

Budget Status by Ag/Div

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SYSTEM POLICIES

The tasks in this documentation provide end users with the tools to enter data and collect data in system. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website.

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Budget Status by Ag/Div

Budget Status by Ag/Div Overview

View this report to manage spending budgeted dollars. Report includes a summary of revenues and expenditures by fund type.

Budget Status by Ag/Div Lesson

Procedure

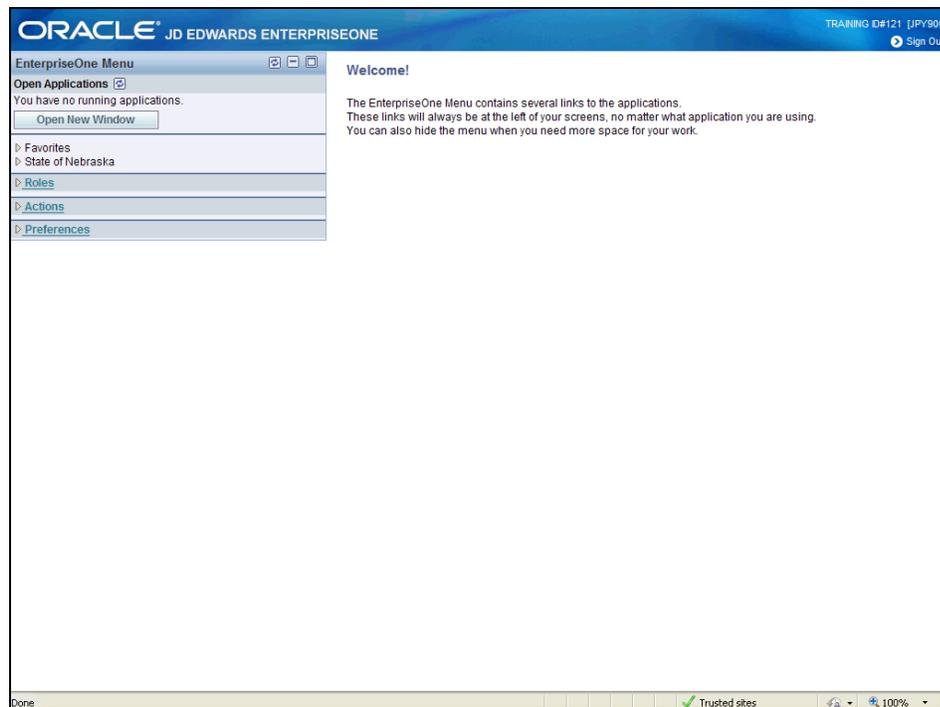
In this lesson you will learn how to run the Budget Status by Ag/Div Report.

Navigation: There are two menu paths for this report. This lesson uses the Accounting menu path.

Accounting > Inquiries & Reports > Budget Reports > Budget Status Reports > Budget Status by Ag/Div

or

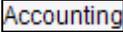
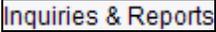
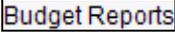
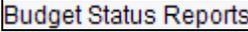
Budget > Inquiries & Reports > Budget Reports > Budget Status Reports > Budget Status by Ag/Div

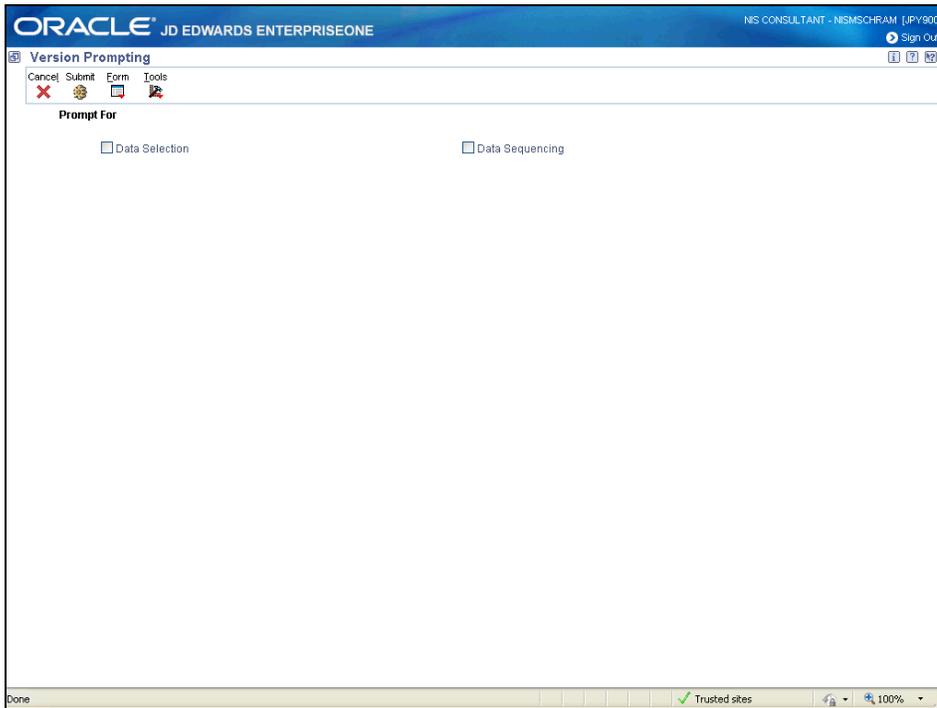


Training Guide

Budget Status by Ag/Div



Step	Action
1.	Click the State of Nebraska link. 
2.	Click the Accounting link. 
3.	Click the Inquiries & Reports link. 
4.	Click the Budget Reports link. 
5.	Click the Budget Status Reports link. 
6.	Click the Budget Status by Ag/Div link. 



Step	Action
7.	Click the Data Selection option. 
8.	Click the Submit button. 

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Agency Number (F0006) (RP01) [BC]	is equal to	Blank
<input type="checkbox"/>	And Agency Division (F0006) (RP10) [BC]	is equal to	Blank
<input type="checkbox"/>	And Object Account (F0901) (OBJ) [BC]	is equal to	*400000-999999*
<input type="checkbox"/>	And Budget-FT (F0006) (RP15) [BC]	is not equal to	Null
<input type="checkbox"/>	And		

Add Row
Advanced

Done Trusted sites 100%

Step	Action
9.	Click the drop down list of the Right Operand for the Agency Number row. <div style="border: 1px solid black; padding: 2px; display: inline-block;">Blank ▾</div>

ORACLE JD EDWARDS ENTERPRISEONE NIS CONSULTANT - NISMSCHRAM [JPY900] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/>	Where Agency Number (F0006) (RP01) [BC]	is equal to	Blank
<input type="checkbox"/>	And Agency Division (F0006) (RP10) [BC]	is equal to	Blank
<input type="checkbox"/>	And Object Account (F0901) (OBJ) [BC]	is equal to	Null
<input type="checkbox"/>	And Budget-FT (F0006) (RP15) [BC]	is not equal to	Literal
<input type="checkbox"/>	And		ARRA (F0006) (RP21) [BC]
			Account ID (F0901) (AID) [BC]
			Account ID (F0902) (AID) [BC]
			Account Number - 3rd (F0901) (ANS) [BC]
			Agency Division (F0006) (RP10) [BC]
			Agency Division From Header [RV]
			Agency Number (F0006) (RP01) [BC]
			Agency Number from Header [RV]
			Agency Subprogram (F0006) (RP09) [BC]
			Agency Use - 07 (F0006) (RP07) [BC]
			Agency Use - 14 (F0006) (RP14) [BC]
			Agency Use - 25 (F0006) (RP25) [BC]
			Agency Use-12 (F0006) (RP12) [BC]
			Agency Use-13 (F0006) (RP13) [BC]
			Agency Use-16 (F0006) (RP16) [BC]
			Agency Use-17 (F0006) (RP17) [BC]
			Agency Use-18 (F0006) (RP18) [BC]
			BU Type (F0006) (STYL) [BC]
			Budget Division (F0006) (RP05) [BC]
			Budget Division (F0006) (RP22) [BC]
			Budget Pattern Code (F0901) (BPC) [BC]
			Budget-FT (F0006) (RP15) [BC]
			Business Unit (F0006) (MCU) [BC]
			Business Unit (F0901) (MCU) [BC]
			Business Unit (F0902) (MCU) [BC]
			Business Unit Workflow (F0006) (RP50) [E]

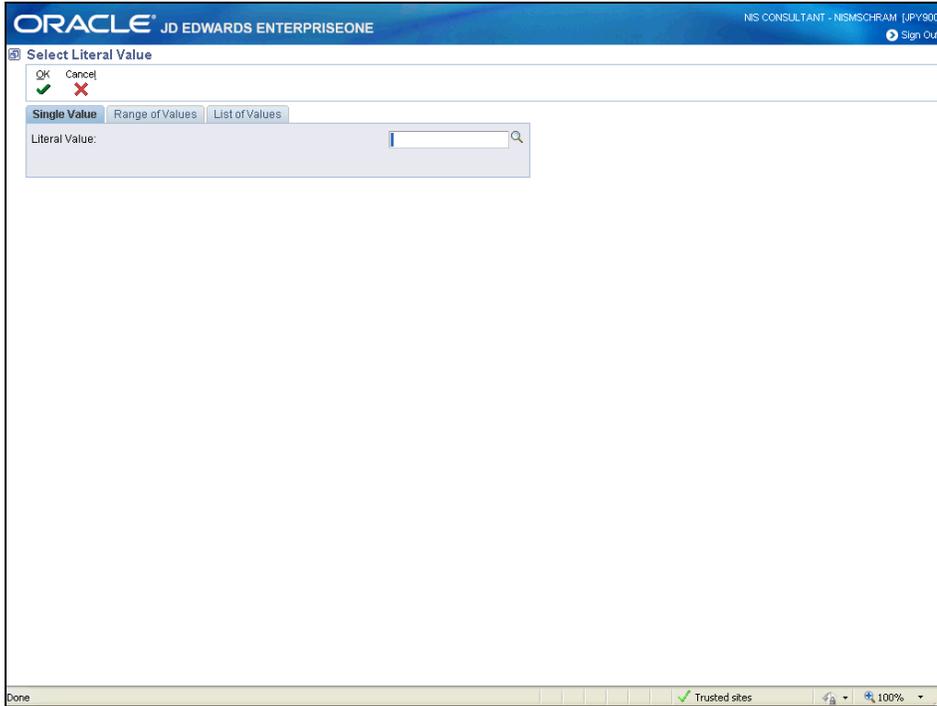
Add Row
Advanced

Done Trusted sites 100%

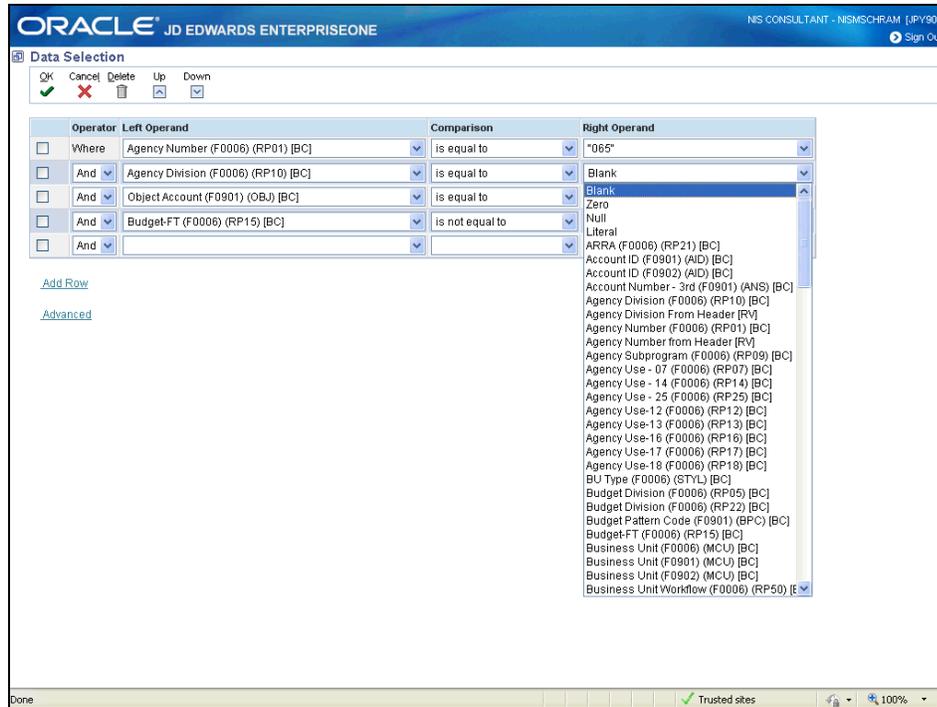
Training Guide

Budget Status by Ag/Div

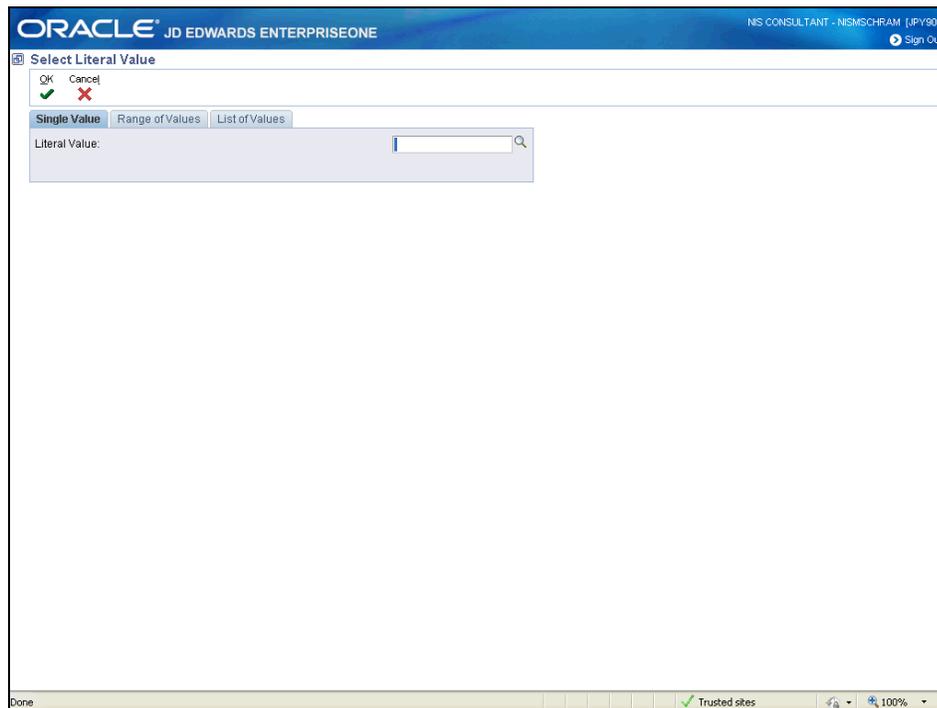
Step	Action
10.	Click the Literal list item. 



Step	Action
11.	Enter the agency number into the Literal Value field.
12.	Click the OK button. 
13.	Click the drop down list of the Right Operand column for the Agency Division row. 



Step	Action
14.	Click the Literal list item. <input type="text" value="Literal"/>

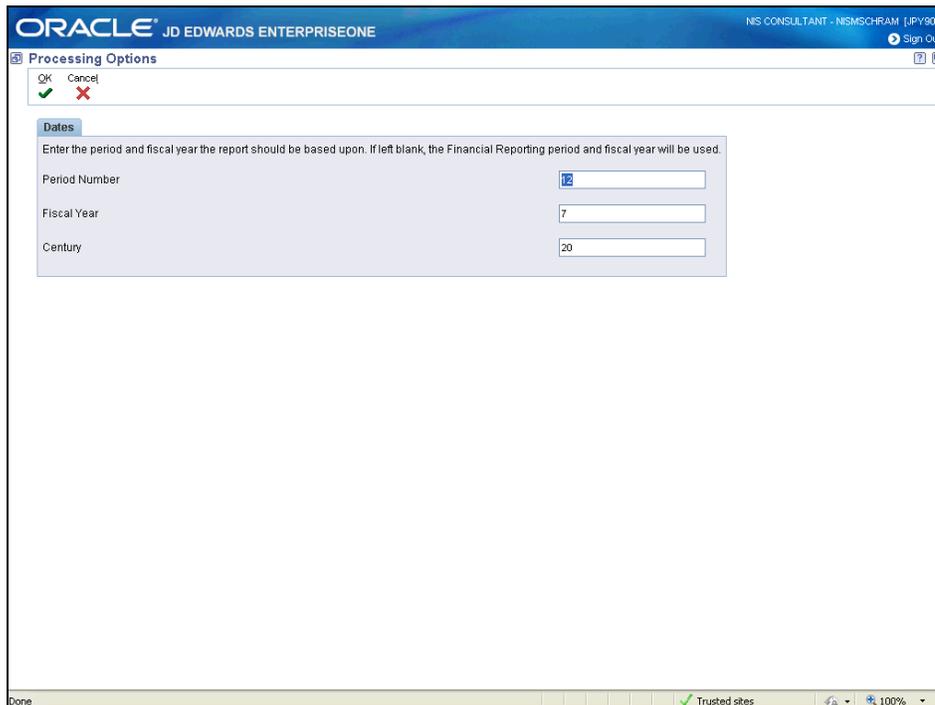


Training Guide

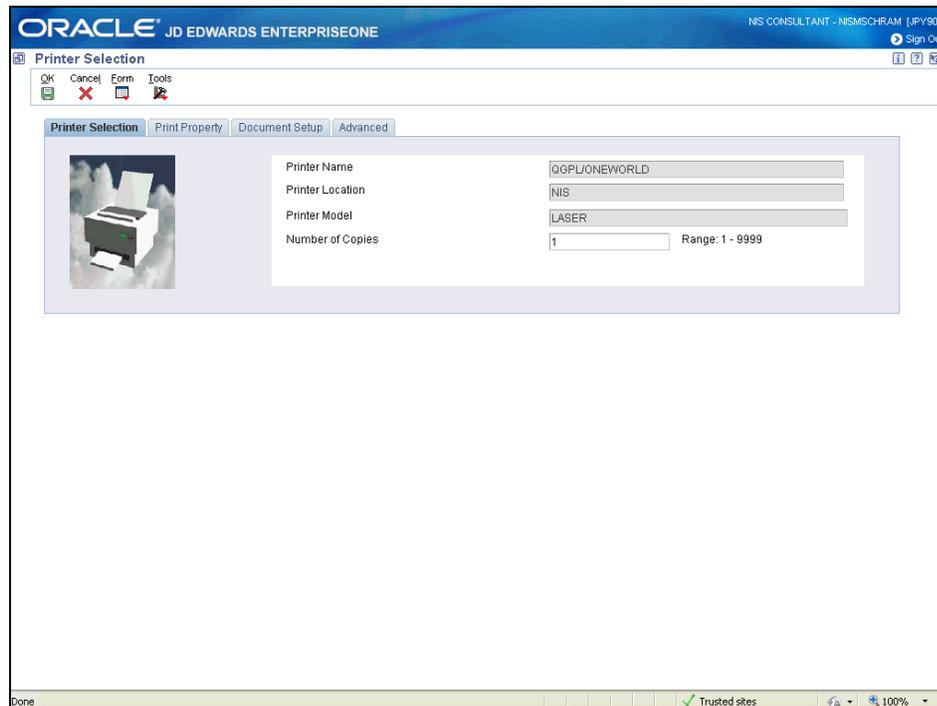
Budget Status by Ag/Div



Step	Action
15.	Enter the division number into the Literal Value field.
16.	Click the OK button. 
17.	<p>Note: To narrow the report by fund, complete the following information on the next blank row: Left Operand - Fund (F0901)(CO)[BC] Comparison - is equal to Right Operand - enter the fund number</p> <p>Note: To narrow the report by fund type, complete the following information on the next blank row: Left Operand - Fund Type(F0006)(RP11)[BC] Comparison - is equal to Right Operand - enter the code for fund type, use visual assist if needed</p> <p>Note: To narrow the report by business unit, complete the following information on the next blank row: Left Operand - Business Unit (F0006)(MCU)[BC] Comparison - is equal to Right Operand - enter the business unit</p>
18.	Click the OK button. 



Step	Action
19.	Enter the period for which to run report (ex. 12 for June, 11 for May, etc. into the Period Number field.
20.	Enter the fiscal year for which to run report (ex. enter 06 for FY beginning July 1, 2006) into the Fiscal Year field.
21.	Click the OK button. 



Step	Action
22.	Click the OK button. 
23.	To view the report you will need to go to View Job Status . For more information go to the Reports Lesson under the System Basics (http://www.das.state.ne.us/nis/training_manuals/sys_bscs/index.html) Training Guides. You have successfully completed this lesson. End of Procedure.