

Accounts Receivable Functional Matrix Coding

January 8, 2007

Code	Name	Business Process Description
10	Inquiry and Reports	Inquiry - Account Balance, Accounts Receivable, Customer Ledger Name Search A/R Reports Open A/R Detail with Aging Open A/R Detail - Summarized Review Deposit Batches Note: Transactions are Within User's Range of Financial Business Units
20	Cash Depositor	Inquiry and Reports (includes all of Code 10) Cash Depositing Deposit Processing Standard Deposit Entry Revise Deposit Entry Delete Deposit Entry Void Deposit Entry Review Receipt Batches Approve Deposit Batches ACH Invoice Processing Deposit Journal Report Recording Sales Tax Note: Transactions are Within User's Range of Financial Business Units To Approve Batches, User must also be set up in Batch Management.
32	Invoicer	Inquiry and Reports (includes all of Code 10) Accounts Receivable Processing Entering an Invoice Standard Invoice Entry Standard Invoice Entry with Attachment Standard Invoice Entry with Template Attachment Speed Invoice Entry Invoice Batch Processing Review Invoice Batch Approve Invoice Batch Print Invoice Batch A/R Statements Statement Notification Refresh Review Statements Recurring Invoice - Entry, Inquiry, Processing Recycle Recurring Invoices Note: Transactions are Within User's Range of Financial Business Units To Approve Batches, User must also be set up in Batch Management.

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August 10, 2006

Code	Name	Business Process Description
34	Cash Applier	<p>Inquiry and Reports (includes all of Code 10) Cash Depositor (includes all of Code 20) Accounts Receivable Processing Apply Cash Received to Invoices Note: Transactions are Within User's Range of Financial Business Units</p>
36	Depositor Cash	<p>Inquiry and Reports (includes all of Code 10) Cash Depositor (includes all of Code 20) Invoicer (includes all of Code 32) Cash Applier (includes all of Code 34) Note: Transactions are Within User's Range of Financial Business Units To Approve/Post Batches, User must also be set up in Batch Management.</p>
40	State Treasurer Only	<p>Inquiry and Reports (includes all of Code 10) Cash Depositor (includes all of Code 20) Invoicer (includes all of Code 32) Cash Applier (includes all of Code 34) Invoice/Apply Cash (includes all of Code 36) Cash Deposits - Prepare, Approve, or Post Note: Use BU Role N000BU0016 To Approve/Post Batches, User must also be set up in Batch Management.</p>
50	State Accounting Only - Accounts Receivable Maintenance	<p>Inquiry and Reports (includes all of Code 10) Cash Depositor (includes all of Code 20) Invoicer (includes all of Code 32) Cash Applier (includes all of Code 34) Note: Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access To Approve/Post Batches, User must also be set up in Batch Management</p>
52	Statewide Inquiry	<p>State Accounting, State Budget Office, State Auditor, Legislative Fiscal Office Statewide Access to Inquiry and Reports (Code 10) Note: Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access</p>