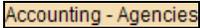
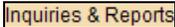
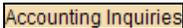
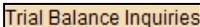
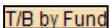


## T/B by Fund Lesson

1.	Click the <b>NIS State of Nebraska</b> link. 
2.	Click the <b>Accounting - Agencies</b> link. 
3.	Click the <b>Inquiries &amp; Reports</b> link. 
4.	Click the <b>Accounting Inquiries</b> link. 
5.	Click the <b>Trial Balance Inquiries</b> link. 
6.	Click the <b>T/B by Fund</b> link. 
7.	Enter the Company number into the <b>Fund</b> field.
8.	Enter the object number into the <b>Object/Subsidiary</b> field.
9.	Make the the <b>Select/Skip To</b> is checked.
10.	Complete the <b>Ledger Type</b> field. Usually use AA, the default value.
11.	In the <b>Thru Date</b> field enter the ending date of your inquiry. If left blank, the end of the current monthly period will default in.
12.	Click the <b>Find</b> button. 
13.	<b>Note:</b> If an object account or object account/subsidiary was not entered in the Object/Subsidiary field, a "No Obj/Subsidiary account entered" warning may appear. This is only a warning; click Find again.  Determine the G/L Period Balance for the selected object.
14.	Click the <b>Close</b> button. 
15.	You have successfully completed this lesson. <b>End of Procedure.</b>