

Schedule of Fixed Assets

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SYSTEM POLICIES

The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

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Schedule of Fixed Assets

Schedule of Fixed Assets Overview

You can run the Schedule of General Fixed Assets Report to review and/or print the asset item codes in columnar form. This report summarizes the asset values for the Agencies' divisions by each item code.

Schedule of Fixed Assets Lesson

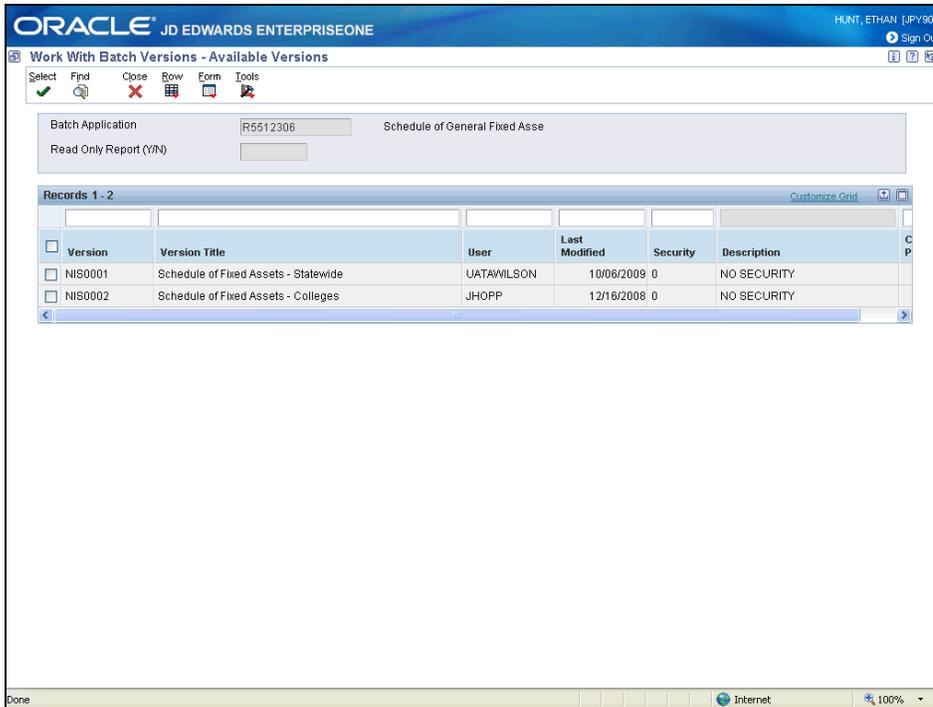
Procedure

In this lesson you will learn how to run the Schedule of Fixed Assets Report.

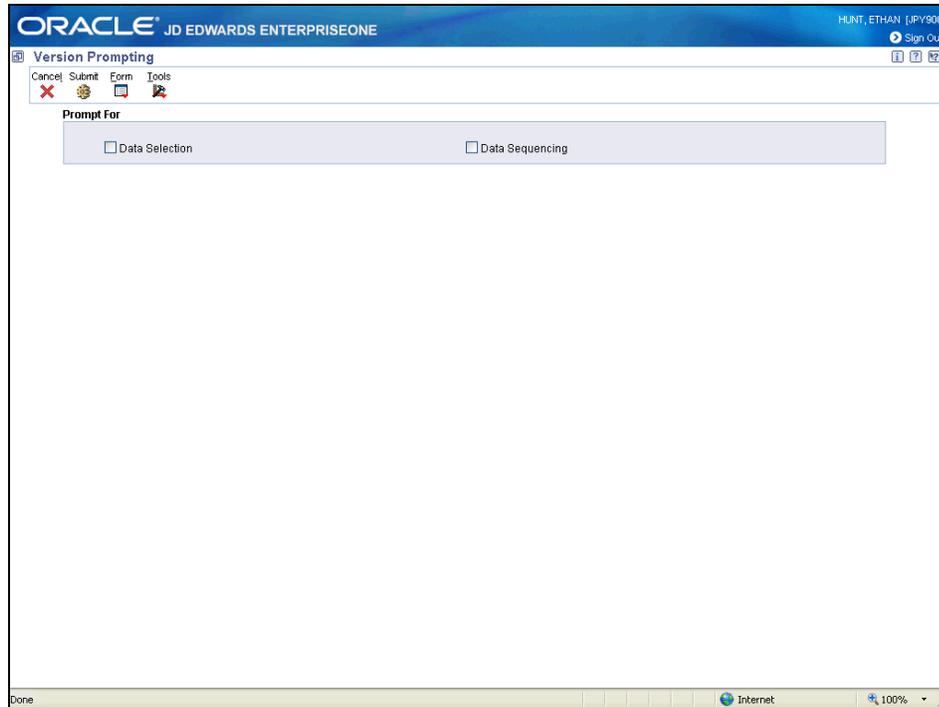
Step	Action
1.	Click the State of Nebraska link. State of Nebraska
2.	Click the Fixed Assets link. Fixed Assets
3.	Click the Inquiries & Reports link. Inquiries & Reports
4.	Click the F/A Reports link. F/A Reports
5.	Click the Schedule of F/As link. Schedule of F/As

Training Guide

Schedule of Fixed Assets



Step	Action
6.	Select the version you want to run by clicking the check box next to it. <input type="checkbox"/>
7.	Click the Select button. <input checked="" type="checkbox"/>



Step	Action
8.	Click the Data Selection option. 
9.	Click the Submit button. 
10.	<p>Note: Nothing should need to be changed unless you are adding further data selection.</p> <p>In the first row, verify: Left Operand is "Agency (F1201)[BC]" Comparison is "is equal to" Right Operand is "Agency Number [PO]"</p> <p>In the second row, verify: Left Operand is "Ledger Type (F1202)[BC]" Comparison is "is equal to" Right Operand is "Ledger Type [PO]"</p>

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ORACLE JD EDWARDS ENTERPRISEONE HUNT, ETHAN [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/> Where	Agency (F1201) (ACL6) [BC]	is equal to	AgencyNumber [PO]
<input type="checkbox"/> And	Ledger Types (F1202) (LT) [BC]	is equal to	LedgerType [PO]
<input type="checkbox"/> And			

[Add Row](#)

[Advanced](#)

Done Internet 100%

Step	Action
11.	Click the OK button. 
12.	Enter the Period Number, Fiscal Year, Agency Number and Ledger Type for which you want the report generated.

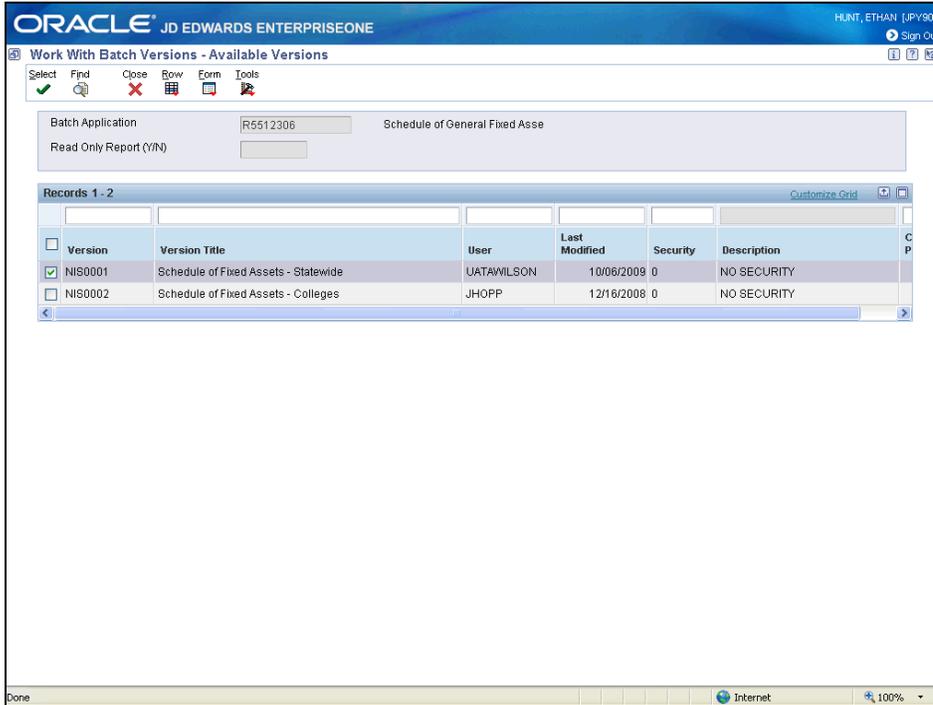
Step	Action
13.	Click the OK button. 

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Step	Action
14.	Click the OK button. 



Step	Action
15.	Click the Close button. 
16.	To view the report you will need to go to View Job Status . For more information go to the Reports Lesson under the System Basics Training Guide. You have successfully completed this lesson. End of Procedure.