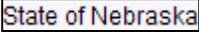
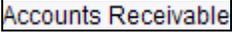
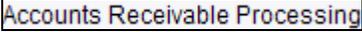
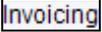
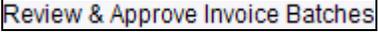


Review Invoice Batch

Step	Action
1.	Click the State of Nebraska link. 
2.	Click the Accounts Receivable link. 
3.	Click the Accounts Receivable Processing link. 
4.	Click the Invoicing link. 
5.	Click the Review & Approve Invoice Batches link. 
6.	Click the Invoice Batch Review/Approve/Post link. 
7.	Enter your User ID in the User ID field in the QBE line to bring up only the invoices you prepared. You may use other QBE fields or combinations of fields if you know what you are looking for. <input type="text"/>
8.	Click the Find button. 
9.	Choose the desired batch by clicking the check box next to it. <input type="checkbox"/>
10.	Click the Select button. 
11.	Review the invoice as needed.
12.	When finished click the Close button. 
13.	Click the Close button. 
14.	You have successfully completed this lesson. End of Procedure.