

RFP NUMBER 72617(O3)
Telecommunications Relay Services
Opening Date: March 31, 2014 2:00 p.m. Central Time

Evaluation Criteria

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Signed Request for Proposal for Contractual Services Form;
2. Executive Summary;
3. Corporate Overview;
4. Technical Requirements; and
5. Cost Proposal.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

| Evaluation Criteria | Possible Points |
|---------------------------------|-----------------|
| Part 1 — Executive Summary | 10 |
| Part 2 — Corporate Overview | 190 |
| Part 3 — Technical Requirements | 900 |
| Part 4 — Cost Proposal Points | 1,650 |
| Total Points | 2,750 |

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to other proposals, the following formula will be followed:
**Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points
 = Cost Points to Award (see samples below)**

| Formula | Example #1 | Example #2 | Example #3 |
|---------------------------|------------|------------|------------|
| Lowest Cost Submitted | \$100,000 | \$100,000 | \$100,000 |
| ÷ Cost Submitted | \$100,000 | \$200,000 | \$150,000 |
| x Maximum Possible Points | 1,650 | 1,650 | 1,650 |
| = Points Awarded | 1,650 | 825 | 1,100 |