STATE OF NEBRASKA SERVICE CONTRACT AWARD

State Purchasing Bureau
301 Centennial Mall South, 1st Floor
Lincoln, Nebraska 68508
OR
P.O. Box 94847
Lincoln, Nebraska 68509-4847
Telephone: (402) 471-2401
Fax: (402) 471-2089

CONTRACT NUMBER
26393 O4

PAGE	ORDER DATE
1 of 2	01/02/13
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

VENDOR ADDRESS:

ACTON MARKETING LLC
3401 NW 39TH STREET
LINCOLN NEBRASKA 68524-2208

AN AWARD HAS BEEN MADE TO THE VENDOR/CONTRACTOR NAMED ABOVE FOR THE SERVICES AS LISTED BELOW FOR THE PERIOD:

JANUARY 01, 2013 THROUGH JUNE 30, 2013

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE VENDOR/CONTRACTOR AND THE STATE OF NEBRASKA.

Awarded from 1978 Z1

Contract to provide Fulfillment and Mailing Services for a period of six months from January 1, 2013 through June 30, 2013 to the State of Nebraska.

The State may request that payment be made electronically instead of by state warrant. ACH/EFT Enrollment Form can be found at: http://www.das.state.ne.us/accounting/forms/achenrol.pdf

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system mean the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

The contractor certifies that the contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor shall immediately notify the Department if, during the term of this contract, contractor becomes debarred. The Department may immediately terminate this contract by providing contractor written notice if contractor becomes debarred during the term of this contract.
If the Contractor is an individual or sole proprietorship, the following applies:
1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at: www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation require to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

The contract shall incorporate the following previously submitted documents:
1. Contract Award;
2. Any Contract Amendments, in order of significance;
3. Any Request for Proposal Addenda and/or Amendments to include Questions and Answers;
4. The original RFP document;

RK 1/4/13
BUYER 1/3/13
1-7-13
MATERIEL ADMINISTRATOR

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

PAGE	ORDER DATE
2 of 2	07/01/07
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

State Purchasing Bureau
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Telephone: (402) 471-2401
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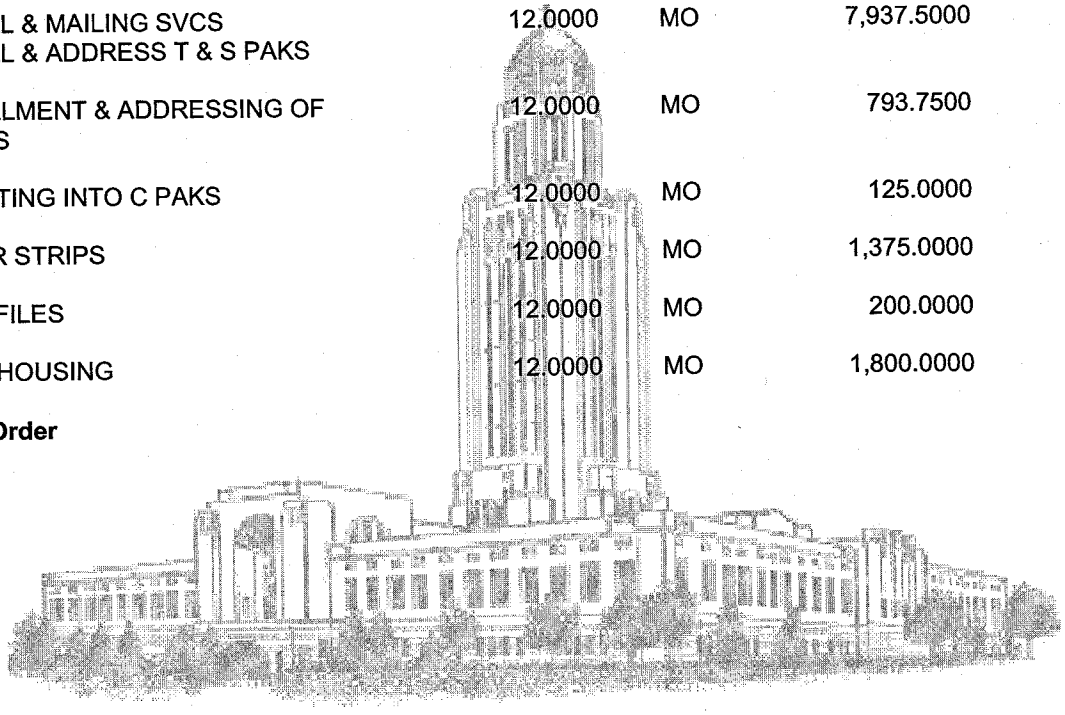
CONTRACT NUMBER
26393 O4

5. The signed Request for Proposal form; and
6. The Contractor's Proposal.

VENDOR CONTACT: Sam Lambert
PHONE: 402-470-2909
FAX: 402-470-2673

THIS IS THE SECOND EXTENSION OF THE SECOND RENEWAL OF THE CONTRACT AS AMENDED. (01/02/13 jh)

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	FULFILL & MAILING SVCS FULFILL & ADDRESS T & S PAKS	12.0000	MO	7,937.5000	95,250.00
2	FULFILLMENT & ADDRESSING OF C PAKS	12.0000	MO	793.7500	9,525.00
3	INSERTING INTO C PAKS	12.0000	MO	125.0000	1,500.00
4	METER STRIPS	12.0000	MO	1,375.0000	16,500.00
5	DATA FILES	12.0000	MO	200.0000	2,400.00
6	WAREHOUSING	12.0000	MO	1,800.0000	21,600.00
	Total Order				**146,775.00**



BUYER INITIALS

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

State Purchasing Bureau
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Telephone: (402) 471-2401
Fax: (402) 471-2089

CONTRACT NUMBER
26393 O4

PAGE	ORDER DATE
1 of 2	01/30/12
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

VENDOR ADDRESS:

ACTON MARKETING LLC
3401 NW 39TH STREET
LINCOLN NEBRASKA 68524-2208

AN AWARD HAS BEEN MADE TO THE VENDOR/CONTRACTOR NAMED ABOVE FOR THE SERVICES AS LISTED BELOW FOR THE PERIOD:

JULY 01, 2012 THROUGH DECEMBER 31, 2012

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE VENDOR/CONTRACTOR AND THE STATE OF NEBRASKA.

Awarded from 1978 Z1

Contract to provide Fulfillment and Mailing Services for a period of six months from July 1, 2012 through December 31, 2012.

The State may request that payment be made electronically instead of by state warrant. ACH/EFT Enrollment Form can be found at: http://www.das.state.ne.us/accounting/forms/achenrol.pdf

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system mean the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

The contractor certifies that the contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor shall immediately notify the Department if, during the term of this contract, contractor becomes debarred. The Department may immediately terminate this contract by providing contractor written notice if contractor becomes debarred during the term of this contract.
If the Contractor is an individual or sole proprietorship, the following applies:
1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at: www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation require to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

The contract shall incorporate the following previously submitted documents:
1. Contract Award;
2. Any Contract Amendments, in order of significance;
3. Any Request for Proposal Addenda and/or Amendments to include Questions and Answers;
4. The original RFP document;
5. The signed Request for Proposal form; and
6. The Contractor's Proposal.

RK 2/1/12

BUYER 1/31/12

MATERIEL ADMINISTRATOR

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

PAGE	ORDER DATE
2 of 2	01/30/12
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

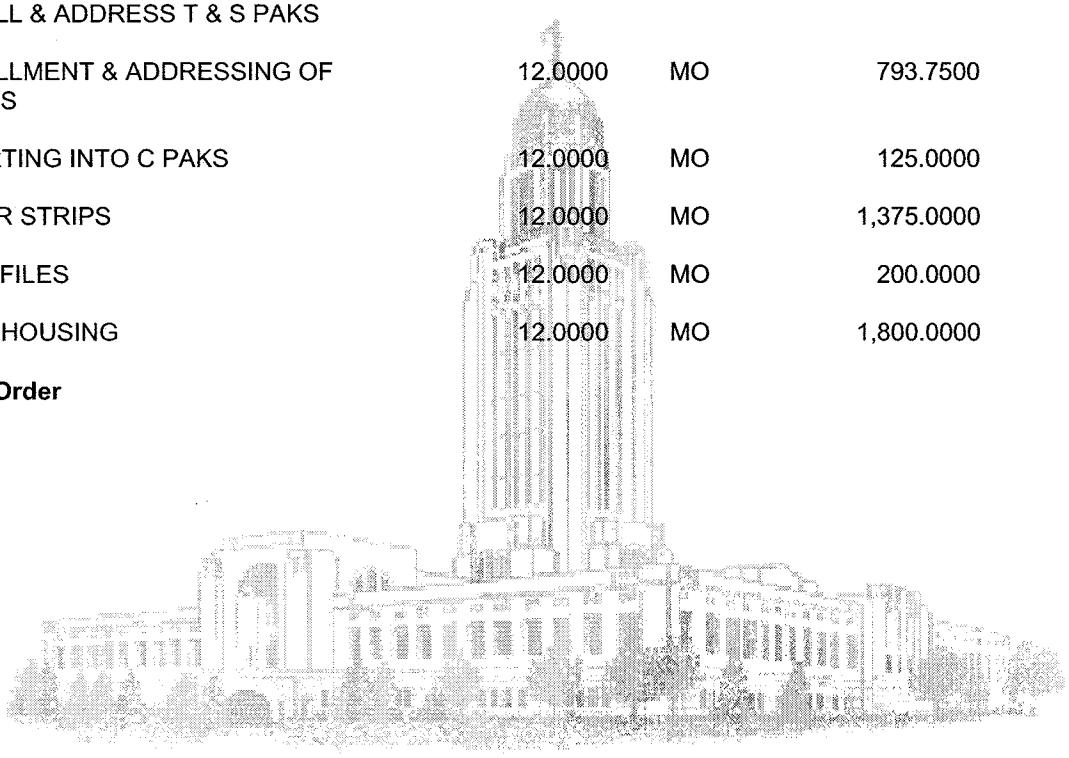
VENDOR CONTACT: Sam Lambert
PHONE: 402-470-2909
FAX: 402-470-2673

State Purchasing Bureau
301 Centennial Mall South, 1st Floor
Lincoln, Nebraska 68508
OR
P.O. Box 94847
Lincoln, Nebraska 68509-4847
Telephone: (402) 471-2401
Fax: (402) 471-2089

CONTRACT NUMBER
26393 O4

THIS IS THE FIRST EXTENSION OF THE SECOND RENEWAL OF THE CONTRACT. (01/30/12 BL)

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	FULFILL & MAILING SVCS FULFILL & ADDRESS T & S PAKS	12.0000	MO	7,937.5000	95,250.00
2	FULFILLMENT & ADDRESSING OF C PAKS	12.0000	MO	793.7500	9,525.00
3	INSERTING INTO C PAKS	12.0000	MO	125.0000	1,500.00
4	METER STRIPS	12.0000	MO	1,375.0000	16,500.00
5	DATA FILES	12.0000	MO	200.0000	2,400.00
6	WAREHOUSING	12.0000	MO	1,800.0000	21,600.00
	Total Order				**146,775.00**



MS
BUYER INITIALS 1/31/12

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

State Purchasing Bureau
301 Centennial Mall South, 1st Floor
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Telephone: (402) 471-2401
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PAGE	ORDER DATE
1 of 2	06/03/11
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

VENDOR ADDRESS:

ACTON MARKETING LLC
3401 NW 39TH STREET
LINCOLN NEBRASKA 68524-2208

CONTRACT NUMBER
26393 O4

AN AWARD HAS BEEN MADE TO THE VENDOR/CONTRACTOR NAMED ABOVE FOR THE SERVICES AS LISTED BELOW FOR THE PERIOD:

JULY 01, 2011 THROUGH JUNE 30, 2012

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE VENDOR/CONTRACTOR AND THE STATE OF NEBRASKA.

AWARDED FROM 1978 Z1

Contract to provide Fulfillment and Mailing Services for a period of one (1) year from July 1, 2011 through June 30, 2012.

The State may request that payment be made electronically instead of by state warrant. ACH/EFT Enrollment Form can be found at: http://www.das.state.ne.us/accounting/forms/achenrol.pdf

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system mean the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

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2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation require to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
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The contract shall incorporate the following previously submitted documents:
1. Contract Award;
2. Any Contract Amendments, in order of significance;
3. Any Request for Proposal Addenda and/or Amendments to include Questions and Answers;
4. The original RFP document;
5. The signed Request for Proposal form; and
6. The Contractor's Proposal.

BUYER

MATERIEL ADMINISTRATOR

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

PAGE	ORDER DATE
2 of 2	06/03/11
BUSINESS UNIT	BUYER
72200001	MARY LANNING (AS)

VENDOR NUMBER: 838637

VENDOR CONTACT: Sam Lambert
PHONE: 402-470-2909
FAX: 402-470-2673

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Telephone: (402) 471-2401
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CONTRACT NUMBER
26393 O4

THIS IS THE SECOND RENEWAL OF THE CONTRACT. (06/03/11 jc)

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	FULFILL & MAILING SVCS FULFILL & ADDRESS T & S PAKS	12.0000	MO	7,937.5000	95,250.00
2	FULFILLMENT & ADDRESSING OF C PAKS	12.0000	MO	793.7500	9,525.00
3	INSERTING INTO C PAKS	12.0000	MO	125.0000	1,500.00
4	METER STRIPS	12.0000	MO	1,375.0000	16,500.00
5	DATA FILES	12.0000	MO	200.0000	2,400.00
6	WAREHOUSING	12.0000	MO	1,800.0000	21,600.00
	Total Order				**146,775.00**

BUYER INITIALS

R43500|NISK0002 100416

STATE OF NEBRASKA SERVICE CONTRACT AWARD

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PAGE	ORDER DATE
1 of 2	05/11/10
BUSINESS UNIT	BUYER
72200001	MARY LANNING

VENDOR NUMBER: 838637

VENDOR ADDRESS:

ACTON MARKETING LLC
3401 NW 39TH STREET
LINCOLN NEBRASKA 68524-2208

CONTRACT NUMBER
26393 O4

AN AWARD HAS BEEN MADE TO THE VENDOR/CONTRACTOR NAMED ABOVE FOR THE SERVICES AS LISTED BELOW FOR THE PERIOD:

JULY 01, 2010 THROUGH JUNE 30, 2011

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE VENDOR/CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 1978 Z1

AWARDED FROM 1978 Z1

Contract to provide Fulfillment and Mailing Services for a period of one (1) year from July 1, 2010 through June 30, 2011. The contract shall incorporate the following perviously submitted documents:

1. The signed Request for Proposal Form;
2. The original RFP document;
3. Any Request for Proposal Addneda and/or Amendments to include Questions and Answers;
4. The Contractor's proposal;
5. Any Contract Amendments, in order of significanes; and
6. Contract Award.

VENDOR CONTACT: Sam Lambert
PHONE: 402-470-2909
FAX: 402-470-2673

THIS IS THE FIRST RENEWAL OF THE CONTRACT. (05/11/10 djg)

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	Fulfill & mailing svcs fulfill & address T & S paks	12.0000	MO	7,937.5000	95,250.00
2	fulfillment & addressing of C paks	12.0000	MO	793.7500	9,525.00
3	inserting into C paks	12.0000	MO	125.0000	1,500.00
4	meter strips	12.0000	MO	1,375.0000	16,500.00
5	data files	12.0000	MO	200.0000	2,400.00
6	warehousing	12.0000	MO	1,800.0000	21,600.00

BP
BUYER

MATERIEL ADMINISTRATOR

STATE OF NEBRASKA SERVICE CONTRACT AWARD

PAGE	ORDER DATE
2 of 2	05/11/10
BUSINESS UNIT	BUYER
72200001	MARY LANNING

VENDOR NUMBER: 838637

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CONTRACT NUMBER
26393 O4

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
	Total Order				**146,775.00**

MS
BUYER INITIALS

STATE OF NEBRASKA SERVICE CONTRACT AWARD

State Purchasing Bureau
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PAGE	ORDER DATE
1 OF 3	06/25/07
BUSINESS UNIT	BUYER
72200001	MARY LANNING

CONTRACT NUMBER
26393 O4

VENDOR NUMBER: 838637

VENDOR ADDRESS:

ACTON MARKETING LLC
3401 NW 39TH STREET
LINCOLN NE 68524-2208

AN AWARD HAS BEEN MADE TO THE VENDOR/CONTRACTOR NAMED ABOVE FOR THE SERVICES AS LISTED BELOW FOR THE PERIOD:

JULY 01, 2007 THROUGH JUNE 30, 2010

THIS CONTRACT IS NOT AN EXCLUSIVE CONTRACT TO FURNISH THE SERVICES SHOWN BELOW, AND DOES NOT PRECLUDE THE PURCHASE OF SIMILAR SERVICES FROM OTHER SOURCES.

THE STATE RESERVES THE RIGHT TO EXTEND THE PERIOD OF THIS CONTRACT BEYOND THE TERMINATION DATE WHEN MUTUALLY AGREEABLE TO THE VENDOR/CONTRACTOR AND THE STATE OF NEBRASKA.

Original/Bid Document 1978 Z1

AWARDED FROM 1978 Z1

Contract to provide Fulfillment and Mailing Services for a period of three (3) years from July 1 2007 through June 30, 2010. The contract shall incorporate the following perviously submitted documents:
1. The signed Request for Proposal Form;
2. The original RFP document;
3. Any Request for Proposal Addneda and/or Amendments to include Questions and Answers;
4. The Contractor's proposal;
5. Any Contract Amendments, in order of significanes; and
6. Contract Award.

VENDOR CONTACT: Sam Lambert
PHONE: 402-470-2909
FAX: 402-470-2673

Line	Description	Qty	Unit of Measure	Unit Price	Extended Price
1	fulfillment & addressing of T & S paks	36	MO	7,937.5000	285,750.00
2	fulfillment & addressing of C paks	36	MO	793.7500	28,575.00
3	inserting into C paks	36	MO	125.0000	4,500.00
4	meter strips	36	MO	1,375.0000	49,500.00

Mary Lanning
BUYER

MATERIEL ADMINISTRATOR

STATE OF NEBRASKA SERVICE CONTRACT AWARD

PAGE	ORDER DATE
2 OF 3	06/25/07
BUSINESS UNIT	BUYER
72200001	MARY LANNING

VENDOR NUMBER: 838637

State Purchasing Bureau
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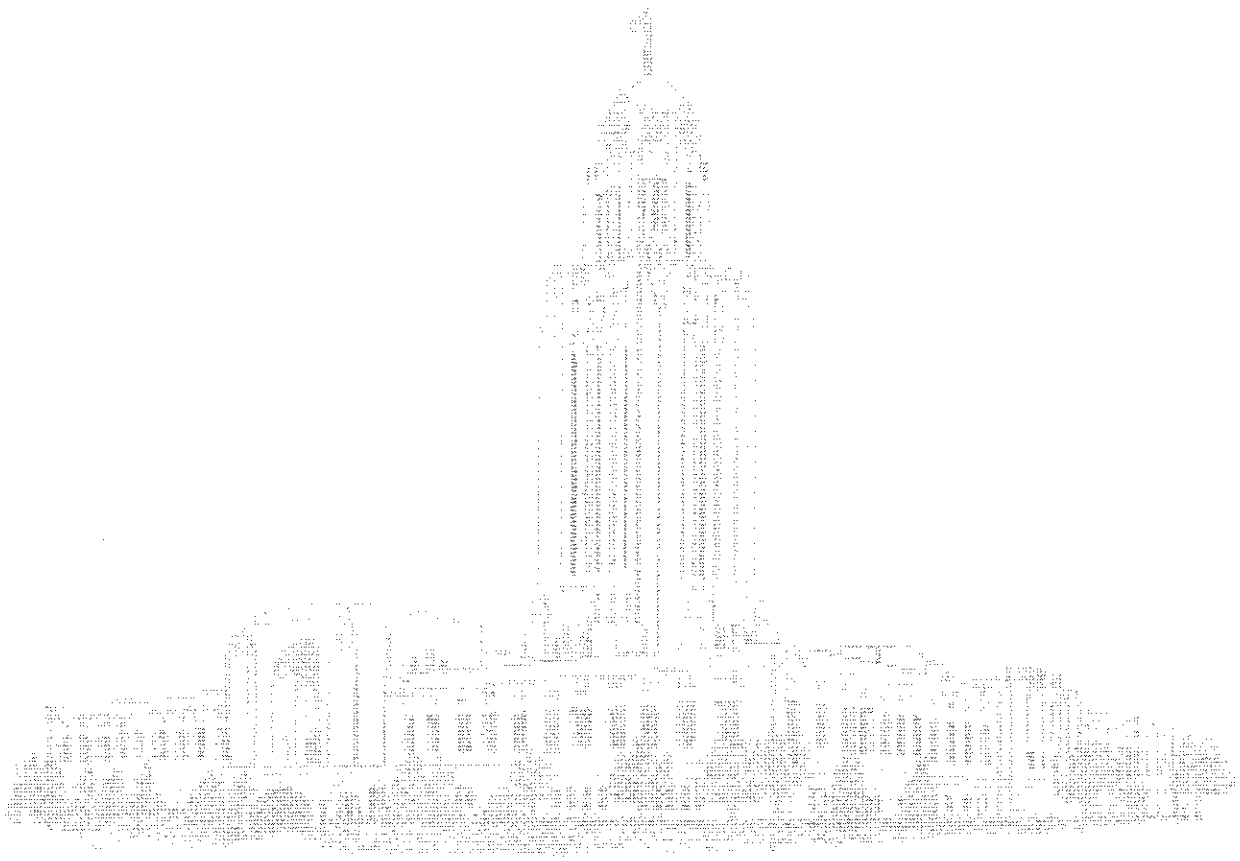
P.O. Box 94847
Lincoln, Nebraska 68509-4847
Telephone: (402) 471-2401
Fax: (402) 471-2089

CONTRACT NUMBER
26393 O4

Line	Description	Qty	Unit of Measure	Unit Price	Extended Price
5	data files	36	MO	200.0000	7,200.00
6	warehousing	36	MO	1,800.0000	64,800.00
	Total Order				**440,325.00**



BUYER INITIALS

STATE OF NEBRASKA
Lincoln, Nebraska

STANDARD CONDITIONS AND TERMS OF CONTRACTUAL SERVICES AND LEASING SOLICITATION AND OFFER

It is the responsibility of the bidder to check the website for all information relevant to this solicitation to include addenda and/or amendments issued prior to the opening date. Website address:
http://www.das.state.ne.us/materiel/purchasing/purchasing.html

SCOPE: These standard conditions and terms of Request for Proposal for Contractual Services and acceptance apply in like force to this inquiry and to any subsequent contract resulting therefrom.

EXECUTION: Proposals must be signed in ink by the bidder on the State of Nebraska's Request for Proposal for Contractual Services form. All proposals must be typewritten or in ink and include the signed State of Nebraska's Request for Proposal for Contractual Services form. Erasures and alterations must be initiated by the contractor in ink. No telephone, facsimile or voice proposals will be accepted. Failure to comply with these provisions may result in the rejection of the proposal.

PAYMENT: Payment will be made by the responsible agency in conjunction with the State of Nebraska Prompt Payment Act (Neb. Rev. Stat. §81-2401 through 81-2408). The State may request that payment be made electronically instead of by State warrant.

COLLUSIVE BIDDING: The bidder's signature on the State of Nebraska's Request for Proposal for Contractual Services form is a guarantee that the prices quoted have been arrived at without collusion with other eligible bidders and without effort to preclude the State of Nebraska from obtaining the lowest possible competitive price.

SPECIFICATIONS: Bidders must submit a proposal in accordance with the Terms and Conditions of the Request for Proposal.

ALTERNATE TERMS AND CONDITIONS: The State, at its sole discretion, may entertain alternative terms and conditions which deviate from the Request for Proposal requirements. Alternative terms and conditions may be considered if overall contract performance would be improved but not compromised, and if they are in the best interest of the State of Nebraska. Alternative terms and conditions must be submitted with the proposal and must be clearly identified and detailed in such a way that allows such deviations to be fully evaluated. Alternative terms and conditions are discouraged and unless explicitly accepted by the State are deemed to be rejected.

PROPOSAL OPENING: Openings shall be public on the date and time specified in the Request for Proposal. It is the bidder's responsibility to assure the proposal is delivered no later than the designated date, time and place of the proposal opening. Telephone and/or fax proposals are not acceptable. A proposal may not be altered after opening of the proposals.

LATE PROPOSALS: Proposals received after the time and date of the proposal opening will be considered late proposals. Late proposals will be returned to the bidder unopened. The State is not responsible for proposals that are late or lost due to mail service inadequacies, traffic or other similar reasons.

RECYCLING: Preference will be given to items which are manufactured or produced from recycled material or which can be readily reused or recycled after their normal use as per state statute (Neb. Rev. Stat. §81-15, 159).

AWARD: All purchases, leases, or contracts which are based on competitive proposals will be awarded according to the provisions in the Request for Proposal. The State reserves the right to reject any or all proposals, wholly or in part, or to award to multiple bidders in whole or in part. The State reserves the right to waive any deviations or errors that are not material, do not invalidate the legitimacy of the proposal, and do not improve the bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State.

PERFORMANCE AND DEFAULT: The State reserves the right to require a performance bond from the successful contractor, as provided by law, without expense to the State. Otherwise, in case of default of the contractor, the State may contract the service from other sources and hold the contractor responsible for any excess cost occasioned thereby.

NONDISCRIMINATION: The Nebraska Fair Employment Practice Act prohibits contractors of the State of Nebraska, and their subcontractors, from discriminating against any employee or applicant for employment, with respect to hire, tenure, terms, conditions or privileges of employment because of race, color, religion, sex, disability, or national origin (Neb. Rev. Stat. §§48-1101 to 48-1125). The contractor guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The contractor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this Request for Proposal.

DRUG POLICY: Contractor certifies that it maintains a drug free work place environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

GRIEVANCE AND PROTEST: Grievance and protest procedure is available by contacting the buyer. Any Protests must be filed by a vendor within ten (10) calendar days after the intent to award decision is posted to the internet.

Revised: 08/2004