

ADDENDUM ONE

Date: 28 August 2013

To: All Bidders

From: CPT Matthew Misfeldt, Buyer
Nebraska Military Department

RE: Questions and Answers for Request for Proposal Number 70122 O3
to be opened August 30, 2013 at 2:00pm Central Time.

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal.

Questions	Answers
1. 1. Will the company be made aware of past unit pricing history for the past 3 years for each location? Can you provide a copy of the current contract? Who is the current provider?	Competitor pricing will not be made available. The current contract scope of work (SOW) is similar to the SOW contained within the RFP. The current provider is ABM Security.
2. Page 37, what are the annual historical weekly hours for each Item Number, 1 through 8 (by year) for the current contract.	The weekly hours listed are within .02% of the actual hours performed (1253 hours). The numbers were rounded up to provide ease of comparison. Scope of Work is not impacted.
3. Is it possible to do site visits of each of the locations?	No. Due to time constraints escorted site visits are not possible.
4. Page 29, letter f is missing.	Formatting error. The (f) Paragraph was removed from the Scope of Work.
5. Page 29, what are the specific training requirements for each position and post. Do you require CPR/First Aid/AED Training?	Training related to the duty post will be conducted by the assigned supervisor and Nebraska Military Department personnel. CPR/First Aid/AED training is not required.
6. Page 29, g, 1, 2, 3, 4, 5, 6 on-the-job training, can you provide the number of hours of training per numbers 1-6 to get a new officer trained at your multiple facilities.	On the Job Training (OJT) is conducted during normal duty hours. 40 hours is the typical training period.
7. Can you identify what part of training is at Contractor's expense and is authorized as billable?	On the Job Training (OJT) is billable since the guards will be trained while at their duty posts.

Questions	Answers
<p>8. Page 27-30, Contractor Furnished Items, Equipment, is there any other equipment (i.e. computers, tour confirmation systems, radios, etc.) that should to be priced into the job. Please identify per site location, if needed. Can equipment be direct billed?</p>	<p>Radios and ground telephones are provided at specific duty posts. Any additional costs can be entered on Form B – Cost Proposal and will be considered in the overall Cost of the contract.</p>
<p>9. Page 27, vehicle, are you interested in a specific type of vehicle for each location, for example, car, truck, SUV, 4 Wheel Drive. Can you provide the estimated mileage usage per day, per vehicle? How do you want the vehicles marked?</p>	<p>Mileage varies based on the Random Antiterrorism Measures employed. Average mileage is less than 50 miles/month.</p> <p>Vehicles are marked with signage that reads: “SECURITY” in white text with black background.</p>
<p>10. Page 29, what are your random security measurements per location. Can you provide historical data for the last three years by week of additional security personnel/hours that are required per location?</p>	<p>The measures and schedule are protected information. Commonly employed security measures may include: visual inspections of parked vehicles, 100% ID checks, perimeter patrols, door checks etc.</p>
<p>11. If State of Nebraska/Nebraska Military Department changes security screening procedures based on threats and or technology, will the State of Nebraska pay for all additionally required training?</p>	<p>Additional training requirements will be accomplished within normal duty hours.</p>
<p>12. A performance bond is usually asked by the client for an important contract like this one. Can you specify if a performance bond will need to be delivered and the size of the performance bond guaranteeing the Contractor’s work?</p>	<p>A bond/certificate of liability insurance is required.</p> <p>General Liability - \$2,000,000 each occurrence</p> <p>Automobile Liability - \$5,000,000 each occurrence</p> <p>Umbrella Liability - \$5,000,000 each occurrence</p> <p>Workers Comp/Employer’s Liability - \$1,000,000 each accident</p>
<p>13. Are there any specific physical, mental, or psychological requirements that are required of all officers/supervisors?</p>	<p>Minimum requirements are outlined in Section IV – Project Description and Scope of Work, A. Scope of Work, Para 4. (page 28).</p>
<p>14. Shift briefings and transitions are common to executing security access operations. What amount of time is allocated for conducting briefings and should the contractor provide time needed in estimated hours.</p>	<p>Typically this is .25 hours (15 min). Conducted at the duty location.</p>

Questions	Answers
15. Page 37, what are the estimated "Overtime" hours per item number 1 through 8 per week. Can contractor bill for Overtime and Holidays.	Contractor is expected to manage personnel to ensure continuous coverage (as required in Scope of Work). Contractor cannot bill for Overtime/Holidays.
16. Page 29, 5. b. uniforms, what type of uniform do you require.	Reference Section IV – Project Description and Scope of Work, A. Scope of Work, Para 6. (page 29) "Uniforms shall resemble a typical law enforcement type uniform."
17. Incumbent officers, are you interested in retaining incumbents? If so, are you interested in keeping them at their current wage and benefits? What is the historical turnover rate of the current staff over the last 3 years?	Yes, if possible. Wage/benefits are at the discretion of the contractor and the guard. Turnover rates for key personnel (supervisors) have been relatively low.
18. Parking, will there be parking available for the officers, are there costs associated with it.	Parking is available at no cost.
19. How does the contracted security decision process take place within State of Nebraska?	The review of the RFP is conducted by the Director of Military Support. Findings and recommendations are submitted to the State Support Services Division (SSSD) for processing.
20. Due to inflation, rising health care costs, taxes, etc. is there any opportunity to negotiate hourly bill rates after the first year and the following option years?	Reference Section: OO. Prices "...Prices quoted shall not be subject to increase throughout the contract period unless specifically allowed by these specifications."
21. Does the Davis Bacon Act apply for this contract?	Unknown. Will follow up with answer when available.
22. What is the contract # of the existing contract for these services?	The current contract is referenced as: Cooperative Agreement – Appendix 3 Security Guard Contract – W91243-13-2-1003.