

ADDENDUM TWO (2), QUESTIONS and ANSWERS

Date: May 18, 2015

To: All Bidders

From: Chris Kliment, Buyer
Department of Correctional Services

RE: Addendum for Request for Proposal Number 79429-O3
to be opened June 1, 2015, at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Questions	Answers
1. What time are final questions due on May 7?	Close of Business 5 pm
2. Regarding RFP p.62, please clarify for whom bidders should provide resumes. Are resumes needed for ALL on-site staff, or only site leadership and Regional Management?	All Staff
3. Please provide more detailed requirements for the five subsections (a-e) under section 3. Technical Approach for the technical proposal, as described on RFP p. 62.	a-e are all information that the bidder should provide with their bid.
4. RFP p. 63 indicates that the Contractor will "provide a base price for health care services based on a population of I. 1,140-1,175 inmates, II. Less than 1,140 inmates, III. Above 1,175 inmates," then goes on to indicate that the state will charge a per diem for over 1,175 and will receive a per diem credit for under 1,140 inmates. Please confirm what is actually being requested since a per diem under 1,140 wouldn't apply if vendors are being asked to submit an annual price for under 1,140 ADP. Similarly, per diem over 1,175 wouldn't apply if vendors are being asked to submit a price for over 1,175 ADP.	You are required to submit a bid for an ADP of 1140-1175, you also need to identify your per diem costs for the below and above 1,175 ADP.

Questions	Answers
5. If the intent is actually for bidders to submit three annual prices (one for 1,140-1,175; one below 1,140; one above 1,175), then what ADP under 1,140 and what ADP over 1,175 should bidders use for pricing purposes?	See response to number four (4).
6. If a hospital has a BCBS discount that is less than the fee paid to BCBS, please confirm that these situations result in costs exceeding the hospitals billed charges.	If discrepancy, NDCS will use the lowest rate.
7. How many current mental health vacancies exist at the TSCI?	Three (3)
8. Will NDCS consider compensation adjustments for any additional State-required employee training that is added to our employee training requirements during the life of the contract?	Yes
9. Please confirm that NDCS plans to increase beds at TSCI during the new contract term, in addition to the current ADP of approximately 1,030; and that these beds would be filled with Protective Custody patients.	Yes, Protective Custody is unknown at this time.
10. Please specify reasons NDCS would override the medical recommendation of the Contractor. Please provide figures on the number of times this has happened in the past 24 months.	To ensure NDCS Protocols are followed and to ensure Community Standards of Care is followed. Current vendor has reported no instances in the past 24 months.
11. Please confirm that recently, approximately 200 inmates per month are utilizing physical therapy services.	Unable to confirm.
12. Please provide historical off-site costs for the past two years, with a breakdown of costs borne by the Contractor versus those borne by the NDCS.	Please see attachment A.

Questions	Answers
<p>13. Regarding the mental health staffing specified in Addendum #1, will the NDCS continue to employ additional LMHP positions that would work in conjunction with the Contractor's "up to two (2) LMHPs"?</p> <ul style="list-style-type: none"> a. If yes, please elaborate on the expectation for the division of responsibilities between State-employed LMHPs and Contractor-employed LMHPs. b. If yes, who will bear responsibility for ensuring and managing the overall success of the program—the State or the Contractor? c. Will the Contractor, following discussion with the NDCS, have the authority to enact appropriate changes for the overall improvement of the mental health program? 	<p>1. Yes, DCS will employ additional MHP positions that would work in conjunction with the contractor. There will be four state employed LMHPs, a Mental Health Practitioner Supervisor and a Staff Assistant I.</p> <ul style="list-style-type: none"> a. 2a. The contract MHPs will be responsible for core services including mental status examinations, crisis management, provision of general mental health services. State employed MHPs will run outpatient groups. b. 2b. DCS will be responsible for the management and oversight of the Mental Health area. This will be done by the Mental Health Practitioner Supervisor. c. 2c. The contractor may suggest changes, but may not implement changes independently. Any suggestion would need to be made through the NDCS chain of command for review and possible action.
<p>14. Please speak to the rising number of patients requiring assisted living services. As this patient population increases in acuity, will the NDCS consider placing a cap on the number of inmates who are housed in the assisted living area, including transfers from other facilities?</p> <ul style="list-style-type: none"> a. If no, assuming the population continues to rise, will the NDCS consider funding additional staff and equipment in the assisted living area, upon mutual agreement with the Contractor? 	<p>At this time there are no assisted living areas at Tecumseh.</p>
<p>15. Does the State plan to contract with a long-term care facility for long-term total care patients?</p> <ul style="list-style-type: none"> a. If yes, would the Contractor bear financial responsibility for these services? 	<p>At this time there is no plan for a long-term care facility at Tecumseh</p>

Questions	Answers
<p>16. Is the TSCI currently subject to any court orders or legal directives? If “yes,” please provide copies of the order/directive. With regard to lawsuits pertaining to inmate health care at the TSCI, frivolous or otherwise:</p> <ul style="list-style-type: none"> a. How many have been filed against the NDCS and/or the incumbent health care provider in the last three years? b. How many have been settled in that timeframe? 	<p>TSCI is not currently subject to any court order or legal directives. NDCS is unaware of any frivolous lawsuits pertaining to inmate health care.</p>
<p>17. Please provide (by year) the amounts of any staffing paybacks/credits TSCI has assessed against the incumbent vendor over the term of the current contract.</p>	<p>Please see attachment A.</p>
<p>18. Please confirm that under the new contract, the Contractor will not be financially responsible for any of the following services.</p> <ul style="list-style-type: none"> a. Neonatal or newborn care after actual delivery b. Elective or mandated abortion c. Cosmetic surgery, including breast reduction d. Sex change surgery (including treatment or related cosmetic procedures) e. Contraceptive care including elective vasectomy (or reversal of such) and tubal ligation (or reversal of such) f. Extraordinary and/or experimental care g. Elective care (care which if not provided would not, in the opinion of the Medical Director, cause the inmate’s health to deteriorate or cause definite and/or irreparable harm to the inmate’s physical status) h. Autopsies i. Any organ (or other) transplant or related costs, including, but not limited to labs, testing, pharmaceuticals, pre- or post-op follow-up care, or ongoing care related to a transplant, etc. 	<p>Contractor will not be responsible for the procedures listed below.</p>
<p>19. Please identify with whom the incumbent vendor subcontracts to provide laboratory services.</p>	<p>Contractor establishes laboratory services provider.</p>
<p>Please provide annual spend amounts for the past two years for the following categories.</p> <ul style="list-style-type: none"> a. Total offsite care b. Laboratory services 	<ul style="list-style-type: none"> a. Please see Attachment A. b. Unknown

Questions	Answers
20. Please identify any specialty clinics currently conducted onsite, and indicate how many hours per week each clinic is held.	Chronic care clinics are listed in the RFP attachment. Contractor determines hours based on established NDCS Medical Protocol and Community Standard of Care.
21. Please identify the number, type, and timeframes of any backlogs (e.g., chronic care clinics, offsite referrals, dental encounters, etc.) that currently exist at the TSCI.	Unknown
22. Please identify any telehealth clinics currently conducted, and indicate how many hours per week each clinic is held.	There are no telehealth clinics to date.
23. Please provide the name of the current audiology provider.	Contractor establishes audiology provider.
24. Please provide the name of the current EKG service provider.	Contractor establishes EKG service provider.
25. Please provide the laboratory formulary currently in use at the TSCI.	There is no formulary for laboratory services. There is a contract with Siemens Healthcare Diagnostic that supplies NDCS with drug testing reagents. This can be found on the Public Contract Database at: https://statecontracts.nebraska.gov/Search
<p>Please provide the following information about medication administration.</p> <ol style="list-style-type: none"> Who administers medications, e.g., RNs, LPNs, medical assistants? Where does medication distribution take place, i.e., do medication carts go to the housing units or do inmates come to the medical units? How often is medication distributed each day? How long does it take to perform the average medication distribution process? 	<ol style="list-style-type: none"> Contractor establishes medication distribution. Medication distribution occurs in the restricted housing (segregation) unit and housing units. NDCS Pharmacy provides med boxes for housing units. Property purchased by the Contractor becomes the property of the NDCS so existing medication carts will be available. Contractor establishes distribution schedule Varies depending on circumstances.
26. How many medication carts will the TSCI make available for the use of the incoming vendor?	All carts at the TSCI Medical area will be made available to the incoming Contractor.
27. Does the TSCI currently maintain a Keep-On-Person (KOP) program?	Yes
28. Upon review of Attachment 1, we found that some essential equipment is not mentioned such as blood pressure cuffs, otoscopes, x-ray viewers, nebulizer, etc. Will providing this equipment be the responsibility of the selected provider or TSCI?	All equipment over \$500 becomes the property of the NDCS. Fixed asset items are those items over \$1,500. If additional equipment is needed it is the responsibility of the Contractor unless a formal request is made to NDCS Health Services and approved.
29. Please remit an inventory of all medical devices available and an inventory of office equipment (e.g., PCs, printers, fax machines, copiers) currently in use at the TSCI and identify which equipment will be available for use by the selected provider.	Please refer to page 49 of the RFP.

Questions	Answers
<p>30. How does the health unit staff at the TSCI currently access the Internet: through a facility network or through connectivity provided by the incumbent Contractor? Who is financially responsible for such Internet access?</p>	<p>NDCS will provide connectivity access to the NDCS computer network including Internet access.</p>
<p>31. Please provide the name of the vendors the NDCS uses to conduct annual testing of negative air flow rooms at its other facilities.</p>	<p>Contractor preference.</p>
<p>32. Is the vendor responsible for offsite services for inmates housed in community long-term care facilities? If so, please provide the current number and 2 year historical data.</p>	<p>No.</p>
<p>33. Please provide the following information regarding the TCSI ACA accreditation.</p> <ul style="list-style-type: none"> a. Most recent accreditation date for the facility. b. Copy of most recent accreditation audit report for the facility. 	<ul style="list-style-type: none"> a. 2014 Internal audit; 2015 External audit. b. TSCI Medical passed all appropriate standards.
<p>34. Please provide the contract-required health service staffing for the TSCI, by facility, shift, and day of the week.</p>	<p>Please refer to page 54 and 55 of the RFP. Contractor is responsible to establish shift.</p>
<p>35. Please also provide the <u>actual</u> health service staffing currently in place at the TSCI, i.e., any positions being provided and/or hours being worked over and above what is required by the contract.</p>	<p>Physician, Dentist, Psychiatrist, Nurse Practitioner Psych, Optometrist, Administrator, Director of Nursing, PA, Administrative Assistant, Dental Assistant, X-Ray Tech, Medical Records Clerk, RN, LPN, Med Techs. Hours are contractual.</p>
<p>36. Please provide a listing of the current health service vacancies by position for the TSCI.</p>	<p>Current vacancies at TSCI Mental Health include the Mental Health Practitioner Supervisor and the two psychologist positions. No other vacancies currently exist.</p>
<p>37. Will the NDCS allow “grandfathered” credentialing for incumbent professional staff already employed or contracted by the current Vendor?</p>	<p>Yes.</p>
<p>38. Are any members of the current health service workforce unionized? If yes, please provide the following.</p> <ul style="list-style-type: none"> a. A copy of each union contract b. Complete contact information for a designated contact person at each union c. The number of union grievances that resulted in arbitration cases over the last 12 months 	<p>No.</p>
<p>39. Please confirm that the time health services staff members spend in orientation, in-service training, and continuing education classes will count toward the hours required by the contract.</p>	<p>Contract staff must complete all NDCS required training, Contractor must provide training to equal 40 hours. Continuing education counts towards 40 hours. Training must not interfere with day to day operation to inmate population needs.</p>

Questions	Answers
<p>40. Please provide the wage/ pay rates plus benefits your incumbent health service vendor is being assessed for any chargebacks.</p>	<p>Wage information is contained in Attachment C found in the Statewide Contract Database, chargeback information is in Attachment A.</p>
<p>41. Please provide the wage/pay rates your incumbent health service vendor is paying to its staff at the TSCI.</p> <p>a. How old is this data?</p> <p>b. Where did this data come from, e.g., NDCS records, data from the incumbent vendor, etc.?</p>	<p>Attachment C.</p> <p>a. 2010</p> <p>b. Pricing Plan submitted by Contractor at the time of RFP bid opening.</p>
<p>42. Please provide (by year) the amounts and reasons for other (non-staffing) liquidated damages the County has assessed against the incumbent vendor over the term of the current contract.</p>	<p>NA</p>
<p>43. For each of the past two years, please provide the dollar amounts (i.e., the payment provided to Blue Cross/Blue Shield of Nebraska plus administrative fee) the NDCS has deducted from its monthly payments to Correct Care Solutions for offsite care.</p>	<p>Please see Attachment A.</p>
<p>44. For each of the past three (3) years, please provide the following information regarding all cases that have exceeded the \$50,000 per inmate/per year/per diagnosis cap:</p> <p>a. Number of cases</p> <p>b. Amount by which each case has exceeded the \$50,000 cap ceiling</p> <p>c. Diagnosis for each case</p>	<p>a. Please see Attachment B.</p> <p>b. Amount based on old cap of \$30K</p> <p>c. Unavailable.</p>
<p>45. With regard to “inmates located at the TSCI who meet the criteria for Medicaid will be billed through the Department of Health and Human Services,” please describe in detail the health care Contractor’s role (if any) in (a) determining inmate eligibility for Medicaid; and (b) enrolling the inmate into the state Medicaid program.</p>	<p>(a) Inmates must meet Medicaid criteria and the only Medicaid coverage relates to hospital stays in excess of 24 hours. Safekeepers are not submitted to Medicaid as their off-site services are the responsibility of the sending entity.</p> <p>(b) Health Services staff enroll inmates.</p>
<p>46. Do the offsite care numbers in RFP Attachment 2: Statistical Data include any interstate transfer inmates, i.e., inmates for whom the Contractor was <u>not</u> responsible for the cost of offsite services?</p>	<p>Contractor is not responsible for Safekeeper or Interstate Transfer inmate medical costs.</p>

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.