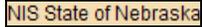
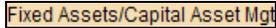
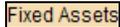
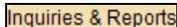
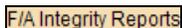
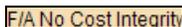
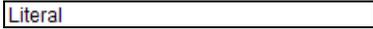


## F/A No Cost Integrity Lesson

1.	<p>Click the <b>NIS State of Nebraska</b> link.</p> 
2.	<p>Click the <b>Fixed Assets/Capital Asset Mgt</b> link.</p> 
3.	<p>Click the <b>Fixed Assets</b> link.</p> 
4.	<p>Click the <b>Fixed Assets - Statewide</b> link.</p> 
5.	<p>Click the <b>Inquiries &amp; Reports</b> link.</p> 
6.	<p>Click the <b>F/A Integrity Reports</b> link.</p> 
7.	<p>Click the <b>F/A No Cost Integrity</b> link.</p> 
8.	<p>Click the <b>Data Selection</b> option.</p> 
9.	<p>Click the <b>Submit</b> button.</p> 
10.	<p>On the first row, verify:</p> <p><b>Left Operand</b> is "Equipment Status (F1201)(EQST)[BC]"  <b>Comparison</b> "is not equal to"  <b>Right Operand</b> is "DA-DZ"</p>
11.	<p>On the second row, verify:</p> <p><b>Left Operand</b> is "Item Code (F1201)(ACL1)[BC]"  <b>Comparison</b> "is less than or equal to"  <b>Right Operand</b> is "69"</p>
12.	<p>Click the <b>drop down</b> list of the Right Operand column for the Agency row.</p> 

13.	<p>Click the <b>Literal</b> list item.</p> 
14.	<p>Enter the agency number into the <b>Literal Value</b> field.</p>
15.	<p>Click the <b>OK</b> button.</p> 
16.	<p>Click the <b>OK</b> button.</p> 
17.	<p>Verify the following:</p> <p><b>Fiscal Year</b> equals the current fiscal year (ex. FY07 = July 1, 2007 - June 30th, 2008)  <b>Century</b> = 20</p>
18.	<p>Click the <b>OK</b> button.</p> 
19.	<p>Click the <b>OK</b> button.</p> 
20.	<p>To view the report you will need to go to <b>View Job Status</b>. For more information go to the Reports Lesson under the System Basics work instructions.</p> <p>You have successfully completed this lesson.</p> <p><b>End of Procedure.</b></p>