

FLASH MEMO

CONTRACT ANNOUNCEMENT

Pmt Remark and Description Field

Service and/or Commodity

Per State Statute 73-503 (4) Agencies are required to enter in NIS the location of the original contract information. The Description Field is the primary location; the Pmt Remark Field may be used to provide additional information.

Statute 73-506 (2) also indicated that a cancel date must be populated in NIS for ALL Contracts.

F

Revise Service Contract (O4) - Order Header

OK Cancel Form Tools
   

Order Number 23212 04 00001

Address Numbers

Supplier	4219729	ELECTRONIC DISPOSAL
Ship to	557770	DAS MATERIEL - STATE
Buyer	576679	KATHY DEVRIES
Send Invoice To	557770	DAS MATERIEL - STATE SURPL

Pmt. Remark Conference Room by Front Offic

Description DAS-SPB in NSOB BLDG

Statute 73-503 (4)

Description is where the contract is located

Pmt. Remark is any additional information. This is ONLY for O4 documents

