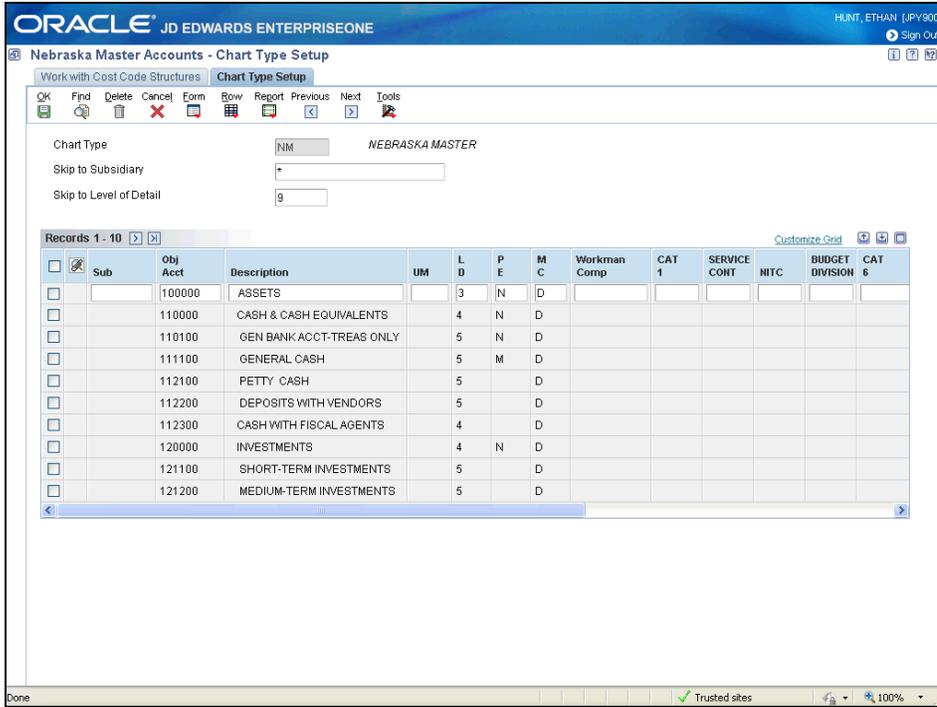
Step	Action
1.	Click the <b>State of Nebraska</b> link. <a href="#">State of Nebraska</a>
2.	Click the <b>Grants &amp; Projects</b> link. <a href="#">Grants &amp; Projects</a>
3.	Click the <b>Organizational Structure</b> link. <a href="#">Organizational Structure</a>
4.	Click the <b>Chart of Accounts</b> link. <a href="#">Chart of Accounts</a>
5.	Click the <b>Nebraska Master Accounts</b> link. <a href="#">Nebraska Master Accounts</a>

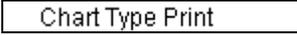


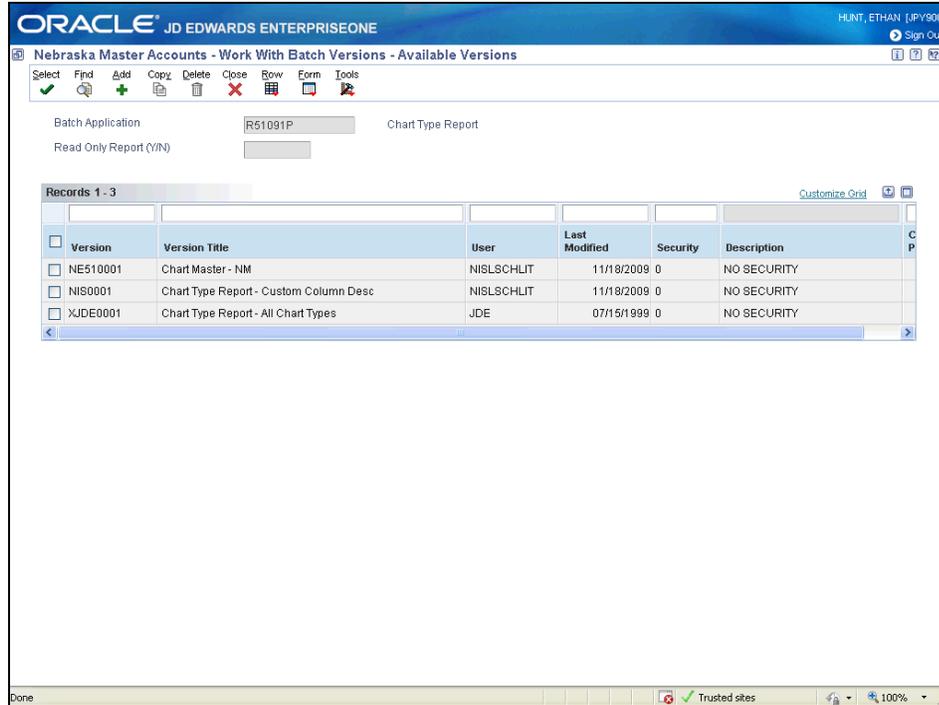
Step	Action
6.	Click the <b>Find</b> button. 
7.	Click the option. 
8.	Click the <b>Select</b> button. 
9.	Review the information

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## Inquiring on Nebraska Master Accounts



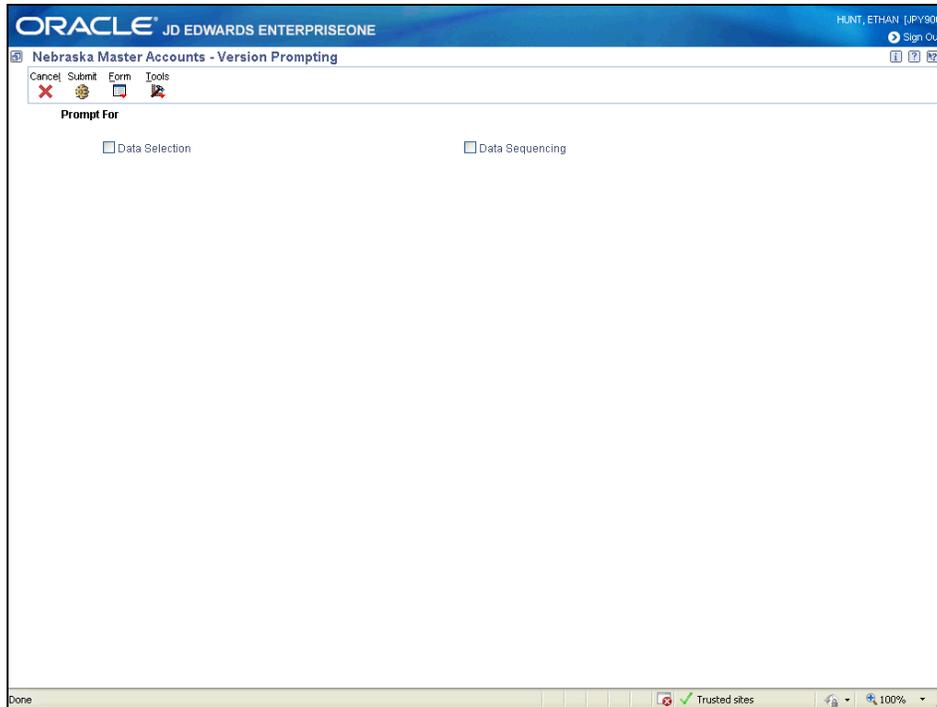
Step	Action
10.	To create a printed report click the <b>Report</b> button. 
11.	Click the <b>Chart Type Print</b> menu. 



Step	Action
12.	Click the <b>NE510001</b> option. <input type="checkbox"/>
13.	Click the <b>Select</b> button. <input checked="" type="checkbox"/>

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## Inquiring on Nebraska Master Accounts



Step	Action
14.	Click the <b>Data Selection</b> option. <input type="checkbox"/>
15.	Click the <b>Submit</b> button. 

ORACLE JD EDWARDS ENTERPRISEONE HUNT, ETHAN [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/> Where	Type of Cost Code Master List (F5109) (CTY) [BC]	is equal to	*NM
<input type="checkbox"/> And			

[Add Row](#)

[Advanced](#)

Done Trusted sites 100%

Step	Action
16.	Do not change the Data Selection. Click the <b>OK</b> button.

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Printer Selection

OK Cancel Form Tools

Printer Selection Print Property Document Setup Advanced



Printer Name: QGPLONEWORLD

Printer Location: NIS

Printer Model: LASER

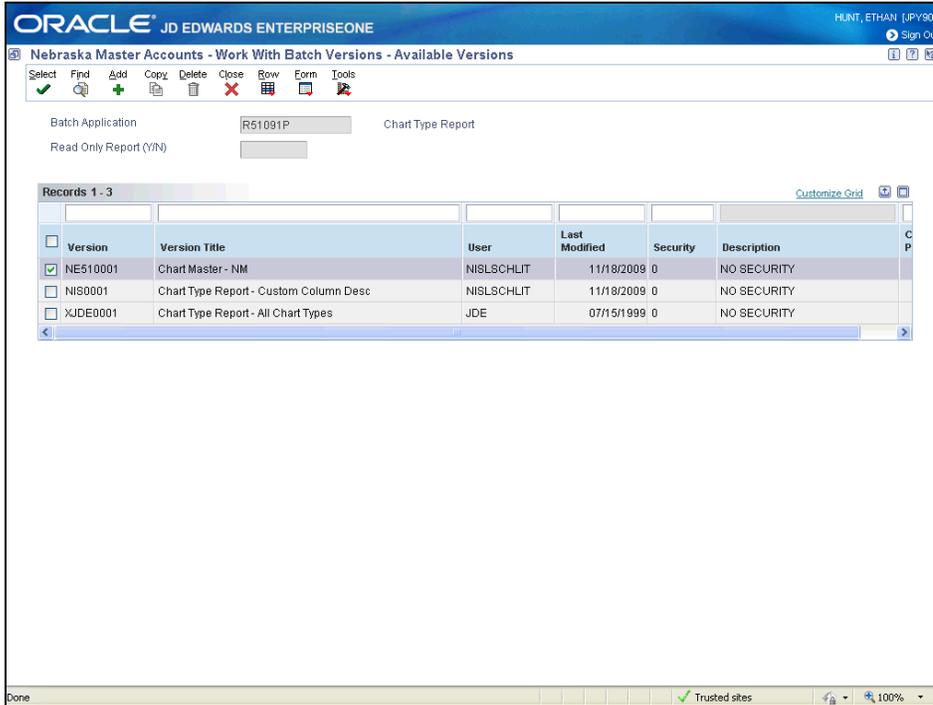
Number of Copies: 1 Range: 1 - 9999

Done Trusted sites 100%

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## Inquiring on Nebraska Master Accounts

Step	Action
17.	Click the <b>OK</b> button. 



Step	Action
18.	Click the <b>Close</b> button. 

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Nebraska Master Accounts - Chart Type Setup

Work with Cost Code Structures Chart Type Setup

Chart Type: NM NEBRASKA MASTER

Skip to Subsidiary: \*

Skip to Level of Detail: 9

Sub	Obj Acct	Description	UM	L	D	P	E	M	C	Workman Comp	CAT 1	SERVICE CONT	NITC	BUDGET DIVISION	CAT 6
	100000	ASSETS		3		N		D							
	110000	CASH & CASH EQUIVALENTS		4		N		D							
	110100	GEN BANK ACCT-TREAS ONLY		5		N		D							
	111100	GENERAL CASH		5		M		D							
	112100	PETTY CASH		5				D							
	112200	DEPOSITS WITH VENDORS		5				D							
	112300	CASH WITH FISCAL AGENTS		4				D							
	120000	INVESTMENTS		4		N		D							
	121100	SHORT-TERM INVESTMENTS		5				D							
	121200	MEDIUM-TERM INVESTMENTS		5				D							

Step	Action
19.	Click the <b>Cancel</b> button. 

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Nebraska Master Accounts - Work with Cost Code Structures

Chart Type:

Chart Type	Description
NM	NEBRASKA MASTER
NMB	NEBRASKA BUDGET MASTER
NPM	NEBRASKA PSL MASTER

# Training Guide

## Inquiring on Nebraska Master Accounts



Step	Action
20.	Click the <b>Close</b> button. 
21.	To view the report you will need to go to <b>View Job Status</b> . For more information go to the Reports Lesson under the System Basics work instructions.  You have successfully completed this lesson. <b>End of Procedure.</b>