

## ADDENDUM ONE, QUESTIONS and ANSWERS

Date: June, 30, 2016

To: All Bidders

From: Chris Kliment, Buyer  
Nebraska Department of Correctional Services

RE: Addendum for Request for Proposal Number 86585-O3  
to be opened July 8, 2016 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	Section II, L	4-5	Please describe in detail how the Evaluation of Proposals will be scored and weighted.	Please refer to the website
2.	Section IV, J	33	Will contractual hours that are not fulfilled according to the contractual hours listed in the contract be evaluated weekly, monthly or annually?	Monthly Fee / days of service (M-F = 40.0 hrs) Example: 2 days (16.0 hrs) charge back for month of June  \$15,000/176 hrs. (22 days) = \$85.22 hourly \$15,000 - \$1,363.63 (charge back 16 hours) = \$13,636.37 pay for month of June
3.	Section IV, J	33	What is the prorate amount of the monthly fee for days the position(s) did not fulfill the contractual days as noted?	Refer to formula answer on question #2
4.	Section IV, K	33	Do contractors who do not have inmate contact have to complete 40 hours of in-service per year or will the	No

			guidelines pertaining to State non-contact employees also apply to contractors?	
5.	Section IV, K	33	Will Contractor Pharmacy Manager be required to attend and successfully complete NDCS sponsored training at STA?	No
6	Section IV, K	33	Are contract employees eligible to take NDCS courses and in-service training?	No, to clarify Page 33 K, Training, paragraph 2, Contract employees will not be required 40 hours in-service training and are not required the listed courses.
7	Section IV, C, r	30	Will the software for the eMAR reside on NDCS servers?	To be determined based proposals submitted.
8	Section IV, C, r	30	This section asks for "implementation costs". Please clarify that all cost information is only allowed in the separate document "Cost Proposal" and will not be allowed within the "Technical Proposal". Will the inclusion of any cost information within the "Technical Proposal" deem a bidder non-responsive and therefore ineligible for an award?	No
9	Section IV	30	The outline numbering is not clear on this page. Please clarify the Section 1. Computer Physician Order Entry (CPOE) numbering in the outline. Is this still under Section IV, C Project Requirements? If so, should it be letter "s"? Or is it a completely different category and if so, should it be Section IV, D?	eMAR and CPOE are not required to provided and performed with the monthly fee.
10	Section IV, M & Form D	Pages 33-34 & 41	Please clarify the following inconsistency between Section IV, M Non-Scored/Non-Binding optional enhancements and Form D. The following 2	Refer to updated Form D attached

			<p>items are not listed on Form D but appear on the list under Section IV, M, 2. Page 33 and Section IV, M, 3. Page 34: 2. Up to Six (6) contracted Pharmacy Technician replacements for Agency Temporary Staff; and 3. One (1) medical receiving support staff. If they are to be included on Form D, will the state be modifying Form D and providing to bidders as a revised attachment? Or are these items not to be included in the pricing request on Form D?</p>	
11	Checklist	45	<p>Please clarify whether Cost Proposal Item #2 "Proposed Enhancements" on the Checklist is referring to Form D Non-Scored/Non-Binding Optional Enhancements? Since the wording is different, this is unclear. If it is not referring to Form D, please provide a description of the information being requested as "Proposed Enhancements" as this is not described within the body of the RFP.</p>	Yes Form D

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.