

## Capital Asset Management (CM)

February 18, 2010

Code	Name	Business Process Description
10	Inquiry - TSB	<p><b>Functionality the same as FA10</b></p> <p>View Transactions                      On-line Inquiries                      Run Reports</p> <p>View-Only Access to Assets, Equipment and Transactions Related to the Assets within User's Business Unit Role N000BU6519                      Note: User can not have both FA and CM</p>
11	AS 309 Task Force	Inquiry
20	Agency CM Assistant	<p><b>Inquiry (Include all of Code CM10)</b></p> <p><b>Agency FA Assistant (includes all of Code FA20)</b></p> <p>Work With Transactions                      Enter an Equipment Master                      Process a Equipment Master Transaction                      Copy an Equipment Master Record                      Post to a Fixed Asset                      Pass on an Unposted Fixed Asset Entry</p> <p>On-line Inquiries                      Inquire/Change an Equipment Master</p> <p>Preventive Maintenance                      Update PM Schedule Status                      Create and Maintain Work Order for Maintenance of Capital Equipment                      Conduct Physical Inventory using Handheld Scanner. Barcode Scanner Login is available through AS Materiel Division, Surplus Property.  <b>Note:</b> Use FA00, User can not have both FA and CM                      Agency 23 uses N000BU2310                      Agency 25 uses N000BU6527                      Agency 46 uses N000BU4625, or N000BU4627                      Agency 65 uses N000BU6551, N000BU6552, N000BU6553, N000BU6555, N000BU6556, N000BU6557, N000BU6558 or N000BU6559</p>
21	Agency CAM Assistant  (Building Maintenance)	<p><b>Functionality the same as CM20 without access to Fixed Asset Menus</b></p> <p><b>Building Maintenance</b>                      On-line Inquiries                      Inquire/Change an Equipment Master</p> <p>Preventive Maintenance                      Create and Maintain Work Order for Maintenance of Capital Equipment                      Conduct Physical Inventory using Handheld Scanner. Barcode Scanner Login is available through AS Materiel Division, Surplus Property.                      Capital Assets Within User's Range of Financial Business Units</p>
25	CM - TSB	

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30	<b>Building CM Manager CM Contact at Agency</b>	<b>Inquiry</b> (includes all of Code CM10) <b>Agency CAM Assistant</b> (includes all of Code CM20) <b>Agency FA Manager</b> (includes all of Code FA30) Conduct Physical Inventory using Handheld Scanner. Barcode Scanner Login is available through AS Materiel Division, Surplus Property. <b>Note:</b> Use FA00, User can not have both FA and CM Agency 23 uses N000BU2310 Agency 25 uses N000BU6527 Agency 46 uses N000BU4625, or N000BU4627 Agency 65 uses N000BU6551, N000BU6552, N000BU6553, N000BU6555, N000BU6556, N000BU6557, N000BU6558 or N000BU6559
31	<b>Agency CM Assistant  (Building Maintenance)</b>	<b>Functionality the same as CM30 without access to Fixed Asset Menus</b>  <b>Building Maintenance</b> On-line Inquiries Inquire/Change an Equipment Master Preventive Maintenance Update PM Schedule Status Create and Maintain Work Order for Maintenance of Capital Equipment Manage Equipment Master Conduct Physical Inventory using Handheld Scanner. Barcode Scanner Login is available through AS Materiel Division, Surplus Property. Capital Assets Within User's Range of Financial Business Units
35	<b>TSB CM Administration</b>	<b>Inquiry</b> (includes all of Code CM10) <b>Agency CAM Assistant</b> (includes all of Code CM20) <b>Agency FA Manager</b> (includes all of Code FA30) PM Projections Conduct Physical Inventory using Handheld Scanner. Barcode Scanner Login is available through AS Materiel Division, Surplus Property. <b>Note:</b> Use FA00, User can not have both FA and CM Agency 23 uses N000BU2310 Agency 25 uses N000BU6527 Agency 46 uses N000BU4625, or N000BU4627 Agency 65 uses N000BU6551, N000BU6552, N000BU6553, N000BU6555, N000BU6556, N000BU6557, N000BU6558 or N000BU6559
51	<b>TSB</b>	<b>Inquiry</b> (includes all of Code CM10) <b>Agency CM Assistant</b> (includes all of Code CM20) <b>Agency FA Manager</b> (includes all of Code CM35) Statewide Inquiry/Reporting <b>Note:</b> Use FA00, User can not have both FA and CM Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access
52	<b>State Building</b>	<b>Inquiry</b> (includes all of Code CM10) <b>Agency CM Assistant</b> (includes all of Code CM20) <b>Agency FA Manager</b> (includes all of Code CM30) Statewide Inquiry/Reporting <b>Note:</b> Use FA00, User can not have both FA and CM Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access
55	<b>State Auditor</b>	<b>Inquiry</b> (includes all of Code CM10) <b>Statewide Inquiry/Reporting</b> (includes FA55) <b>Note:</b> Use FA00, User can not have both FA and CM Use BU Role N000BU0006 or N000BU0008 if User needs state wide security (HR) access

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