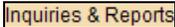
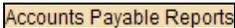
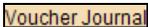


Print Voucher Journal Lesson

1.	<p>Click the NIS State of Nebraska link.</p> 
2.	<p>Click the Accounts Payable link.</p> 
3.	<p>Click the Inquiries & Reports link.</p> 
4.	<p>Click the Accounts Payable Reports link.</p> 
5.	<p>Click the Voucher Journal link.</p> 
6.	<p>Click the Data Selection option.</p> 
7.	<p>Click the Submit button.</p> 
8.	<p>Click the drop down list of the Right Operand column for the first row.</p> 
9.	<p>Click the Literal list item.</p> 
10.	<p>Enter the batch number into the Literal Value field.</p>
11.	<p>Click the OK button.</p> 
12.	<p>Click the OK button.</p> 
13.	<p>Click the OK button.</p> 

14.	<p>To view the report you will need to go to View Job Status. For more information go to the Reports Lesson under the System Basics work instructions.</p> <p>You have successfully completed this lesson.</p> <p>End of Procedure.</p>
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