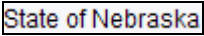
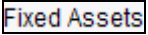






## Review Parent-Child Relationships Lesson

Step	Action
1.	Click the <b>State of Nebraska</b> link. 
2.	Click the <b>Fixed Assets</b> link. 
3.	Click the <b>Add Fixed Asset</b> link. 
4.	Click the <b>Parent History Inquiry</b> link. 
5.	Complete the <b>Tag Number</b> field - you can use either the parent or child's Tag Number.
6.	Complete the following optional fields: <b>Date From</b> <b>Date Thru</b>
7.	Click the <b>Find</b> button. 
8.	Review the parent and child relationship information.  Click <b>View, Component Format</b> to see the children of the entered Tag Number.  Click <b>View, Parent Format</b> to see the parent of the entered Tag Number.  After locating and choosing a parent or child detail, review parent or child cost information by clicking <b>Row, Cost Summary</b> . (The Work with Cost Summary window appears.)  To find another asset, click <b>Form, Asset Search</b> . (The Work with Assets window appears.)
9.	When you are finished click the <b>Close</b> button. 
10.	You have successfully completed this lesson. <b>End of Procedure.</b>