# Item Code - Object Account Integrity
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# Table of Contents

**Item Code - Object Account Integrity** ..... 1
**Item Code - Object Account Integrity Overview** ..... 1
**Item Code - Object Account Integrity Lesson** ..... 1

# Item Code - Object Account Integrity

## Item Code - Object Account Integrity Overview

In NIS you can run the Item Code - Object Account Integrity Report for a listing of Fixed Assets where the item code does not match the asset cost, accumulated appreciation, and/or depreciation expense object account entered on the Asset Master. The goal is to have a blank report. The report will provide the following information:

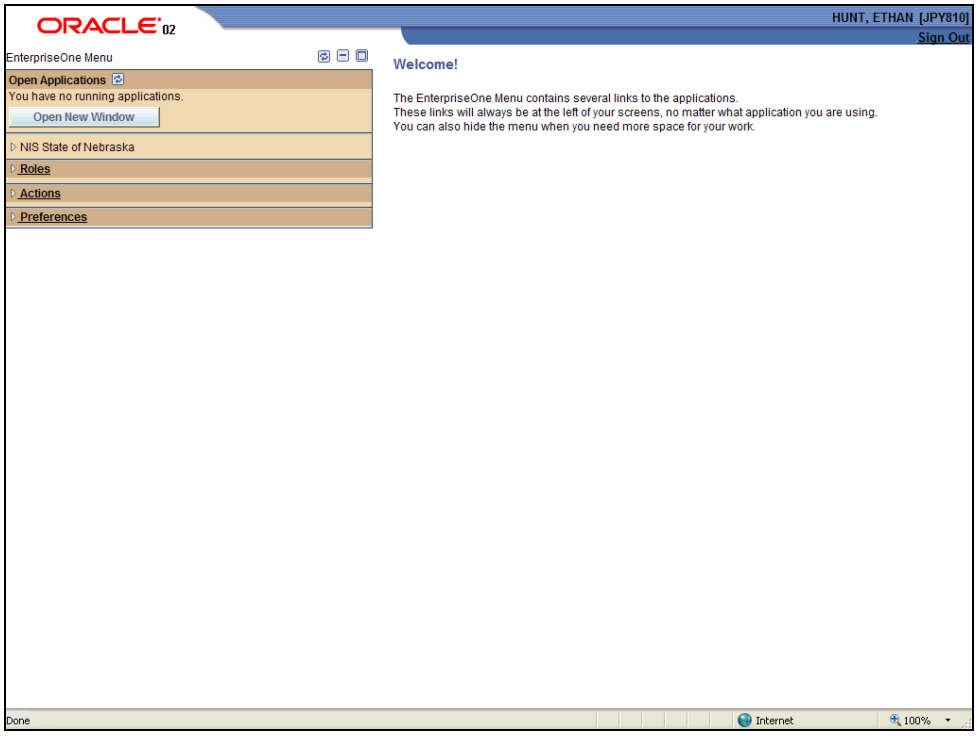
- Tag Number
- Item Code
- Asset Cost Object
- Accumulated Depreciation Account Object
- Depreciation Expense Object

**Note**: Fixed Assets appearing on this report need to be corrected. Determine if any of the Object Accounts need to be corrected

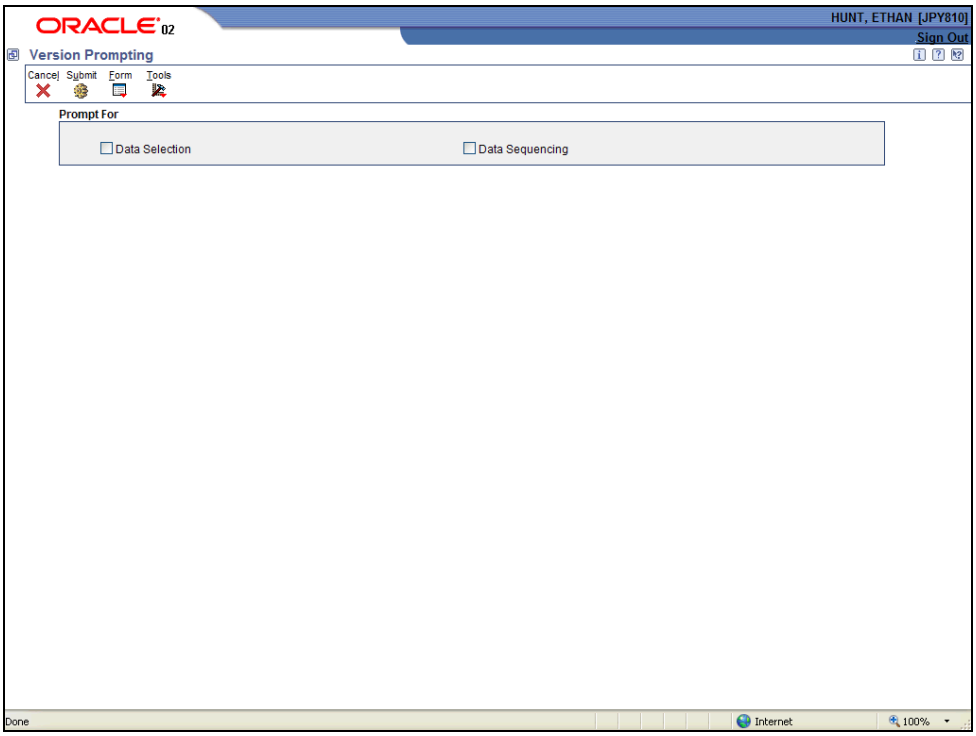
## Item Code - Object Account Integrity Lesson

**Procedure**

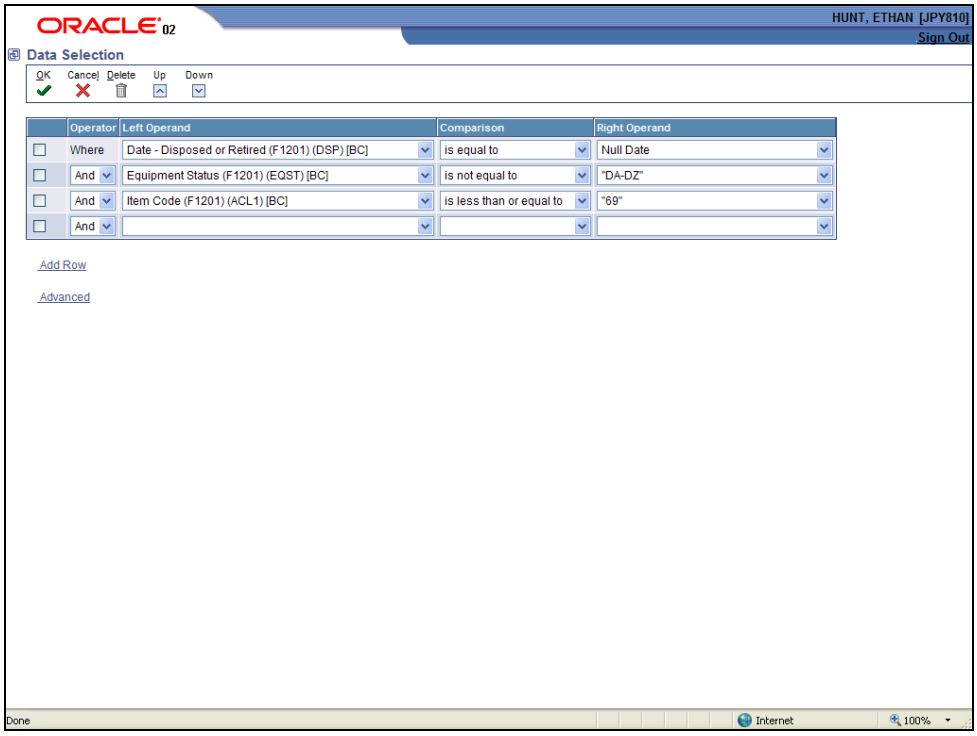
In this lesson you will learn how to run the Item Code - Object Account Integrity Report.



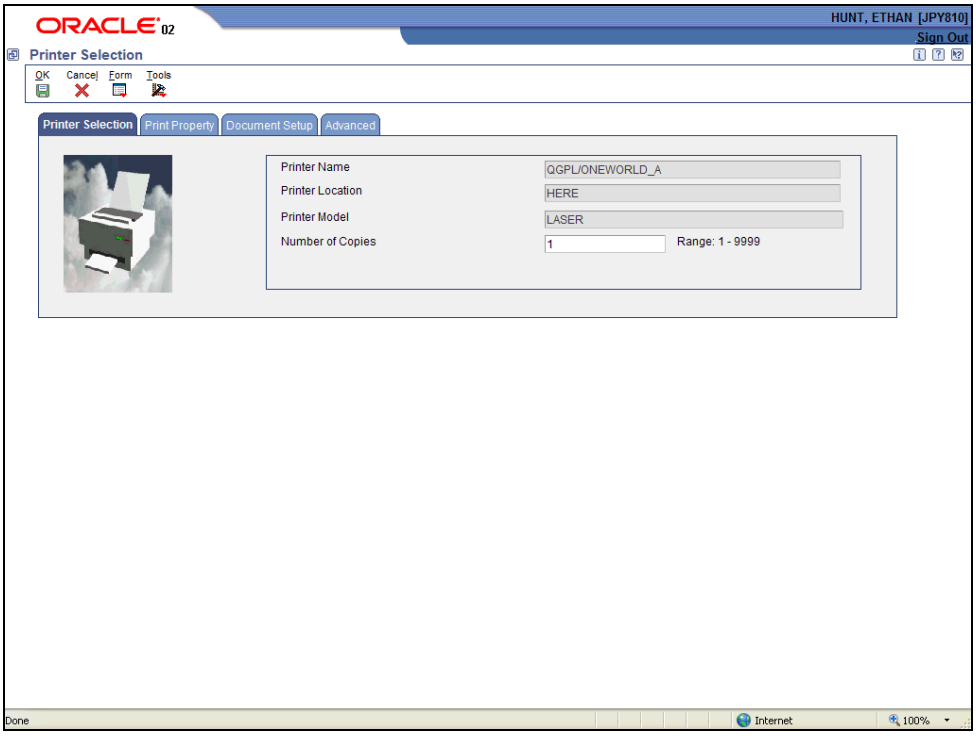

| Step | Action |
|---|---|
| 1. | Click the **NIS State of Nebraska** link.<br>NIS State of Nebraska |
| 2. | Click the **Fixed Assets/Capital Asset Mgt** link.<br>Fixed Assets/Capital Asset Mgt |
| 3. | Click the **Fixed Assets** link.<br>Fixed Assets |
| 4. | Click the **Fixed Assets - Statewide** link.<br>Fixed Assets - Statewide |
| 5. | Click the **Inquiries & Reports** link.<br>Inquiries & Reports |
| 6. | Click the **F/A Integrity Reports** link.<br>F/A Integrity Reports |
| 7. | Click the **Item Code - Object Account Integrity** link.<br>Item Code - Object Account Integrity |




| Step | Action |
|---|---|
| 8. | Click the **Data Selection** option. |
| 9. | Click the **Submit** button. |
| 10. | To narrow the report by agency or division, complete the following information in the first blank row:<br><br>**Left Operand** = "Agency (F1201)[BC]" or "Division (F1201) [BC]"<br>**Comparison** = "is equal to"<br>**Right Operand** = 3-digit agency number or 3-digit division number |




| Step | Action |
|---|---|
| 11. | Click the **OK** button. |




| Step | Action |
|---|---|
| 12. | Click the **OK** button. |
| 13. | To view the report you will need to go to **View Job Status**. For more information go to the Reports Lesson under the System Basics (http://www.das.state.ne.us/nis/training_8.1/sys_bs cs/index.html) work instructions.<br><br>**Note**: This report is setup to run in CSV format, but can be viewed as either a CSV or PDF.<br><br>You have successfully completed this lesson.<br>**End of Procedure.** |