

Appropriation to Budget Comparison
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The tasks in this documentation provide end users with the tools to enter data and collect data in NIS. It is the responsibility of the agencies to comply with State Statutes, Federal Rules and Regulations, and State policies. For further information concerning State Statutes and policies, please refer to both internal agency resources and the Department of Administrative Services website: <http://www.das.state.ne.us/>.

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Appropriation to Budget Comparison

Appropriation to Budget Comparison Overview

This report compares appropriation amounts on the Allotment Status Report by Agency, Program, and Fund Type with budgeted amounts entered on an agency's Budget Status Report.

Appropriation to Budget Comparison Lesson

Procedure

In this lesson you will learn how to run the Appropriation to Budget Comparison Report.

Navigation:

We have listed two ways to navigate to the Appropriation to Budget Comparison Report process. This lesson will be using the Accounting Agencies navigational steps.

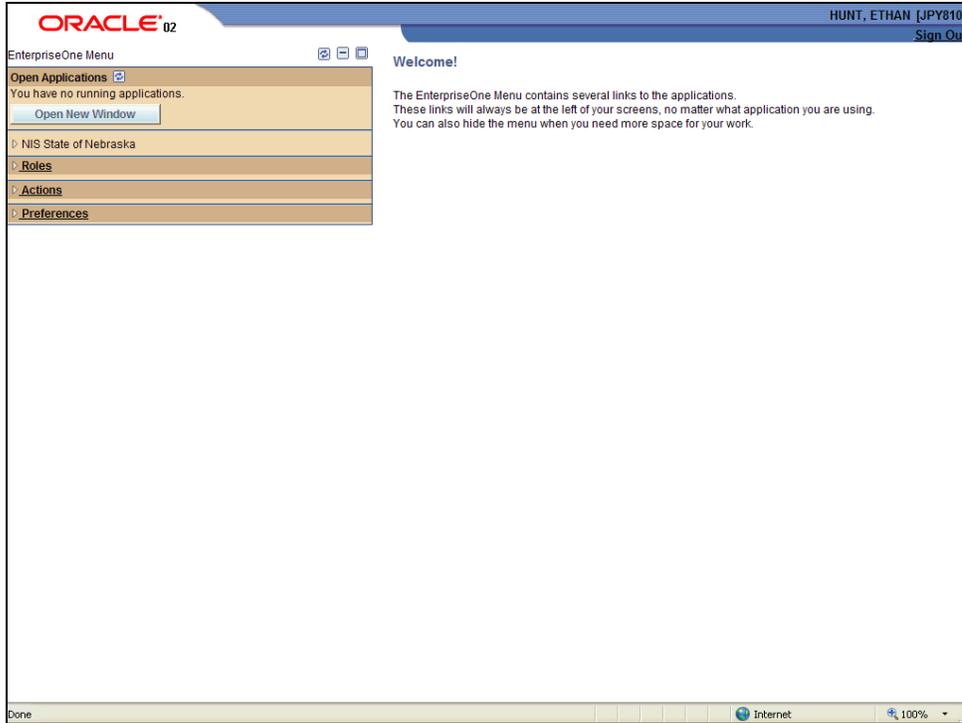
Accounting - Agencies > Inquiries & Reports > Budget Reports > Other Budget Reports > Appropriation to Budget Comparison

or

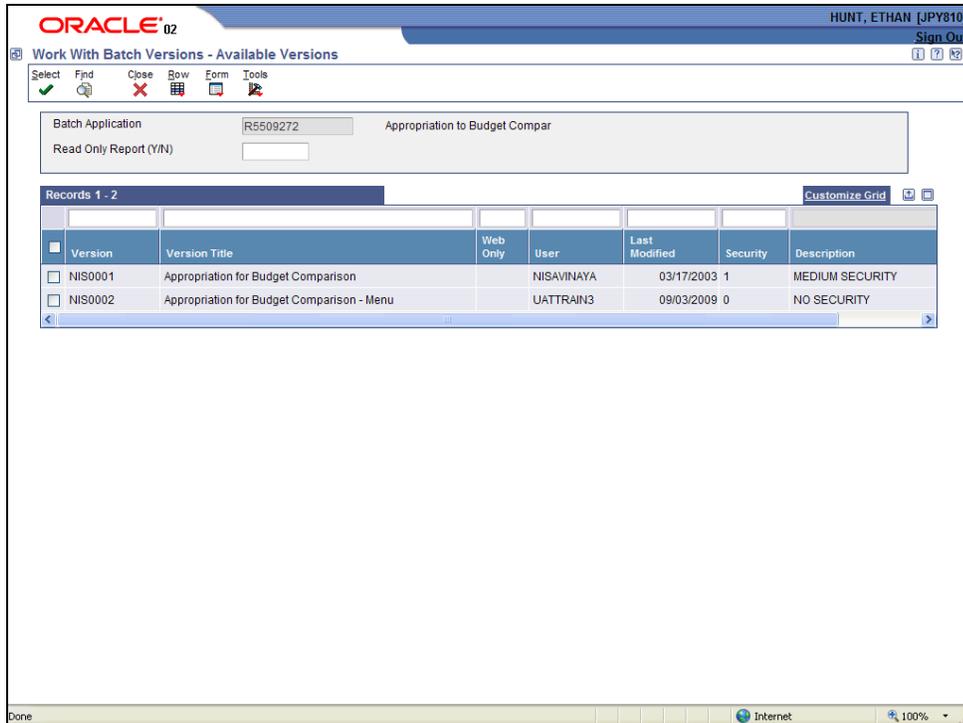
Budget - Agencies > Inquiries & Reports > Budget Reports > Other Budget Reports > Appropriation to Budget Comparison

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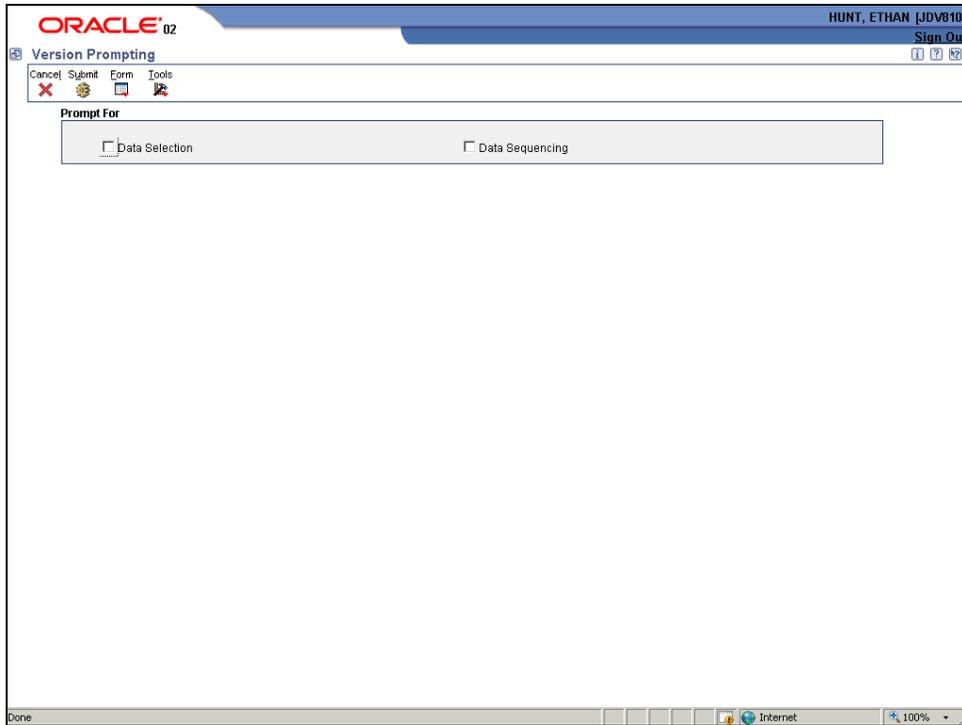
Step	Action
1.	Click the NIS State of Nebraska link. NIS State of Nebraska
2.	Click the Accounting - Agencies link. Accounting - Agencies
3.	Click the Inquiries & Reports link. Inquiries & Reports
4.	Click the Budget Reports link. Budget Reports
5.	Click the Other Budget Reports link. Other Budget Reports
6.	Click the Appropriation to Budget Comparison link. Appropriation to Budget Comparison



Step	Action
7.	Select the version by clicking the check box next to it. <input type="checkbox"/>
8.	Click the Select button. <input checked="" type="checkbox"/>

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Step	Action
9.	Click the Data Selection option. <input type="checkbox"/>
10.	Click the Submit button. 

ORACLE 02 HUNT, ETHAN [JDV810] Sign Out

Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/> Where	Agency Number (F0006) (RP01) [BC]	is equal to	"000"
<input type="checkbox"/> And	Program Number (F0006) (RP04) [BC]	is equal to	"000"
<input type="checkbox"/> And	Budget-FT (F0006) (RP15) [BC]	is equal to	Blank
<input type="checkbox"/> And			

[Add Row](#)

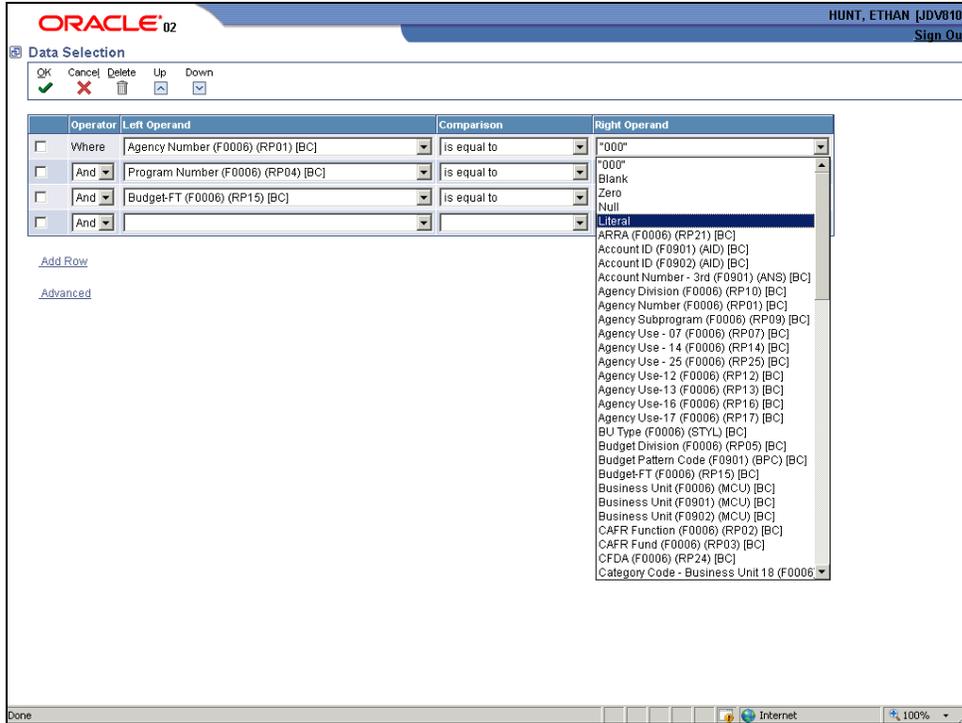
[Advanced](#)

Done Internet 100%

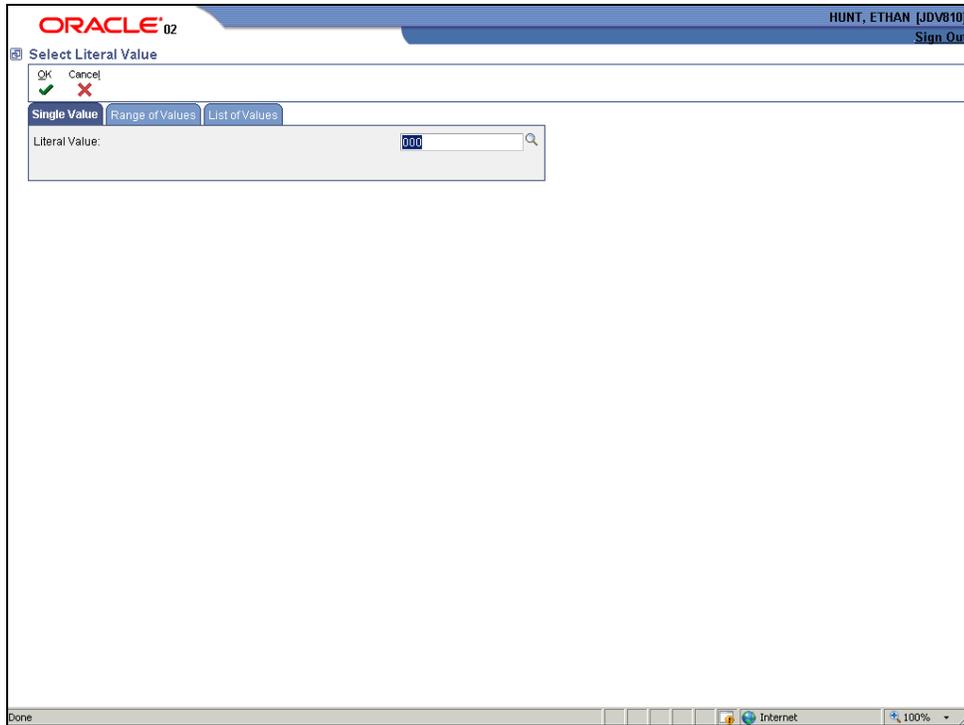
Step	Action
11.	Click the drop down list of the Right Operand column for the Agency Number row.

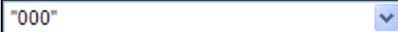
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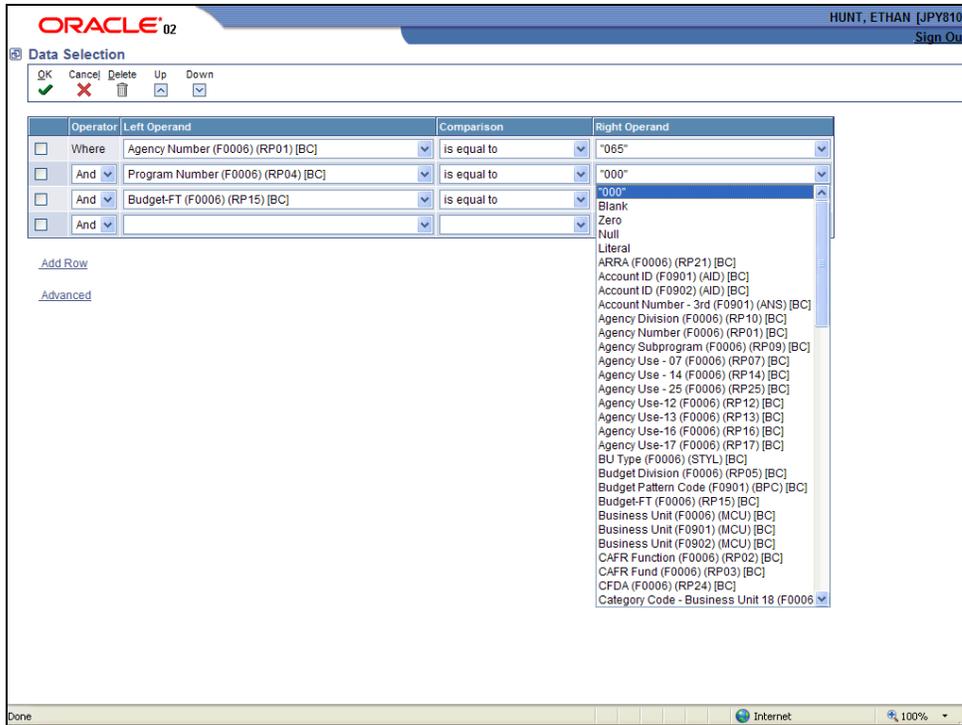
Step	Action
12.	Click the Literal list item.



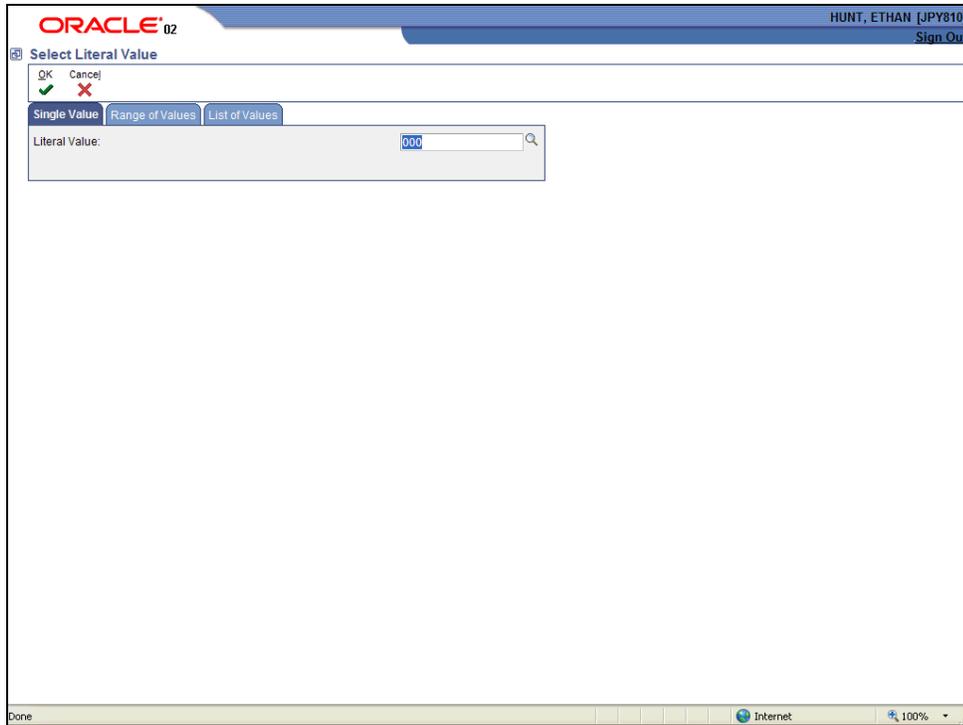
Step	Action
13.	Enter the agency number into the Literal Value field.
14.	Click the OK button. 
15.	Click the drop down list of the Right Operand column for the Program Number row. 

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Step	Action
16.	Click the Literal list item. <input data-bbox="365 1129 737 1161" type="text" value="Literal"/>



Step	Action
17.	Enter the program number into the Literal Value field.
18.	Click the OK button. 
19.	Click the drop down list of the Right Operand column for the Budget-FT row. 

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Data Selection

OK Cancel Delete Up Down

Operator	Left Operand	Comparison	Right Operand
<input type="checkbox"/> Where	Agency Number (F0006) (RP01) [BC]	is equal to	"065"
<input type="checkbox"/> And	Program Number (F0006) (RP04) [BC]	is equal to	"186"
<input type="checkbox"/> And	Budget-FT (F0006) (RP15) [BC]	is equal to	Blank
<input type="checkbox"/> And			Blank

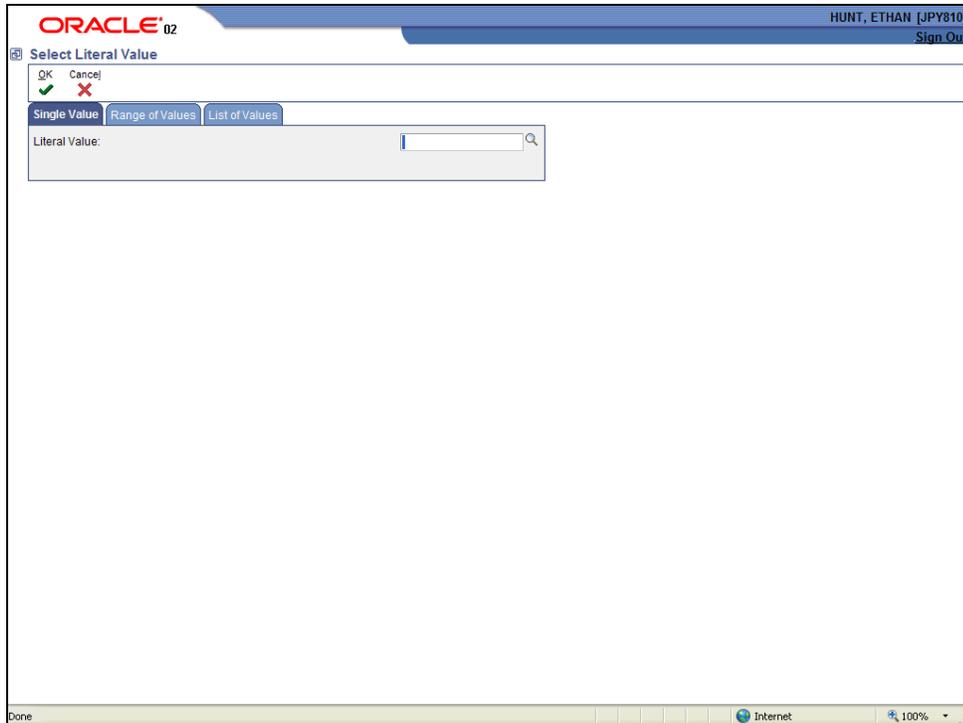
Add Row

Advanced

- Blank
- Blank
- Zero
- Null
- Literal
- ARRA (F0006) (RP21) [BC]
- Account ID (F0901) (AID) [BC]
- Account ID (F0902) (AID) [BC]
- Account Number - 3rd (F0901) (ANS) [BC]
- Agency Division (F0006) (RP10) [BC]
- Agency Number (F0006) (RP01) [BC]
- Agency Subprogram (F0006) (RP09) [BC]
- Agency Use - 07 (F0006) (RP07) [BC]
- Agency Use - 14 (F0006) (RP14) [BC]
- Agency Use - 25 (F0006) (RP25) [BC]
- Agency Use-12 (F0006) (RP12) [BC]
- Agency Use-13 (F0006) (RP13) [BC]
- Agency Use-16 (F0006) (RP16) [BC]
- Agency Use-17 (F0006) (RP17) [BC]
- BU Type (F0006) (STYL) [BC]
- Budget Division (F0006) (RP05) [BC]
- Budget Pattern Code (F0901) (BPC) [BC]
- Budget-FT (F0006) (RP15) [BC]
- Business Unit (F0006) (MCU) [BC]
- Business Unit (F0901) (MCU) [BC]
- Business Unit (F0902) (MCU) [BC]
- CAFR Function (F0006) (RP02) [BC]
- CAFR Fund (F0006) (RP03) [BC]
- CFDA (F0006) (RP24) [BC]
- Category Code - Business Unit 18 (F0006)

Done Internet 100%

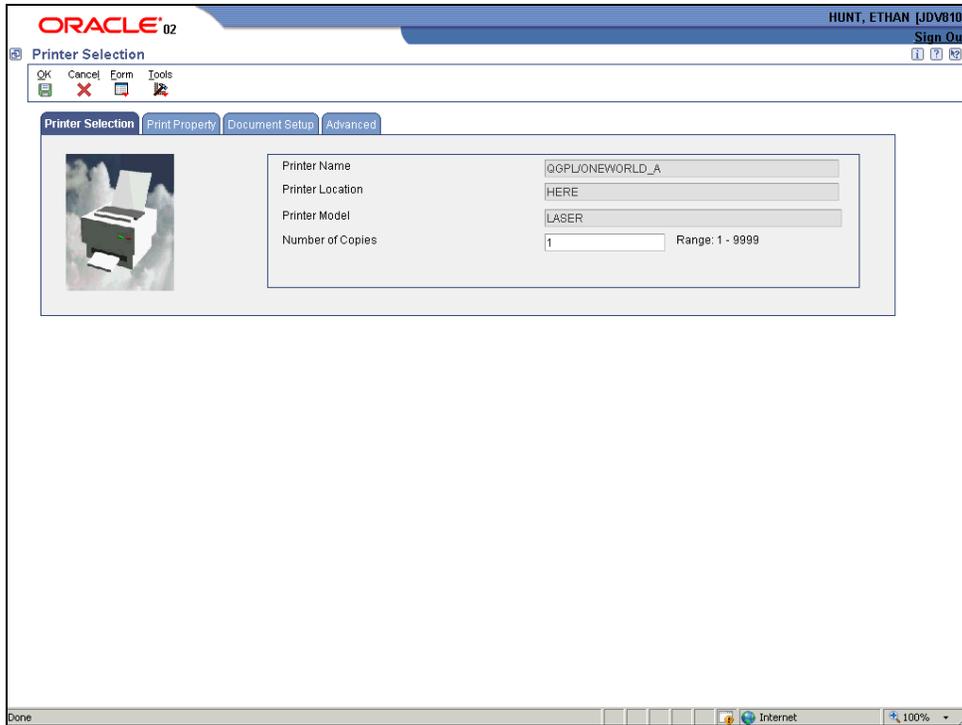
Step	Action
20.	Click the Literal list item. <input type="text" value="Literal"/>



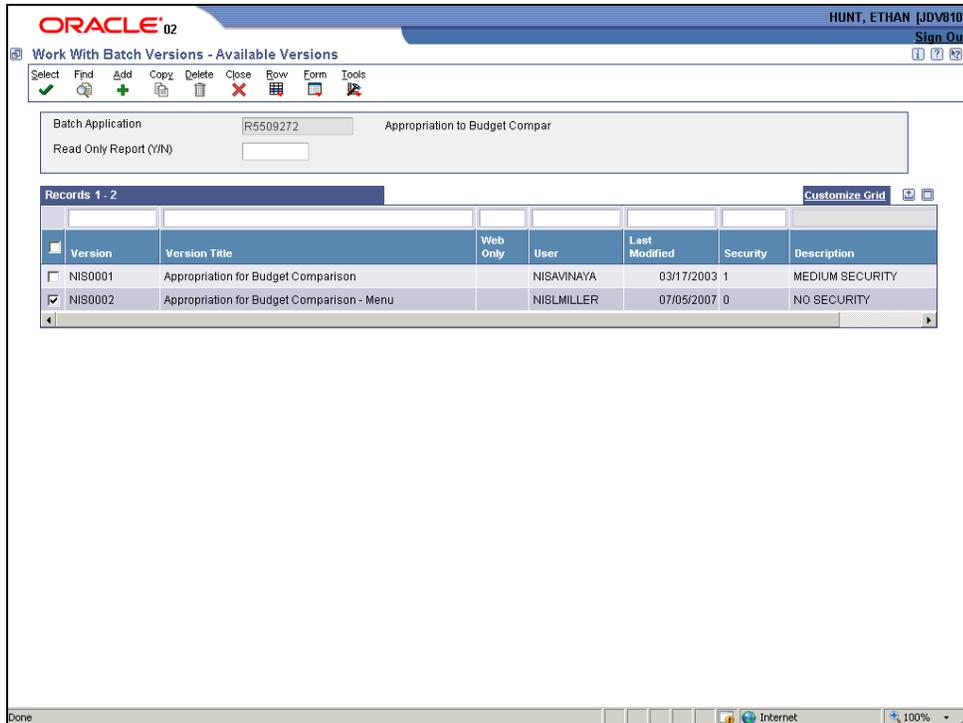
Step	Action
21.	Enter the Fund Type into the Literal Value field.
22.	Click the OK button. <input checked="" type="checkbox"/>
23.	Click the OK button. <input checked="" type="checkbox"/>
24.	Complete the following fields of the Processing Options: Current Period - enter the period (ex. July = 1, January = 7, to see the entire year, use 12) Fiscal Year – enter the fiscal year ending for which to run report (ex. enter 06 for FY beginning July 1, 2006)
25.	Click the OK button. <input checked="" type="checkbox"/>

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Step	Action
26.	Click the OK button. 



Step	Action
27.	Click the Close button. 
28.	To view the report you will need to go to View Job Status . For more information go to the Reports Lesson under the System Basics (http://www.das.state.ne.us/nis/training_8.1/sys_bs_cs/index.html) work instructions. You have successfully completed this lesson. End of Procedure.