

Budget (BD)

October 28, 2013

| Code | Name | Business Process Description |
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| 10 | Agency Inquiries and Reports | Agency Budgets Trial Balance by Fund Trial Balance by Subledger Job Status - User Defined Columns Online Consolidation (All Ledger Types) Note: Transactions are within User's Range of Financial Business Units |
| 20 | Agency Budget Preparation | Includes all of Code 10 Work With Transactions Add Agency Business Units Copy Object Codes to Business Unit Enter/Adjust Manual Encumbrances (Ledger Types BA and BC) <i>BPO - State Accounting</i> Note: Transactions are within User's Range of Financial Business Units To Create Batches via the Manual Encumbrance Program, User must also be set up in Batch Management as Preparer. Related Approver / Poster must also have GL20 or 30 access |
| 23 | Department of Labor Only | Includes all of Code 30 Plus R5509683C- Department of Labor Budget Status Report R5509786A -Subledger Budget Status Detail Report R5509786B -Subledger Budget Status Summary Report R5509786C- Subledger Budget Summary of Categories Report P5509786 - Maintain Labor Object Groups Report <i>BPO - State Accounting</i> Note: Transactions are within User's Range of Financial Business Units To Create Batches via the Manual Encumbrance Program, User must also be set up in Batch Management as Preparer. Related Approver / Poster must also have GL20 or 30 access |
| 24 | Department of Labor Only | Includes all of Code 10 Labor Budget Status - Subledger, Summary, Summary of - Reports <i>BPO - State Accounting</i> Note: Transactions are within User's Range of Financial Business Units To Create Batches via the Manual Encumbrance Program, User must also be set up in Batch Management as Preparer. Related Approver / Poster must also have GL20 or 30 access |

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| Code | Name | Business Process Description |
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| 30 | Agency Budget Management | <p>Includes all of Code 20 Agency Budget Distribution of Appropriation by Business Unit Review/Approve/Post Manual Encumbrances (Ledger Type BF) <i>BPO - State Accounting</i></p> <p>Note: Transactions are within User's Range of Financial Business Units To Create Batches via the Manual Encumbrance Program, User must also be set up in Batch Management as Preparer. Related Approver / Poster must also have GL30 access</p> |
| 50 | Statewide Budget Control - State Budget Division | <p>Add, change or delete new appropriations, appropriation adjustments, allotment, allotment adjustments, personal service limitation (PSL) and PSL adjustments; also inquiries and reporting capabilities for statewide and agency budget management and budget preparation (Ledger Type UF) <i>BPO - State Accounting</i></p> <p>Note: Use BU Role N000BU0006 To Create Batches via the Manual Encumbrance Program, User must also be set up in Batch Management as Preparer. Related Approver / Poster must also have GL20 or 30 access</p> |
| 51 | Statewide Budget Inquiries & Reports \State Auditors & State Accounting | <p>Inquiries and/or reporting capabilities for budget monitoring (All Ledger Types) <i>BPO - State Accounting</i></p> <p>Note: Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access</p> |
| 52 | Statewide Budget - Legislative Fiscal Office | <p>Inquiries and/or reporting capabilities for budget monitoring and budget preparation (All Ledger Types) <i>BPO - State Accounting</i></p> <p>Note: Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access</p> |