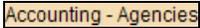
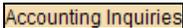
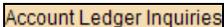
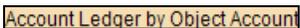


## Account Ledger by Object Account Lesson

|     |  |
|-----|--|
| 1.  | Click the <b>NIS State of Nebraska</b> link.<br>              |
| 2.  | Click the <b>Accounting - Agencies</b> link.<br>              |
| 3.  | Click the <b>Inquiries &amp; Reports</b> link.<br>            |
| 4.  | Click the <b>Accounting Inquiries</b> link.<br>               |
| 5.  | Click the <b>Account Ledger Inquiries</b> link.<br>           |
| 6.  | Click the <b>Account Ledger by Object Account</b> link.<br> |
| 7.  | Enter the enter the object number into the <b>Object/Sub</b> field.  |
| 8.  | The <b>From Date</b> and <b>Thru Date</b> fields are optional.   |
| 9.  | Complete any other headers fields as necessary (i.e. From or Thru Fund, SBL Type, or Sub ledger).  |
| 10. | Click the <b>Find</b> button.<br>                           |
| 11. | Determine the total of all Actual Amount transactions for the object for the desired period.   |
| 12. | Click the <b>Close</b> button.<br>                          |
| 13. | You have successfully completed this lesson.<br><b>End of Procedure.</b>   |