



STATE OF NEBRASKA

Don Stenberg, State Treasurer

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ADDENDUM TWO

Date: March 25, 2014

To: All Bidders

From: Jason Walters, Buyer
Nebraska State Treasurer's Office

RE: Questions and Answers for Request for Proposal Number NST021314
to be opened April 4, 2014 at 2:00 PM Central Time.

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal.

Questions	Answers
1. Section IV.D.3.C. page 61 Do all funds settle to the same account regardless of the type of tax being paid?	No.
2. Section IV.D.3.b.iii page 61 Please expand on the process of how returns are handled by the State Treasurer's office on behalf of the NDR.	Treasury Management prints the daily Return Settlement report and identifies which agency the money should be returned to. An entry for the return is made in the accounting system and a copy of the JT is sent to the proper agencies.
3. Section IV.D.3.b.vi page 61 Will the state require customer support for the IVR service after the 5:00 pm cut off time?	Yes, the state will require customer support for the IVR after 5:00 pm.

Questions	Answers
<p>4. Section IV.D.3.v page 64 Please provide the fields and field definitions (text, date with format etc.) for the Daily Remittance Report, Pre- Registration Response File, and Revenue Pre-Registration File currently received from the Payment Scheduling System.</p>	<p>Remittance File The current vendor provides the daily remittance file according to the specifications provided by Revenue.</p> <p>Pre-Registration File The pre-registration file is an ASCII comma-delimited (CSV) variable-length file that is provided daily and includes the following information.</p> <ul style="list-style-type: none"> • User ID (Taxpayer ID) • Password • First Name • Last Name • Company Name • Street Address 1 • Street Address 2 • City • State • Zip Code • Zip 4 • Country • Phone Number • Email Address • Shared Secret Question • Shared Secret Answer <p>The file includes a header and trailer record along with the ability to specify which tax types each user is allowed to pay.</p> <p>Pre-Registration Response File The pre-registration response file is also an ASCII comma-delimited (CSV) variable length file that is provided to Revenue each time a pre-registration file is processed. The file includes a summary by record type of the number of successful records processed along with the number of rejections. Each rejected record is included along with a code indicating the reason for failure.</p>

Questions	Answers
<p>5. Section IV.D.6 page 65 Please expand on the definition of process as it pertains to the 12:00 pm deadline. Does the state mean to say that files must be <u>accepted for processing by 12:000 pm</u>, or files must be <u>settled by 12:00 pm on settlement day</u>, or the state is looking for <u>file acceptance and settlement on the same day</u> for those items able to be settled same day?</p>	<p>The file must be accepted for processing by 12:00 PM.</p>
<p>6. Section V.A.3 page 68 If the bidder is a publicly traded entity will a website link or a copy of bidder's annual report meet the financial stability requirements?</p>	<p>Yes.</p>
<p>7. Please provide Attachment A and all corresponding forms in a Word document.</p>	<p>Terry has added to the State Treasurer website. Will also send to State Purchasing to add .doc.</p>
<p>8. Section II.M page 22 How many references are required for subcontractors?</p>	<p>Three.</p>
<p>9. Section II.N page 22 Is a subcontractor required to submit a Certificate or Letter of Good Standing?</p>	<p>Yes, if you are the recipient of the Intent to Award.</p>
<p>10. Section V.A.3 page 68 Is a subcontractor required to submit financial statements? If so, must they be hard copies or could they be submitted on a CD?</p>	<p>Yes. Hard copies or a CD.</p>
<p>11. Section IV.D.3.c page 62 As it relates to the IVR, who provides the IVR toll-free telephone # today? Is it the State or its provider?</p>	<p>The state's provider is responsible for the IVR toll-free number. The state will work with a new provider to have the number transferred from the old provider.</p>
<p>12. Section IV.D.3.c page 62 As it relates to an operator assisted service, who employs the operator today?</p>	<p>The state's provider employs the operator for operator assisted calls.</p>
<p>13. Section IV.D.3.c.i. page 62 Is an invoice or bill presented electronically today?</p>	<p>An invoice or bill is not presented to the taxpayer since the amount due may not be known.</p>
<p>14. Section IV.D.5. page 64 Do you collect child support payments via ACH today?</p>	<p>Yes.</p>
<p>15. Section IV.D.6.a page 65 Does UI Connect present any type of invoice or bill electronically today for employer payments?</p>	<p>UI Connect is a self-reporting web portal. Based on payroll information entered by the employer, the system calculates a billing for UI taxes. Payment for UI taxes can be made through the portal via ACH debits or credits, or a check can be mailed in by the employer.</p>

Questions	Answers
<p>16. Section III.DD page 40 In regards to Liquidated Damages, the term certain requirements is used repeatedly. Can you please provide further clarification on which requirements of this RFP are subject to actual damages and which are subject to the schedule of fees?</p>	<p>The certain requirements are listed on page 40 - 42 and will be subject to the schedule of fees if the requirements are not resolved within the allotted time.</p>