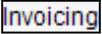
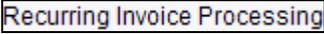


## Inquire On Recurring Invoices Lesson

Step	Action
1.	Click the <b>State of Nebraska</b> link. 
2.	Click the <b>Accounts Receivable</b> link. 
3.	Click the <b>Accounts Receivable Processing</b> link. 
4.	Click the <b>Invoicing</b> link. 
5.	Click the <b>Recurring Invoice Processing</b> link. 
6.	Click the <b>Recurring Invoice Inquiry</b> link. 
7.	Click in the <b>Recur Frequency</b> field. 
8.	Enter the frequency code into the <b>Recur Frequency</b> field.
9.	If necessary narrow your search by entering the customer number in the QBE line. 
10.	Click the <b>Find</b> button. 
11.	Choose your customer by clicking the check box next to it. 
12.	Click the <b>Select</b> button. 
13.	Review the information.
14.	Click the <b>Cancel</b> button. 
15.	Click the <b>Close</b> button. 
16.	You have successfully completed this lesson. <b>End of Procedure.</b>